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Project title: Mainstreaming Climate Change Adaptation into Djibouti's Planning and Budgeting Processes		
Implementing Partner (GCF Executing Entity): UNDP		**Execution Modality:** Direct Implementation Modality (DIM)
UNDAF/Country Programme Outcome: Strategic Priority 3: Diversified Economy and Resilience Output 2.3.: Risk-informed systems strengthened to improve prevention, response, and management of national and transboundary multi-hazard shocks.		
UNDP Strategic Plan Output: *2.3.1 Data and risk-informed development policies, plans, systems and financing incorporate integrated and gender-responsive solutions to reduce disaster risks, enable climate change adaptation and mitigation, and prevent risk of conflict*		
UNDP Social and Environmental Screening Category: Exempt	**UNDP Gender Marker: GEN2**	
Quantum Project ID:	**Quantum Award ID:**	
UNDP- PIMS ID number: 6168	**GCF ID number : DJI-RS-002**	
Planned start date: 20 June 2025	**Planned end date: 25 June 2028**	
PAC meeting date: 22 April 2025		
Brief project description: The primary objective of the project is to facilitate the integration of climate change adaptation (CCA) into planning processes and development strategies and programmes.		

FINANCING PLAN		
GCF grant (without fee)	USD 2,563,569.50	
(1) Total Budget administered by UNDP	**USD 2,563,569.50**	
SIGNATURES		
Signature: print name below	**Agreed by UNDP**	**Date/Month/Year:**

Disbursement: The UNDP CO is aware of the conditions of disbursement ascribed to the first and subsequent tranches of the GCF funding as specified in the FWA (and in particular Clause 4 of the FWA). To the extent that these obligations reflect actions of UNDP, UNDP must ensure that the conditions are met and there is continuing compliance, as well as understanding that availability of GCF funding is contingent on meeting all conditions listed in the FA.

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I. DEVELOPMENT CHALLENGE

Located in the Horn of Africa, Djibouti is a small country with an area of 23,200 km^2, with a population of approximately 1 million people (2022), with 50% men and women, respectively. The age structure shows that 38.5% of the population is under 15 years of age and almost 73.5% are under 35 years of age, while only 6.5% are aged 55 and over (DISED/2017).

Djibouti's economy is mainly driven by service activities in coastal areas (76 percent of GDP and 53 percent of total employment), dominated by port and transport-related services. Djibouti is one of the lowest-income countries in the world, with an estimated 40% of the population living in poverty and 23% in extreme poverty (<USD1.9/per person/day)1. The country faces major challenges, including : (i) persistent poverty and unemployment; (ii) poor diversification of the economy; (iii) weak institutional capacity; (iv) an energy deficit that hinders, in particular, the development of the private sector; (v) a water resource deficit that limits access to drinking water and the development of agricultural activities; (vi) natural shocks due to climate change (in particular, droughts, and floods) that have deteriorated the country's competitiveness; (vii) gender inequalities that limit women's participation in the economy; and (viii) chronic food insecurity that affects more than 31% of the population.

Climate Context:
As stated in the Djibouti Climate Risk Profile developed by the World Bank in 2021[2], Djibouti is one of the most at-risk countries to climate change. An estimated 33% of the population lives in high-hazard risk zones and 35% of the economy is chronically vulnerable to floods and drought. Also, according to the INFORM (Index for Risk Management, 2023) Djibouti had a rating of 4.8 and ranked 43 out of 194[3] countries in terms of the risk of humanitarian crises and disasters. IMF Working Paper on Macro-Fiscal Implications of Climate Change in Djibouti (2018) states that global warming resulting from climate change may have severe macro-fiscal implications for Djibouti. In particular, (i) Djibouti is susceptible to climate change and related costs are potentially large; the overall cost of mitigation and adaptation to climate change by far exceeds the resources currently available to the authorities from internal and external sources; (ii) the authorities need to factor in expenditure related to the mitigation and adaptation to climate change in their medium- and long-term projections; (iii) investing now on adaptation has large potential benefits in terms of reducing costs down the road, while further inaction on the climate change may lead to the structural and human resource losses; and (iv) policy options to address climate change include promoting strong growth, building fiscal space to finance climate-related investment.

The frequency of extreme events, in particular droughts and floods, have increased over the last three decades. Since the 1960s until 2010, the East African region has experienced a temperature increase of 1.33°C with an average rate of 0.28°C per decade[4]. Djibouti experienced severe drought between 2008 to 2011 that affected 340,000 people and caused 50% loss in total livestock population. The total damage caused by the 2008-2011 drought is estimated at nearly US $ 127 million, equivalent to 3% of the country's GDP, of which $51 million comprises of infrastructural damage, the economic impact of this climate crisis persists in Djibouti till date.

The National Climate Change Strategy (SNCC) has prioritized six sectors, namely, agriculture (oasis agriculture), livestock (nomadic livestock farming), marine ecosystem, water resources, health and sanitation, and tourism for climate action, which have been impacted the highest by the climate change. Subsequent climate change adaptation prioritization during the formulation of revised Nationally Determined Contribution (NDC) has identified -a) Resilient

1 World Bank Group. 2020. Poverty and equity brief. Available at: https://databankfiles.worldbank.org/public/ddpext_download/poverty/33EF03BB-9722-4AE2-ABC7-AA2972D68AFE/Global_POVEQ_DJI.pdf

2 Djibouti Climate Risk Country Profile by the World Bank 2021 https://climateknowledgeportal.worldbank.org/sites/default/files/2021-04/15722-WB_Djibouti%20Country%20Profile-WEB.pdf

3 Index for Risk Management 2023 https://drmkc.jrc.ec.europa.eu/inform-index

4 Ministry of the Environment and Sustainable Development. 2021. Djibouti Third National Communication from the Republic of Djibouti to the United Nations Framework Convention on Climate Change.

Infrastructures (especially to mitigate flood and coastal erosion risks), b) Agriculture (inclusive of livestock, agro-pastoralism, fishery and farming) and c) Water Resources as medium to longer-term adaptation priority areas.

The integration of climate change into Djibouti's policies and strategies, as well as into its monitoring and evaluation systems, is under development and showing significant progress. The country has set up numerous monitoring and evaluation frameworks to track the implementation of development policies and programs. Djibouti has recognized the importance of adapting to climate change and continues to take steps to integrate this crucial dimension into its development policies.

The development of the National Adaptation Plan (NAP) through this project is one example of this effort to reduce vulnerability to the impacts of climate change and strengthen the country's resilience. The NAP will be designed to be consistent with other development policies, such as the National Development Plan (NDP) and the National Gender Policy (NGP), to ensure an integrated and harmonized approach to meeting climate challenges.

Djibouti is in the early stages of developing a **Strategic Planning Framework**. It is a response to the necessary institutional and organizational reforms mentioned in the PND and in the regional development plans (PDR) that are in the process of being validated, including the creation of planning, programming, and budgeting units at the sectoral level, as well as monitoring and evaluation units to ensure adequate results and accountability.

National Climate Change Institutional Framework:

Djibouti's existing coordinating mechanisms facilitate the implementation of the different plans listed in the preceding section. The Ministry of Environment and Sustainable Development (**MEDD**), which serves as the UNFCCC focal point, co-ordinates actions related to climate change at the national level. A national committee on climate change (CDNCC/CNDCC) was created in 1999. However, the CDNCC has not been effectively functional due to lack of financial and technical resources. The CDNCC is a multidisciplinary committee composed of members from technical institutions of the public administration, civil society, NGOs and the private sector under the leadership of MEDD. The MEDD has the role, under the authority of the Minister and in the areas of his prerogatives, to translate/interpret the policy guidelines defined by the Government. To this end, it decides, prepares and implements the policy of, environment and sustainable development including climate change of the Republic of Djibouti.

Barriers To Effective Climate Change Adaptation Planning and Implementing Coordinated Actions

The existing barriers impeding achievement of the project objective are listed below:

- **Lack of capacity of climate change committee to efficiently engage on participatory adaptation planning and implementation**: the capacity of the committee to systematically assess, advise and plan for adaptation actions needs strengthening. CDNCC membership is institutional and in the absence of clear terms of reference (ToR) outlining the qualifications or area of expertise required for the nomination and/or appointment of an individual representing the institution, the CDNCC's capacity and, hence, effectiveness in fulfilling its functions prescribed in the Presidential decree is highly limited. The CDNCC does not have standard operating procedures (SOPs) and tenure duration for each representative and lacks a clear process for replacing representatives from the member institutions. The CDNCC's capacity is thus further diminished by the lack of permanent representation of the committee members, resulting in the loss of institutional memory and/or capacities that were built through other projects. The absence of a knowledge-sharing resource for relevant climate change data and information causes and widens coordination gaps within CDNCC.

- **Mid- and long-term development planning is not informed by climate risk and vulnerability assessments in key socio-economic sectors (including agriculture, livestock, tourism and coastal zones)**: there are important gaps in climate vulnerability assessments exist in the SCAPE, PND, SNCC, and PNIASAN, particularly for the most vulnerable sectors (including agriculture and livestock). ~~.~~ The tourism sector, featured in the PND and SNCC targets, is not covered by existing vulnerability assessments. In addition, only two out of the three key coastal areas (Djibouti city and Tadjourah) have completed vulnerability assessments which gauge damage from sea-level rise (SLR). The impacts of climate change on particularly vulnerable groups, including women, have not been assessed. As a consequence, gender-based ramifications of climate change ~~are~~is poorly reflected in climate risk and vulnerability assessments, including the NAPA and the NDC.
- **Weak planning and budgeting units at sectoral and local levels hinder the integration of CCA into planning and budgeting frameworks:** The PPBSE guide, the main tool used for the planning, programming, budgeting, monitoring and evaluation process, recognizes climate change as a threat but does not propose any tool or criteria for CCA mainstreaming. As a result, sectoral policy guidelines, the Triennial Public Investment Program (PTIP), the Medium-Term Expenditure Framework (CDMT) and the Priority Actions Matrix (MAP) that accompanies the annual budgeting frameworks all fail to integrate CCA. At the local level, the newly created Ministry of Decentralization Roadmap and Regional Development Plan (PDR) guidelines drafted by the Directorate of the Economy only marginally include climate change considerations. There is no technical guidance to encourage regional and local planning units to mainstream CCA into their PDR processes.
- **Monitoring of adaptation actions and financing is not aligned with the national monitoring and evaluation systems:** The NDC and the SNCC lack adaptation metrics that would allow them to contribute to the PND National M&E system. The SNDS and the statistical yearbook do not mention climate change. An assessment of SNDS conducted in 2015 revealed a lack of consideration of important development issues, namely climate change and gender.

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II. STRATEGY

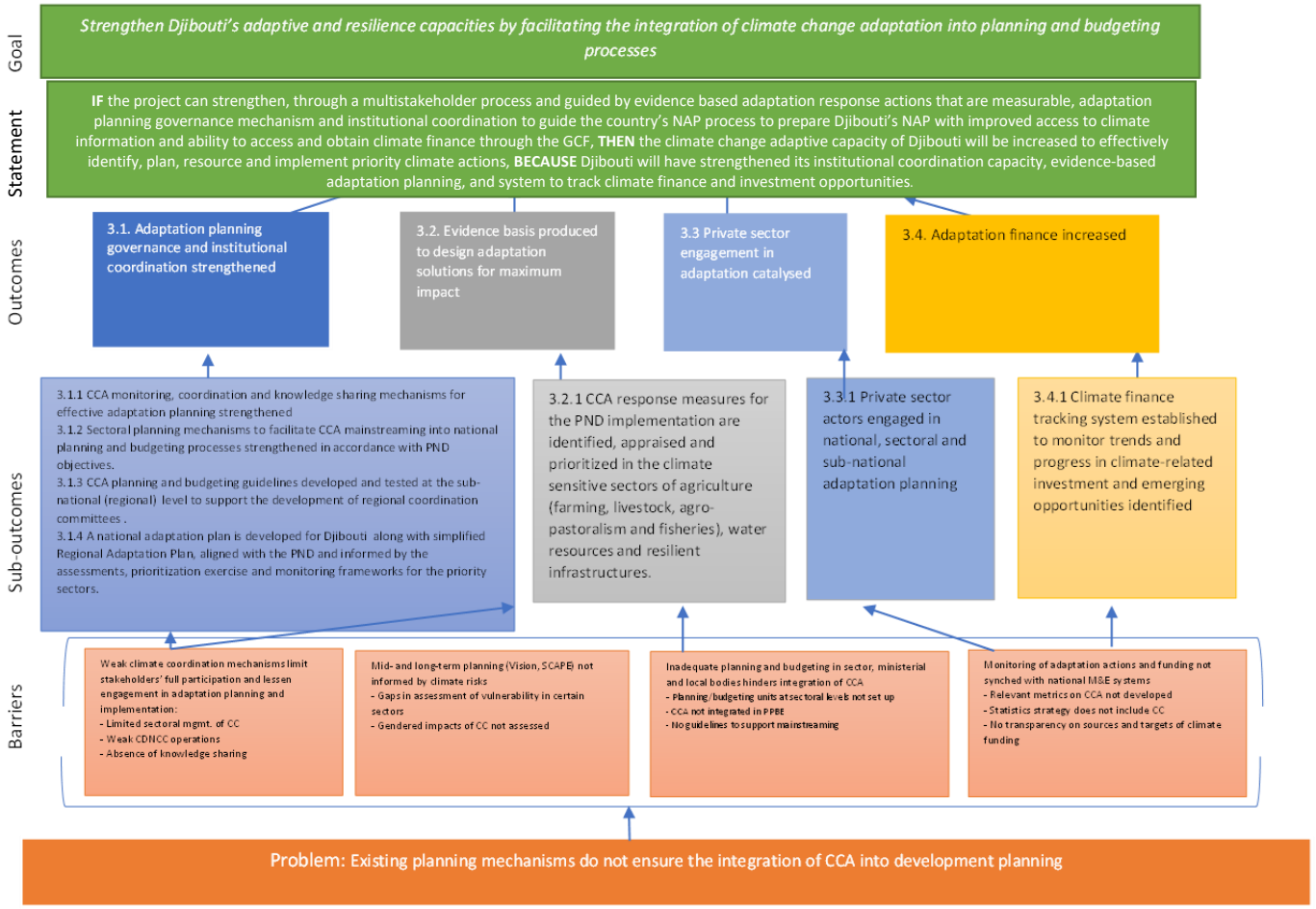
The above analysis of baseline readiness and funded activities by the GCF and other development partners demonstrates limited investment and support for addressing the capacity gaps in national adaptation planning. Without a framework policy or plan for climate change adaptation, Djibouti remains unable to plan an effective or coordinated response to the observed and future impacts of climate change.

The primary goal of this NAP proposal is to strengthen Djibouti's adaptive and resilience capacities by facilitating the integration of climate change adaptation into planning and budgeting processes.
The theory of change for the proposed NAP project is based on the premise that: **IF** the project can strengthen, through a multistakeholder process and guided by evidence-based adaptation response actions that are measurable, adaptation planning governance mechanism and institutional coordination to guide the country's NAP process to prepare Djibouti's NAP with improved access to climate information and ability to access and obtain climate finance through the GCF, **THEN** the climate change adaptive capacity of Djibouti will be increased to effectively identify, plan, resource and implement priority climate actions, **BECAUSE** Djibouti will have strengthened its institutional coordination capacity, evidence-based adaptation planning, and system to track climate finance and investment opportunities.

Overall, the theory of change statement articulates a logical pathway from project interventions to expected outcomes, demonstrating how the proposed activities are expected to lead to improved adaptive capacity in Djibouti.

The theory of change illustrates how each of the three outcomes of the proposed project works to remove barriers (identified in Section **Error! Reference source not found.**~~2~~, paragraph 99) to CCA integration. Based on these barriers, this project proposes the below theory of change. The project's overall objective is to strengthen Djibouti's

adaptive and resilience capacities by facilitating the integration of climate change adaptation into planning and budgeting processes. This will be achieved through the implementation of the proposed outcome and sub-outcomes described under the Results and Partnerships section.


Goal
Statement
Outcomes
Sub-outcomes
Barriers
Strengthen Djibouti's adaptive and resilience capacities by facilitating the integration of climate change adaptation into planning and budgeting processes
IF the project can strengthen, through a multistakeholder process and guided by evidence based adaptation response actions that are measurable, adaptation planning governance mechanism and institutional coordination to guide the country's NAP process to prepare Djibouti's NAP with improved access to climate information and ability to access and obtain climate finance through the GCF, THEN the climate change adaptive capacity of Djibouti will be increased to effectively identify, plan, resource and implement priority climate actions, BECAUSE Djibouti will have strengthened its institutional coordination capacity, evidence-based adaptation planning, and system to track climate finance and investment opportunities.
3.1. Adaptation planning governance and institutional coordination strengthened
3.2. Evidence basis produced to design adaptation solutions for maximum impact
3.3 Private sector engagement in adaptation catalysed
3.4. Adaptation finance increased
3.1.1 CCA monitoring, coordination and knowledge sharing mechanisms for effective adaptation planning strengthened
3.1.2 Sectoral planning mechanisms to facilitate CCA mainstreaming into national planning and budgeting processes strengthened in accordance with PND objectives.
3.1.3 CCA planning and budgeting guidelines developed and tested at the sub-national (regional) level to support the development of regional coordination committees .
3.1.4 A national adaptation plan is developed for Djibouti along with simplified Regional Adaptation Plan, aligned with the PND and informed by the assessments, prioritization exercise and monitoring frameworks for the priority sectors.
3.2.1 CCA response measures for the PND implementation are identified, appraised and prioritized in the climate sensitive sectors of agriculture (farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructures.
3.3.1 Private sector actors engaged in national, sectoral and sub-national adaptation planning
3.4.1 Climate finance tracking system established to monitor trends and progress in climate-related investment and emerging opportunities identified
Weak climate coordination mechanisms limit stakeholders' full participation and lessen engagement in adaptation planning and implementation:
- Limited sectoral mgmt. of CC
- Weak CDNCC operations
- Absence of knowledge sharing
Mid- and long-term planning (Vision, SCAPE) not informed by climate risks
- Gaps in assessment of vulnerability in certain sectors
- Gendered impacts of CC not assessed
Inadequate planning and budgeting in sector, ministerial and local bodies hinders integration of CCA
- Planning/budgeting units at sectoral levels not set up
- CCA not integrated in PPBE
- No guidelines to support mainstreaming
Monitoring of adaptation actions and funding not synched with national M&E systems
- Relevant metrics on CCA not developed
- Statistics strategy does not include CC
- No transparency on sources and targets of climate funding
Problem: Existing planning mechanisms do not ensure the integration of CCA into development planning

Assumptions

The proposal assumes:

-Pilot regions and priority sectors (including the private sector) will participate in the project's activities; that CDNCC will be operational and will be supported by the government; that necessary documentation, climate information and lessons will be shared through the proposed platform and continue sharing beyond the project's duration; that Government will support the process of incentivizing private sector in adaptation.

Risks

Risks:

The proposal envisages key potential organizational, financial and political risks in the successful and timely implementation of this project. Potential risks include a) insufficient human capacity within relevant ministries; b) lack of funds to sustain national arrangements post-support project; c) lack of coordination, and potential conflicts among stakeholders on roles in the project; d) exclusion of potential affected stakeholders in participating in the project and decision making; e) lack of political will to support the project and f) resistance in sharing of information. A set of countermeasures as a response to these risks are proposed as part of Section 6.3 and designed into the proposal to minimize the impacts of these potential risks.

Overall, these outcomes provide a comprehensive framework for addressing the barriers outlined in the initial assessment and advancing climate change adaptation planning in Djibouti. They emphasize strengthening governance structures, enhancing the evidence base for decision-making, and mobilizing financial resources to support adaptation actions. Complementary initiatives, as detailed in the Baseline section of the GCF approved Readiness and Preparatory Support Proposal in Annex A, will also contribute to the project's overall objective.

~~*Please see annex F for potential risks and planned countermeasures, management response to mitigate the risks*~~

III. RESULTS AND PARTNERSHIPS

The proposed project builds on current and past efforts to strengthen Djibouti's ability to plan for and adapt to climate risk while also achieving other development goals. The aforementioned activities will address the main barriers to the integration of climate change adaptation into planning and budgeting processes, as identified during stakeholders' consultations and detailed in the Theory of Change above. GCF resources will enable the government of Djibouti to develop climate adaptation coordination mechanisms and knowledge sharing platforms, pilot climate change adaptation planning and budgeting tools, and put monitoring and evaluation frameworks into practice to track investment in, and progress towards, climate change resilience.

The overall goal is to strengthen Djibouti's adaptive and resiliency capacities by facilitating the integration of climate change adaptation into planning and budgeting processes. This will be achieved via the following three outcomes and related sub-outcomes:

Outcome 3.1: Adaptation planning governance and institutional coordination strengthened

This outcome strengthens Djibouti's existing coordination and knowledge sharing mechanisms. It will set the foundation for adaptation planning throughout the country. **Outcome 3.1** directly addresses the need for strengthening institutional capacity and coordination mechanisms for effective adaptation planning. It focuses on enhancing coordination and knowledge-sharing mechanisms, strengthening sectoral planning to integrate climate change adaptation (CCA) into national planning processes, developing guidelines for CCA planning and budgeting at the local level, and aligning national adaptation planning with overarching development objectives.

Sub-outcome 3.1.1: CCA monitoring and coordination and knowledge sharing mechanisms for effective adaptation planning strengthened: This sub-outcome will assist the National Committee on Climate Change (CDNCC) in engaging key stakeholders in the NAP process. In addition, it will establish an information sharing platform to support the coordination of adaptation planning and actions.

3.1.1 **Reinforcement of the National Steering Committee on Climate Change (CDNCC) through permanent representation and targeted capacity enhancement measures to efficiently engage in gender-responsive climate adaptation policy-making processes, enable it to function as an advisory and decision-making body and to coordinate a participatory gender-responsive NAP process:** The challenges brought about by climate change demand a coordinated response from the country. This requires high levels of partner engagement in order to work collaboratively to achieve adaptation goals. It is therefore important for all actors to have a clear and common understanding of the NAP process, as well as their specific roles and responsibilities within the process. To build actors' understanding and awareness of the NAP process, and provide opportunities for stakeholders to exchange knowledge, the project will conduct six meetings targeting all categories of actors. The CDNCC mandate will be reinforced, and an Adaptation Sub-committee will be established to facilitate the project, and act as the main vehicle for coordinating adaptation efforts. NAP steering committee meetings organized under the CDNCC will help to maintain the momentum initiated by the project "Supporting Rural Community Adaptation to Climate Change in Mountain Regions of Djibouti". In addition, the project will reinforce the CDNCC Secretariat's existing human resource capacity by integrating additional technical expertise into the MEDD organogram. To reinforce the CDNCC Secretariat, a Human Resource expert will be recruited to support the operationalization process through a number of interventions such as a) detailed terms of reference for the CDNCC Secretariat, b) a clear division of responsibilities for various members of the CDNCC Secretariat based on the overall mission and the annual targets of the CDNCC and CRCCs, c) quarterly and annual workplans for the CDNCC Secretariat approved through the quarterly and annual CDNCC meeting for the next few years until the sustainable financing mechanisms are in place, d) reporting requirements and coordination mechanisms with the CDNCC and CRCC members to document the progress against the quarterly and annual targets, e) quarterly and annual CDNCC meeting minutes and progress reports published in the knowledge management portal hosted by the MEDD; and f) Annual national level multistakeholder climate change meeting with active participation and contribution of the CDNCC and CRCCs in national and regional climate change-related priorities and activities. Moreover, the public finance expert will develop a sustainable financing mechanism to support the staff and functions of the CDNCC Secretariat.

3.1.2 **Establish a knowledge platform containing policies, project and programme results, and climate information to support coordination and coherence of interventions and gender-responsive adaptation planning**: This project will begin by implementing a needs assessment study to evaluate current availability and demand for climate information. A second study will then propose modalities for the establishment of a knowledge platform based on the results of the first study. The second study will determine the type (data, maps, graphs, tools, guidance) and complexity of information (data or metadata) to be selected, as well as the IT conditions and capabilities, content-updating procedures, quality control process, and an M&E scheme clearly linked to the mandate and goals of the platform. The study will also identify providers of information and fully involve them in the development of the platform. The platform, hosted by the MEDD, will provide valuable resources; scientific information on climate scenarios and vulnerabilities; adaptation options per sector; planning, programming and budgeting systems integrating CCA; M&E tools; climate change policies; and adaptation programme results. The platform will be calibrated to facilitate the coordination of CCA and periodically reviewed within the scope of mid- and long-term planning to synchronize actions of the different players involved in the CDNCC (including the private sector, to help support the business case for private sector investment in adaptation). The project will recruit knowledge management consultant for five months to assist the MEDD in the management of the platform and the provision of necessary trainings. MEDD staff trained during the devolution process will subsequently be placed in charge of its routine management.

The following sub-outcomes provide the Ministry of Finance, the MEDD and sectoral and local actors with the required instruments, capacities and tools to ensure the mainstreaming of climate change adaptation into the newly developed planning and budgeting mechanisms. This will support the establishment of planning and budgeting frameworks initiated by the SCAPE. Special attention will be accorded in promoting private sector engagement as

part of the Regional Development Plans (PDRs), including a) identification of relevant private sector actors and their involvement in trainings; b) identification of ways to mobilize and incentivize private investments in adaptation with public funds, and public policy; and c) identification of pipeline of potential private sector adaptation projects.

Sub-outcome 3.1.2: Sectoral planning mechanisms strengthened to facilitate CCA mainstreaming into national planning and budgeting processes in accordance with PND objectives.

Under this sub-outcome, sectoral ministries are provided with relevant information and capacities they can use to ensure the climate-proofing of their policies in accordance with the PND implementation, specifically the Climate Public Expenditure and Institutional Review (CPEIR) and Planning, budgeting and monitoring & evaluation (PPBSE) processes. These instruments will guide in developing priority actions matrix (MAP) that will be developed under sub-outcome 3.4.1. This project will serve to develop sectoral contributions to the drafting of the PND (in 2020-2024).

3.1.2.1 Support design and piloting of Climate Public Expenditure and Institutional Review (CPEIR) in the key sectoral ministries (Ministry of Finance, Ministry of Budget, and the Ministry of Environment). This activity will design and pilot Climate Public Expenditure and Institutional Review (CPEIR) which will provide evidence on the current public finance allocations and expenditure on climate actions in different ministries. The CPEIR will provide a baseline to further work on developing tools and skills to facilitate the mainstreaming of climate change adaptation into sectoral planning and budgeting. The project will train government officials, mainly in the Ministry of Finance (Planning directorate, PPP directorate, and M&E directorate), Ministry of Budget (Budget and Monitoring Directorates), and Ministry of Environment on the CPEIR tools, climate budget criteria, and climate budget tagging process. The tools and mechanisms will support the development of planning and budgeting guidelines at the national level (Activity 3.1.2.2) and sub-national level (Activity 3.1.3.1. The project will support the MEDD and MEFI in integrating climate change parameters into the existing finance tracking mechanisms (Activity 3.4.1.1) where web-based climate finance mapping and green taxonomy will be developed. These activities will be aligned with the AFR-RS-007 project, which will develop the climate financing MRV mechanisms. Lessons learned from this process will inform drafting of the guide on planning, programming, budgeting and incorporating CCA (Activity 3.4.1.1).

3.1.2.2. Support the Ministry of Environment and Sustainable Development (MEDD), Ministry of Finance, and Ministry of Budget to develop planning and budgeting guidelines/template and pilot a climate-responsive PPBSE: Building from lessons learned during the integration of CCA into the MEDD planning and budgeting (Activity 3.1.2.1), this project will draft a guide on planning, programming, budgeting and incorporating CCA into sectoral policies to facilitate the mainstreaming of CCA into sectoral policies. The guide will include criteria for facilitating the integration of climate adaptation indicators into the following PPBSE tools: sectoral policy, and Medium-Term Expenditure Framework. The guide will be discussed during upcoming annual budgeting programming events, as well as the upcoming third National Development Plan, planned revisions of the 2016-2020 National Program for Agricultural Investment and Food and Nutrition Security 2016-2020, the National Gender Policy (informed by the activity 3. 1.2.1), and the National Statistics Strategy.

Sub-outcome 3.1.3: CCA planning and budgeting guidelines developed and tested at the sub-national (regional) level to support the development of regional climate coordination committees.

To foster the decentralization of climate change planning and budgeting processes, this sub-outcome will examine the Regional Development Plans (PDR) and the manual on the development and implementation of the budget in order to incorporate climate adaptation content and indicators into the upcoming PDRs. The government will initiate the process of developing the PDRs for 2026-2030 and the project contribution will be significant in integrating CCA and climate finance in the upcoming PDR and the subsequent ones. Local actors in the priority geographic regions mentioned under the Theory of Change discussion above will also receive training to internalize these instruments.

3.1.3.1. Support the integration of CCA into regional (Ali Sabieh, Dikhil, Arta, Tadjourah and Obock) development planning and budgeting processes, consistent with local regional priorities aligned with NDP and SDGs. Adequately supporting adaptation action requires consistent approaches across all tiers of government. At the

sectoral level, this activity will draft a guide for local level actors to ensure the integration of CCA into local policies in coherence with the government agenda. To ensure coordinated climate action at the regional level, the project will help establish a regional climate change coordination committee (CRCC) in each region under the overall guidance of the CDNCC at the national level. That agenda is predicated on the attainment of resilient regional development poles. The project will support the development of a gender-responsive regional PPBSE guidebook to enable the regional councils to integrate CCA into the PDRs aligned with NDPs, national PPBSE and SDG priorities. This activity provides, via trainings, relevant information and skills to local planning actors and the Department of Economy and Planning (DEP) that will allow them to take include climate change and its attendant risks into the development of Regional Development Plan (PDR). In addition, special attention will be provided in engaging the private sector in the PDR, including identification and mobilization of relevant actors. During the planning of the PDR second generation, which is expected to begin in 2020, at least one Regional Development Plan will be reviewed and tested. The focus region will be selected in consultation with relevant stakeholders, informed by up-to-date climate data, during the implementation of this project. This will be achieved by (i) training provided to the DEP and the regional councils which support the formulation process, (ii) regular meetings with the regional councils during the process, and iii) recommendations provided to integrate CC into the PDR.

The Ministry in Charge of Decentralization Processes is preparing a manual on budget development and implementation. This activity will integrate climate change adaptation into that manual by providing a climate change expert to the Directorate of Decentralization and Deconcentration (DDD). After the budget guide is developed, elected representatives will be trained on the use of the manual and its climate adaptation elements in order to exercise their mandate to shape and inform policy decisions. Tailored training will also be provided to technical staff working on budgeting procedures, as well as private sector representatives identified in 3.3.1.1.

Sub-outcome 3.1.4: A national adaptation plan, along with simplified Regional Adaptation Plan, is developed for Djibouti aligned with the PND and informed by the assessments, prioritization exercise and monitoring frameworks for the priority sectors.

This sub-outcome will, under the general guidance of the NAP steering committee or adaptation group of CDNCC, collect the studies, assessments, sectoral impacts, prioritized options, M&E framework, institutional reviews, etc. from Outcomes 3.1, 3.2 and 3.4, and develop the first and comprehensive National Adaptation Plan for Djibouti.

3.1.4.1. Develop a Gender Sensitive National Adaptation Plan for Djibouti. This activity will undertake the actions related to compilation of existing information as well as those generated through this project to formulate a comprehensive and inclusive National Adaptation Plan for Djibouti, that would include all relevant outputs from the project, including but not limited to the vulnerability assessments, prioritization of actions, budgeting guidelines, M&E framework, etc. The process will be inclusive and will engage all sectoral ministries, as well as national and regional stakeholders to identify synergies between development and adaptation objectives, policies, plans and programmes, including with the strategy on risk and disaster management. The finalized document will be validated through a workshop that will seek inputs from a wide-ranging set of audience, including but not limited to CSOs, academia, private sector, in addition to the traditional government stakeholders.

3.1.4.2. Communicate and disseminate the National Adaptation Plan to all stakeholders. Development of a framework document such as a NAP needs to be accompanied by a robust communication campaign to ensure the whole of society approach adaptation. As such, awareness raising materials, including infographics, brochures and pamphlets, video clips and social media channels will be employed to promote the NAP. A briefing for parliamentarians, along with sensitization workshops in all regions targeting local communities, NGOs, and private sector will be conducted.

3.1.4.3. Develop a course on climate change adaptation and national adaptation plan for integration into primary and secondary school curricula, and National Institute for Public Administration training modules. To ensure the scientific knowledge on impacts of climate change as well as response measures is well grounded into the society at large, a course curriculum for primary and secondary schools will be developed, in addition to a semester-long course on climate adaptation and the NAP, informed by the outputs of this project, will be developed for adoption by the

Ministry of Education and Vocational Training. In addition, the project will work with National Institute for Public Administration (INAP) to develop a climate change module informed by the outputs of this project to ensure that the government officials are trained on climate change integration processes and tools. This activity will support the continuity of the climate integration across sectors and at all levels described in activities 3.1.2.1, 3.1.2.2, 3.1.3.1, 3.1.3.2, 3.4.1.1, and 3.4.1.3.

Outcome 3.2: Evidence basis produced to design adaptation solutions for maximum impact

Under this outcome, scientific and evidence base will be promoted as decision making tools, in that vulnerability assessments will be conducted, and adaptation options will be appraised and prioritized based on climate vulnerability rankings, for integration into NAP in alignment with PND objectives. The process will also be tied to the country's monitoring and evaluation systems to iteratively inform future policies. Part of this component focuses on the monitoring of policy goal impacts of adaptation actions and associated budgetary allocations and expenditures. It will take advantage of and reinforce existing tracking mechanisms, including new tracking data collected for climate risk management expenditures. Baseline data as well as indicators, markers, and codes will be developed to establish the country's M&E framework on climate change adaptation.

Sub-outcome 3.2.1: CCA response measures for the PND implementation are identified, appraised and prioritized in the climate-sensitive sectors of agriculture (farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructure

In this component, adaptation options will be appraised and prioritized in key socio-economic sectors using a gender-sensitive approach. The gendered impacts of climate change will inform climate risk and vulnerability assessments, which will dictate the identification and prioritization of adaptation options. This provides the basis for the integration of CCA into planning processes, taking into consideration the targeted sectors and areas as outlined in the national and sectoral planning frameworks: SCAPE, PND, NDC, and SNCC.

3.2.1 Evaluate the gendered impacts of climate change in agriculture (farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructure . At the national and regional levels. Propose an action plan to support both the integration of gender dimensions into the NAP process, and integration of CCA into the new National Gender Policy. Acknowledging that several climate vulnerability assessments have been undertaken for different sectors over time, the project will start with a gap assessment of the existing methodologies, tools and frameworks of the CRVAs aligned with the IPCC-recommended frameworks. Based on the findings of the assessment, the project will then update / develop (as appropriate) the CRVA framework, methodology, tools, framework and guidelines at the national and regional levels. As a result, the project will deliver a gender-responsive CRVA framework and a simplified version of the CRVA for the regions. This project will conduct an in-depth and evidence-based analysis of women's and men's roles in targeted sectors impacted by climate change. Improved understanding of women's and men's knowledge, roles and abilities will provide a solid basis for the integration of gender perspectives into climate risk and vulnerability assessments, and the prioritization of adaptation options (activity 3.2.1.2 and 3.2.1.3). Exact scope of the study will be determined following a baseline survey that will be conducted as part of the project inception. The study results and the action plan predicated on such results, will also inform climate change programming to effectively address both women's and men's needs and priorities in the framework of policies and programmes developed to cope with climate change impacts (e.g. the formulation of the new National Gender Policy to be initiated in 2021).

3.2.2 Conduct climate risk and vulnerability assessments in the sectors of farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructure. Categorize risks and vulnerabilities. These assessments will evaluate and prioritize risks and vulnerabilities to the impacts of climate change in the targeted areas of the PND and sectoral areas. In accordance with the National Program for Agricultural Investment and Food and Nutrition Security (PNIASAN), in particular its programme Support to Vulnerable Groups, the climate risks and vulnerability assessments will focus on oasis agriculture and nomadic livestock farming. In the tourism sector, emphasis will be placed on the PND targeted zones: Arta Beach - Khor Ambado,

the White Sands - Tadjourah- Ras Ali, and the Mangrove of Godoria. In coastal areas, zones overlooked by existing climate risk and vulnerability assessments will be targeted (such as Obock). This activity will develop national level CRVA for the three priority sectors- farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructure with an annexe with concrete recommendations to support the integration of CCA into the new National Gender Policy, including the hotspots for comprehensive CRVA for the regions. The project will also deliver 6 sub-national CRVAs for the CCA priority (5 for the regions and 1 for Djibouti Ville).

3.2.3 Identify and prioritize adaptation options in agriculture (farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructure on updated climate scenarios in the medium- and long-term. Climate risks and vulnerability assessments (activity 3.2.1.2) are the primary source through which the project will identify adaptation options. Participatory approaches, including two consultation workshops, will be used to set up criteria for the assessments and shrink the range of possible options to be assessed. Criteria may include the costs of options, how effectively the option is at decreasing vulnerability, co-benefits, the gendered impacts of adaptation measures, and alignment with national development plans such as PND, NDC, and SNCC. Once options have been identified and a set of criteria agreed upon by the consultation workshops, the project will assess the ability of each adaptation option to achieve strategic objectives. The project will document the process, and compile the information generated to identify the key lessons learned and important elements to replicate in the future. The process will encourage participation, constant reflection and capacity development of participating actors, as well as transparency in decision making.

Outcome 3.3 Private sector engagement in adaptation catalysed

This outcome is dedicated to the enhancing the private sector engagement in the climate change adaptation. The activities proposed are envisaged to promote the public-private partnership to enhance the climate change adaptation investments in Djibouti.

Sub-outcome 3.3.1: Private sector actors engaged in national, sectoral and sub-national adaptation planning.
Through this output, the project intends to build upon the past and ongoing efforts of increasing the climate and sustainable finance from the private sector. In Djibouti, the private sector involvement in supporting the attainment of climate resilience is highly limited. The PPP approach is mainly sought for mainstream development projects such as roads, ports and maritime business. The project intends to shift paradigm by introducing PPP approach guidelines for climate adaptation.

3.3.1.1 Develop private sector understanding and capacity on the NAP process to facilitate climate financing for NAP priorities through public-private partnership (PPP) model aligned with key sustainable financing frameworks adopted by Djibouti: This project will build upon existing strategies and mechanisms that the government of Djibouti developed with UNDP support in the recent years, notably SDG Investor Map, Integrated National Financing Framework (INFF), National Financial Inclusion Strategy, and Innovative Financing models such as green bonds, green sukuk and Islamic micro/financing to facilitate and promote private sector financing for climate action. With the revised NDC at the final stages, with a total estimated financing needs to the tune of $2 billion, climate financing and engagement of the private sector are crucial to ensure that the medium-term and long-term climate actions are realized. The project will contribute to developing climate-responsive and climate-friendly investments (Activity 3.4.1.2) by identifying the potential private sector actors based on the 21 areas of investment in eight sectors of the SDG Investor Map and INFF to develop a conceptual framework for a public and private partnership approach to climate financing.

Outcome 3.4: Adaptation finance increased

This outcome will identify possible avenues for financing adaptation in Djibouti by establishing a finance tracking system as well as build capacities of key actors (government and private sector) in identifying investment opportunities and mobilizing climate finance.

Sub-outcome 3.4.1: Climate budget tagging and climate finance tracking system established to promote and monitor climate-responsive investments and expenditure at the national and regional level

This sub-outcome will establish a climate change tracking tool by building on the existing financial monitoring system managed by the Directorate of External Finance. This tracking tool will focus on climate allocations and expenditures and identify climate finance opportunities. The project will ensure climate change priorities are mainstreamed into public finance management mechanisms, mainly priority actions matrix (MAP) and green taxonomy. With climate-responsive MAP, the project intends to facilitate increasing climate adaptation financing from public and private sectors. In addition, this sub-outcome also establishes the foundations for monitoring the efficacy of climate actions and policies, and will track their coverage, sustainability and replication. The activities below will accomplish this through the development of relevant indicators in accordance with the national statistical M&E system.

3.4.1.1. Support the MEDD and MEFI in integrating climate change parameters into the existing finance tracking mechanisms. The Directorate of External Finance (DFE), mandated to establish a computerized system for collecting and managing external investment data, is operating a finance tracking tool at the national level. This project will develop and integrate a climate budget tagging and expenditure tracking mechanism into the existing system based on a formed consensus over the definition of relevant expenditures at the national and regional levels. These climate budget tracking mechanisms will be guided by the CPEIR findings of activity 3.1.2.1, PPBSE of activity 3.1.2.2. CCA must be taken into consideration in the National Strategy for Statistical Development (SNDS) and the statistical yearbook to ensure the sustainability of both the adaptation effort and its associated monitoring and evaluation components. The statistical yearbook is an appropriate instrument to support not only the regular collection of data, but also its publication. Information gathered in the yearbook informs the PND and SDGs M&E systems. A study will assess the technical feasibility and the operational modalities of CCA monitoring through the National Strategy for Statistical Development (SNDS) and the statistical yearbook. Building on the assessment framework, this activity will develop CCA process-based and outcome-based indicators with the goal of evaluating whether adaptation policies and measures are implemented, and whether vulnerability is reduced through effective actions. These indicators will also consider the evaluative criteria of coverage, effectiveness, sustainability and replication. Indicators serve to mainstream CCA within & between sectors, communicate adaptation to decision makers and key stakeholders, and compare adaptation achievements across sectors and zones. Key stakeholders trained to facilitate the proposed adaptation M&E framework will be tested during the collection of baseline data. The data and indicators, to the extent possible, will be gender sensitive and disaggregated. The main sub-activities will consist of (i) the definition of the expected objective of the system, and the identification of criteria to be used (markers, indicators and codes), (ii) the development of a specific climate change parameter in the DFE existing tracking tool, (iii) the recording of baseline data, and (iv) the training of the M&E experts of the MEDD, the DFE, and the Ministry Foreign Affairs (MAE). The purpose of this tool will be to track allocation and expenditures of existing national, international, private and public financial resources dedicated to climate change in Djibouti, as well as determine where geographically climate change allocation and spending are taking place across the country. The project will align with the interventions of another GCF funder readiness project – AFR-RS-007 and utilize tracking data, including through gender appropriate layer to make necessary adjustments to allocations and expenditures in priority areas and sectors.

3.4.1.2. Innovative financing mechanisms developed to promote climate-responsive and climate-friendly investments in the Triennial Investment Program (PTIP) aligned with DFA and INFF priorities.

Under this activity, the project will develop a guide to integrate and prioritize climate investments to be included in the triennial investment program (PTIP). The guide development of Priority Actions Matrix (MAP) and green taxonomy focusing on the CCA investments and integrate climate change risk indicators into the tools, in order to climate-proof all future planning and budgeting products. During the implementation phase, the project will align with the GCF's Climate Investments Planning and Mobilization Framework - gcfndc-partnershipclimate-investment-planning-and-mobilization-frameworkconsultation-draft.pdf (ndcpartnership.org). In turn, these tools will be integrated into the national planning and budgeting mechanism (PPBSE). The project will develop guidelines for integrating climate change indicators and targets for the public and private sector investments and ODA are aligned with the DFA, INFF SDG Investor Map and the current and future development plans. The project will also support the Ministry of Economy and Finance in charge of Industry in developing and publishing one triennial report on climate-responsive investments.

3.4.1.3. Strengthen the capacities of the MEDD, MEFI, sectoral ministries and sub-national authorities, and private sector on identification and mobilization of climate finance opportunities. Under this activity, the project will monitor existing and potential public and private climate finance opportunities and secure additional resources to fund future adaptation activities. National actors will be trained on existing international flows and the financial instruments used to channel and leverage climate finance, such as grants, concessional and non-concessional loans, equity, loan guarantees, insurance, and debt-for-nature swaps. In the absence of a dedicated Climate Finance Unit in the Ministry of Economy and Finance, the government has faced challenges in tracking the total climate finance mobilized and utilized to address the climate priorities of the country. With the recent membership in the Coalition of Ministers of Finance for Climate and the growing interest of the government in innovative climate financing triggered by the NDC revision process, the Ministry of Economy and Finance announced the need to establish such a unit under its existing Directorate for Financial Inclusion and Innovative Financing. Initial discussions on the structure of the Climate and Sustainable Finance have started between the government and the development partners, mainly UNDP and the Tony Blair Institute. Considering that the project aims to revise the existing PPBSE to make it climate-responsive and install mechanisms for climate budget planning, tagging and expenditure monitoring, the establishment of such a unit will ensure the operationalization and sustainability of climate financing in Djibouti to create an integrated impact on climate priorities. Moreover, having the Central Bank of Djibouti and the Ministry of Budget as part of the steering committee of the project will further facilitate inputs on the identification of capacity-building activities as they pertain to regulation and/or financial instruments in incentivizing the private sector. These trainings will provide an opportunity to discuss what instruments the country will prioritize in their climate finance monitoring system. Prioritization will likely depend on technical capacities and considerations. A tiered system of reporting will be established through the following mechanisms: (i) regularly providing information by the DEDD and the DFE, depending on arising climate finance opportunities through the web-based platform (activity 3.1.1.2), and (ii) preparation of an annual report on climate finance opportunities to be shared with the CDNCC. The project will develop 2 high quality concept notes, of which one will be on public-private partnership, to complement the NAP process related activities.

Partnerships

The project will be implemented in cooperation and synergy with other activities and projects implemented by ministries and organizations responsible for and working on issues related to climate change. The following investments provide additional foundation for the activities proposed in this project and demonstrate Djibouti's progress towards adequate climate change adaptations.

GCF's Readiness and Preparatory Support Programme focused on (i) the strengthening of the National Designated Authority (NDA)/Focal Point, and (ii) the development of strategic frameworks for engagement with the Green Climate Fund, including the preparation of a Country Programme. As part of the Country Programme a list of projects were drafted which included public-private partnerships, consistent with the Fund's Initial Investment Framework. The Programme identified opportunities to engage the private sector. The Programme identified roles of prospective public and private entities in implementing Djibouti's programming priorities with respect to the Fund.

Supporting Rural Community Adaptation to Climate Change in Mountain Regions of Djibouti This project, implemented by UNDP, aimed to reduce climate-related vulnerabilities facing the inhabitants of mountainous regions of Djibouti by strengthening institutional capacity, implementing climate-smart water management, and properly targeting investment. The institutional capacity strengthening component of this project supported the formulation of the National Climate Change Strategy (SNCC). The project also supported the operations of the National Climate Change Committee (CDNCC) and the provision of secretariat services to coordinate adaptation responses to climate change.

Implementing Adaptation Technologies in Fragile Ecosystems of Djibouti's Central Plains This initiative, implemented by UNEP, supported climate change adaptation interventions that protect human populations,

maintain productive assets, and enhance ecosystem resiliency in the regions of Hanlé (Dikhil region) and Tadjourah. The project also helped to keep climate change scenarios up to date. The NAP project's proposed vulnerability assessments will rely on updated climate scenarios, including those from this project, to assess future climate risks and vulnerabilities.

Developing Agro-Pastoral Shaded Gardens as an Adaptation Strategy for Poor Rural Communities of Djibouti The project included the establishment of rural microfinancing to sustain the results of the adaptation process, namely the productive and drought-resilient agricultural perimeters. The NAP will capitalize on this funding mechanism as part of the adaptation options available for the country, for pastoral areas.

Coastal Fisheries Vulnerability Reduction Support Program-PRAREV This project, implemented by the Ministry of Agriculture, Livestock, and Fishery (MAEPRH), supported coastal rural population areas affected by climate change. The NAP will build on vulnerability assessments and promote measures, as part of adaptation options, and will take note of lessons learnt from mainstreaming CCA into fishery sectoral policies.

Community Rural Development and Water Mobilization Project - PRODERMO Phase 2 The PRODERMO aimed to increase rural communities' access to water and strengthen their capacity for water and agro-pastoral resource management using a participatory approach. The NAP will consider the successes and constraints of the project and recommend adaptation measures accordingly.

Drought Resilience and Sustainable Livelihoods Program in the Horn of Africa Countries, Djibouti and Sudan This project's goals are: (i) the construction and rehabilitation of water resource mobilization and management infrastructures, land management, and market support infrastructure, (ii) support for agricultural development infrastructure (especially in the livestock sector), (iii) the construction and rehabilitation of transport and market support infrastructure at subnational and regional levels, and (iv) support for complementary capacity building and income diversification activities.

The MHUE/UNDP/GEF-6 project Mitigating Key Sector Pressures on Marine and Coastal Biodiversity and Further Strengthening the National System of Marine Protected Areas (MPA) in Djibouti This project's objective was to enhance the resilience of Djibouti's marine biodiversity through increasing institutional capacity, enhancing financial sustainability and management effectiveness of the MPA system, and mainstreaming marine biodiversity into key maritime sectors.

The Africa Integrated Climate Risk Management Programme: Building the resilience of smallholder farmers to climate change impacts in 7 Sahelian Countries of the Great Green Wall: A related initiative, the Great Green Wall (GGW) is a pan-African proposal to "green" the continent from west to east to counter desertification. It aims at tackling poverty and the degradation of soils through an integrated ecosystem management approach and focuses on a 15 km wide strip of land through the SahelSaharan region from Dakar to Djibouti.

The MEDD/UNDP/GEF-6 project Sustainable management of water resources, rangelands and agro-pastoral perimeters in the Cheikhetti Wadi watershed This project's objective is to develop an integrated model for the restoration of agropastoral ecosystem services in the Cheikhetti watershed to reduce land and water degradation, improve self-sufficiency in basic living needs of vulnerable rural communities and create conditions to enable its replication.

Strengthening national capacities for improved decision making and mainstreaming of global environmental obligations This project aimed to strengthen targeted policy, institutional, and technical capacities within the existing baseline of current capacity development efforts. The goal of this project was that Djibouti will be better enabled to meet and sustain global environmental priorities within the framework of national socio-economic development priorities. The immediate objective of this project was to strengthen targeted national capacities to deliver and sustain global environmental outcomes by mainstreaming, monitoring, and decentralizing global environmental governance.

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Conserving Biodiversity and Restoring Ecosystem Functions in and around the Day Forest National Protected Area) : This project has two primary goals: to restore an important degraded ecosystem of Djibouti, and to identify and support sustainable livelihood activities that protect newly-restored land, as well as continue to enhance it. The NAP will collaborate with this ongoing project to develop sectoral priorities and an improved CRVA framework mainly in the water resources, resilient infrastructure, agriculture and livestock sectors. Moreover, the NAP project will leverage the partnerships built at the Tadjourah region level with regional government, CSOs, private sector and the departments of the line ministries.

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Global Biodiversity Finance (BIOFIN) Programme Under the Global Biodiversity Framework, the BIOFIN programme supports a global programme that established a transformative process for biodiversity finance in all participating eligible countries, involving all relevant stakeholders such as Ministries of Finance and Environment, and the private and financial sectors through a socially and gender-inclusive approach. The NAP under its Outcome 3.4 explores the public and private sector climate financing, which would benefit from close collaboration with the BIOFIN activities.

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Enhanced Climate Resilience of Rural Communities Djibouti The proposed project, which is expected to commence in 2025, aims to enhance rural communities' climate resilience against floods and droughts in Djibouti's Ali Sabieh, Dikhil, Tajdoura and Obock regions by enhancing access to water and improving land management. The hydrogeological assessments of the six watersheds to explore the best available technology to improve access to water for the productive use in the water-stressed remote areas of Djibouti will contribute to the CRVAs planned under the NAP. Similarly, through the multi-dimensional components of the project, the project will contribute to the adaptation actions and private sector engagement in two priority sectors identified in the NAP – water resources, agriculture and livestock.

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Strengthening the Climatic Resilience of Djibouti's Agro-pastoral Sector through Integrated Water Resources Management: The proposed project aims to support the Government of Djibouti (GoD) to use a catchment-based integrated water management approach to: (1)strengthen capacities of key stakeholders at national and local levels; (2) Improve access of agro-pastoralists to water supplies that are resilient to increasingly intense floods and dry periods; and (3) reduce the downstream impacts of floods and disasters management.

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Stakeholder Engagement

The Ministry of Environment and Sustainable Development (MEDD) organized extensive stakeholders' consultations with various ministries, community-based organizations (CBOs), researchers, NGOs, donors, projects, programmes, and many other groups. Part these consultations included a 2015 NAP training workshop followed by a high-level awareness meeting, and a consultation mission in 2017 (see "Djibouti NAP Foundation & Roadmap" in previous section). The results of their contributions are reflected in this proposal. The NAP training workshop on LEG Guidelines, organized from March 30th to April 2nd, 2015, in Djibouti brought together 30 national experts from various ministries, research institutions and civil society. The training was delivered at the request of the Ministry of Environment and Sustainable Development by a training team drawn from UNDP and UNITAR, with support from the NAP-GSP and the UNDP Country Office. Many technical staff from different ministries such as the Ministry of Foreign Affairs and International Cooperation, the Ministry of Communication, the Ministry of Higher Education and Research, the Ministry for the Promotion of Women and Family Planning in Charge of Relations with the Parliament, and the State Secretariat for National Solidarity all attended the workshop. The Centre of Studies and Research of Djibouti, the Djiboutian Agency of Control of the Energy, and the Djibouti Information Agency were also in attendance.

Continuing the work initiated in 2014 by the NAP-GSP, the government conducted a consultation mission in November 2017 to identify priorities and entry points for a NAP, and to update national adaptation priorities according to guidelines set out in the SCAPE (2015-2019) and the National Strategy on Climate Change (SNCC).

Meetings were held amongst the Directors of the following groups: Economy and Planning, Statistics, External Financing, Environment and Sustainable Development, Land Planning, Urbanism and Housing, Decentralization and Deconcentration, Agriculture, Fishery, and Meteorology. The mission also met with representatives from the UNDP, the European Union (EU), Djibouti Social Development Agency (ADDS) and the Ministry of Women and Family. The mission met with civil society groups such as SOS Sahel Djibouti, National Union of Women for Development (UNFD), and the Agropastoral Cooperative of Ambouli. At the end of the mission, the frameworks of aforementioned plans were presented, discussed and validated at a meeting with stakeholders.

These consultations form the basis for sustained and constructive partnerships during the project implementation phase and beyond. They will be pursued, reinforced and broadened to key stakeholders from the private sector and the CBOs, including women's organizations. The National Committee on Climate Change (CDNCC) will serve as a platform to engage key actors. Specific awareness meetings on NAP will be organized at the beginning of project implementation with all actors to define timeline, key actions, partnership avenues and responsibilities.

Risks

Please see annex F for potential risks and planned countermeasures, management response to mitigate the risks

Gender considerations

Women, who represent half of Djibouti's population, experience gender inequality and discrimination. The Gender Inequality Index — a composite measure that indicates inequality between women and men in reproductive health, empowerment, and the labour market — ranks Djibouti at 171 out of 189 countries assessed in 2021, highlighting considerable gender disparities. These disparities are particularly evident in: i) literacy imbalances, at 53% and 34% for men and women, respectively; ii) access to formal work women make up only 15% of the workforce in the formal private sector, 24% of civil servants, 10% of members of government, 13% of members of the National Assembly and 11% of regional and municipal councils; and iii) access to healthcare services maternal mortality rates are high (3 per 1,000 births) .

An increasing body of research has shown that climate-related disasters have impacted human populations in many areas including agricultural production, food security, water management and public health. The level of impacts and coping strategies of populations depends heavily on their socio-economic status, socio-cultural norms, access to resources, poverty as well as gender. Research has also provided more evidence that the effects are not gender neutral, as women and children are among the highest risk groups. Key factors that account for the differences between women's and men's vulnerability to climate change risks include gender-based differences in time use; access to assets and credit, treatment by formal institutions, which can constrain women's opportunities, limited access to policy discussions and decision making, and a lack of sex-disaggregated data for policy change. (World Bank Group (2016). Gender Equality, Poverty Reduction, and Inclusive Growth.

According to the report on multidimensional poverty in Djibouti, carried out in 2021 based on Edam-17 data, the incidence of multidimensional poverty is four times higher in rural areas than in urban areas. Moreover, the incidence of multidimensional poverty by gender is of 26.38 for men and 28.50 for women A July 2020 Gender Profile by the African Development Bank (ADB) on Gender , Women's Empowerment and Poverty notes that in rural areas, there was an increase in the extreme poverty rate in households headed by men is 5 points (from 73.1% to 78.5%) while the rate for women-headed households is two points (from 76.4% to 78.4%). It goes further to explain that extreme poverty here « refers to human poverty defined as the impossibility of meeting basic human needs causing

illiteracy, malnutrition, reduced life expectancy, poor maternal health, avoidable diseases, because of all kinds of 'deficits' into which can be read women's poverty.

In supporting the gender-sensitive adaptation planning in Djibouti, the approaches, tools, action plans, consultations, and analyses across the outcomes will take into consideration the gender-differential impacts of climate change and the role of men and women in building climate-resilient development priorities at the local, regional and national levels. The proposed interventions will develop gender-disaggregated indicators and target rough a participatory and inclusive process.

South-South and Triangular Cooperation (SSTrC): *Describe how the project intends to support/encourage SS/TrC to achieve and sustain results, if applicable. See UNDP SS/TRC for further information.*

In addition, to bring the voice of Djibouti to global and regional fora, the project will explore opportunities for meaningful participation in specific events where UNDP could support engagement with the global and regional development discourse on climate adaptation, climate finance, climate budgeting and programming and development of bankable climate adaptation priority projects. The project will benefit from information exchange with other countries that are currently developing their NAP. This process will be guided and supported by UNDP structures and information exchange channels as well as through ones provided by Government and the NDA. Moreover, on the practical terms, the project team will actively participate in the NAP Community of Practice for exchange of ideas, solutions and sharing the experiences among the regional and global National Adaptation Plan (NAP) projects for which UNDP is a delivery partner. Thus, this project will benefit from the south-south cooperation and learning opportunities this provides. In the region, the project will mutually benefit from the UNDP supported NAP projects in Lebanon, Egypt, Morocco, Tunisia, Algeria, and Yemen.

~~*While the project is primarily domestic, focusing on Nort Macedonia's National Adaptation Plan development and the enabling environment around this, the project has scope for collaboration with other countries. The project will benefit from information exchange with other countries that are currently developing their NAP. This process will be guided and supported by UNDP structures and information exchange channels as well as through ones provided by Government and the NDA. UNDP is supporting number of countries with the development of their NAPs, and this project will benefit from the south-south cooperation and learning opportunities this provides. Among the countries being supported are neighboring and nearby countries, including Serbia, Montenegro, Moldova and Albania, which can be leveraged to provide highly relevant knowledge, guidance and support.*~~

Innovativeness, Sustainability and Potential for Scaling Up: *Describe how the project will use relevant national systems, and specify the transition arrangements to sustain and/or scale-up results, as relevant. How will the intervention continue to be implemented without GCF grant financing once this project is completed? Describe how national capacities will be strengthened and monitored as relevant, and how national ownership will be ensured.*

The project builds upon the past and ongoing projects supporting climate finance and climate adaptation capacities at the national and sub-national levels. The project's key emphasis is on building the systems, coordination mechanisms, tools and procedures to enable Djibouti to build its opportunities for climate financing. The activities such as setting up of National Climate Finance Unit within the Ministry of Economy and Finance will help bring a systemic change in the ways how Djibouti mobilizes and manages its climate finance, particularly those that address climate adaptation priorities. The project will also introduce tools and procedures for climate vulnerability assessments, capacity building for the national and sub-national levels, and climate budget tagging and expenditure review processes. These interventions are not only innovative but also have potential to bring transformative changes in how climate change is integrated into national and sub-national development planning and budgeting procedures. In addition, the project will develop Priority Actions Matrix (MAP) and green taxonomy focusing on the CCA investments and integrate climate change risk indicators into the tools, in order to climate-proof all future planning and budgeting products. As a direct contribution to the mobilization of climate finance, the project will develop 3 bankable concept notes, one targeted specifically for GCF funding. Thus, the project not only designs and implements climate adaptation plan, but will contribute significantly in building climate finance capacity and multi-

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stakeholder coordination. Enhancing the capacity of the national level CDNCC and sub-national level CRCC in each region will ensure that the tools, procedures, mechanisms developed by the project will be replicated and scaled up in the subsequent periodic plan cycles. Moreover, the project will complement another GCF funded readiness support project, ensuring stronger and coordinated efforts for sustainability.

IV. PROJECT RESULTS FRAMEWORK

This project will contribute to the following Sustainable Development Goal (s): SDG 13: Take urgent action to combat climate change and its impacts
This project will contribute to the following country outcome included in the UNSDCF/Country Programme Document (2025-2030): By 2030, populations, especially vulnerable people, benefit from diversified, inclusive and innovative economic opportunities, an entrepreneurial ecosystem that creates decent jobs, increased resilience to climate change, disasters and shocks, and sustainable local development.
This project will be linked to the following output of the UNDP Strategic Plan (2021-2025): *1.1 The 2030 Agenda, Paris Agreement and other intergovernmentally agreed frameworks integrated in national and local development plans, measures to accelerate progress put in place, and budgets and progress assessed using data-driven solutions*
NOTE: Paste the GCF approved log-frame below

Outcomes	**Baseline**	**Targets**	**Outputs**	**Activities (brief description)**	**Deliverables**
Outcome 3.1: Adaptation planning governance and institutional coordination strengthened	National Committee on Climate Change (CDNCC) established but lacks Standard Operating Procedure to meet regularly to validate technical documents and provide guidance for climate change priority projects. Lack of dedicated structure to monitor the progress of NAP interventions in the government Limited knowledge of NAP Process among decision makers and stakeholders. No Climate Change specific knowledge management platform exists	The CDNCC Secretariat strengthened with an updated mandate Terms of reference and relevant Standard Operating Procedure/s. NAP Sub Committee established under CDNCC CDNCC members and other policy makers' knowledge on NAP process increased The CDNCC Secretariat is equipped with a web-based Knowledge platform for the coordination of CCA activities	Output 3.1.1 CCA monitoring and coordination and knowledge sharing mechanisms for effective adaptation planning strengthened	*Activity 3.1.1.1: Reinforcement of the National Steering Committee on Climate Change (CDNCC) through permanent representation and targeted capacity enhancement measures to efficiently engage in gender-responsive climate adaptation policy-making processes, enable it to function as an advisory and decision-making body and to coordinate a participatory gender-responsive NAP process.*	
				Activity 3.1.1.1a: Revise the CDNCC mandate and restructure the existing CDNCC by establishing a clear Terms of Reference (ToR) for both the CDNCC Secretariat and the CDNCC. This restructuring will include expanding CDNCC membership to include the Ministry of Economy and Finance, Ministry of Budget, Ministry of Agriculture, and Ministry of Decentralization and provide clear guidance on better coordination with the Regional Climate Coordination Committees (CRCC), which will be created under Activity 3.1.3.1a.	Deliverable 3.1.1.1a: Revised gender-responsive Mandate and ToR, for both the CDNCC and the CDNCC Secretariat(M1-3) Deliverable 3.1.1.1ab: Mechanism for coordination between CDNCC and CRCCs is established (M6)
				Activity 3.1.1.1b: Develop gender and climate change-responsive Standard Operating Procedures (SOPs) to outline how the CDNCC engages in climate adaptation	Deliverable 3.1.1.1b: Gender responsive SOPs, annual planning and reporting guidelines developed for CDNCC (M1-3)

				policy-making process and fulfil its advisory and decision-making roles. The SOPs will outline how to document CDNCC decisions and recommendations and interact with climate change stakeholders in addition to procedures for appointment and replacement of the institutional focal points, provisions and composition of dedicated sub-committees, coordination mechanisms between the CDNCC Secretariat and CDNCC members, coordination between the CDNCC Secretariat and the Regional CC Coordination Committee and annual planning/reporting guidelines to enable the CDNCC in guiding and monitoring NAP process.	
				Activity 3.1.1.1c: Establish adaptation sub-committee within CDNCC.	Deliverable 3.1.1.1c: CDNCC decision, ToR and SoP for the NAP sub-Committee (M4-5)
				Activity 3.1.1.1d Undertake capacity and needs assessment of the CDNCC Secretariat and Adaptation subcommittee to develop a need-based and informed gender-responsive Capacity Development Plan.	Deliverable 3.1.1.1d: Gender Responsive Capacity and Needs Assessment report both for CDNCC and Adaptation sub-committee. (M5)
				Activity 3.1.1.1e Train the CDNCC members, including the CDNCC Secretariat staff on the NAP processes, including gender-sensitive climate vulnerability assessment, climate adaptation prioritization and others based on the Capacity Development Plan.	Deliverable 3.1.1.1e: 1 training module for CDNCC members based on the Capacity Development Plan (M7) Deliverable 3.1.1.1ea: Training Report, including post-training assessment of the participants evaluating the acquisition of knowledge from the training (M7).
				3.1.1.1f Reinforce the CDNCC Secretariat's existing human resource capacity by integrating additional technical expertise into the MEDD's organogram under the	Deliverable 3.1.1.1.f: A fully-fledged CDNCC Secretariat with additional technical capacity operationalized to implement and report on the annual workplan of the CDNCC in close

				direct supervision of the NDA and in collaboration with the Director of Environment until a sustainable finance mechanism is operational.	collaboration with the CDNCC members, particularly the Adaptation Sub-Committee (M8) Deliverable 3.1.1.1fa: Operationalization of the CDNCC Secretariat through: a) detailed terms of reference for the CDNCC Secretariat, b) a clear division of responsibilities for various members of the CDNCC Secretariat based on the overall mission and the annual targets of the CDNCC and CRCCs, c) quarterly and annual workplans for the CDNCC Secretariat approved through the quarterly and annual CDNCC meeting for the next few years until the sustainable financing mechanisms are in place, d) reporting requirements and coordination mechanisms with the CDNCC and CRCC members to document the progress against the quarterly and annual targets, e) quarterly and annual CDNCC meeting minutes and progress reports published in the knowledge management portal hosted by the MEDD; and f) Annual national level multistakeholder climate change meeting with active participation and contribution of the CDNCC and CRCCs in national and regional climate change-related priorities and activities (M12)
				3.1.1.1g: Develop sustainable financing mechanisms to support the staff and the functions of the CDNCC Secretariat and CDNCC operations through a cost-sharing basis among the MEDD-implemented climate change projects and the government's budget.	Deliverable 3.1.1.1g: A cost-sharing mechanism demonstrating the provisions and processes to support the CDNCC Secretariat staff costs and the operations costs for the MEDD's budget (M36)
				Activity 3.1.1.1h Organize one national and five regional gender-responsive trainings on the NAP process targeting high-level decision makers, sectoral ministries including the Ministry of Women and Family, regional authorities, civil society, private sector, and researchers.	Deliverable 3.1.1.1h: 1 set of national and 1 set of regional gender-responsive training materials (M8) Deliverable 3.1.1.1ha: 1 Training Report, including post-training assessment of the participants evaluating the acquisition of knowledge from the training (M9)

				Activity 3.1.1.2: Establish a knowledge platform containing policies, project and programme results, and climate information to support coordination and coherence of interventions and gender-responsive adaptation planning	
				Activity 3.1.1.2a Conduct an assessment to identify the needs for a climate adaptation specific knowledge platform and develop a Knowledge Management Strategy.	Deliverable 3.1.1.2a: A needs assessment study for the knowledge platform (M8) Deliverable 3.1.1.2ab: A gender-responsive Knowledge Management Strategy to guide the establishment of a Knowledge Management Platform aligned with UN CC: Learn Platform (M10)
				Activity 3.1.1.2b Design and launch a knowledge platform based on the needs assessment and Knowledge Management Strategy.	Deliverable 3.1.1.2b: A web-based knowledge platform with gender disaggregated data hosted in the MEDD website. (M12)
				Activity 3.1.1.2c Develop SoP for data collection, verification and reporting and provide trainings for the platform managers and CDNCC members, including the CDNCC Secretariat.	Deliverable 3.1.1.2c: SOP for Knowledge Management Platform hosted in the MEDD website (M12) Deliverable 3.1.1.2ca: Training Report, including post-training assessment of the participants evaluating the acquisition of knowledge from the training (M12).
	Lack of planning and budgeting guidelines to integrate CCA in sectoral plans and budgets Lack of climate finance information in the national finance tracking system Lack of adequate climate budget tagging provisions and mechanisms at the national level	Planning and budgeting guidelines for climate adaptation introduced in key sector ministries and at least 80 executives and technicians trained Climate Public Expenditure and Institutional Review (CPEIR) conducted for the key sectoral ministries. Climate finance is reported in national financing tracking system	Output 3.1.2 Sectoral planning mechanisms strengthened to facilitate CCA mainstreaming into national planning and budgeting processes in accordance with PND objectives	**Activity 3.1.2.1: Refine methodology of and conduct Climate Public Expenditure and Institutional Review (CPEIR) in the key sectoral ministries (Ministry of Finance, Ministry of Budget, and the Ministry of Environment)**	
				Activity 3.1.2.1a Support development of the Djibouti CPEIR methodology, framework and roadmap.	Deliverable 3.1.2.1a: CPEIR Framework and roadmap developed (M12)
				Activity 3.1.2.1b Train the planning division staff at sectoral ministries and CDNCC members on the CPEIR process	Deliverable 3.1.2.1b: CPEIR Training Module developed(M13) Deliverable 3.1.2.1ba: Training Report, including post-training assessment of the participants evaluating the acquisition of knowledge from the training (M13).
				Activity 3.1.2.1c Conduct and disseminate Djibouti CPEIR covering key ministries	Deliverable 3.1.2.1c: Djibouti CPEIR covering key ministries developed (M20)
				Activity 3.1.2.2: Support the Ministry of Environment and Sustainable Development (MEDD), Ministry of Finance and Ministry of Budget to develop planning and budgeting guidelines/template and pilot a climate responsive PPBSE.	

		Climate budget tagging methodology developed and piloted in key sectors (based on CPEIR findings)		Activity 3.1.2.2a Provide technical assistance to the Directorate of Planning of Ministry of Finance to develop a simplified national level PPBSE guide, a template to facilitate climate adaptation planning, programming and budgeting	Deliverable 3.1.2.2a: A guidebook on integrating CCA in PPBSE developed (M21) Deliverable 3.1.2.2aa: Climate responsive PPBSE template developed with technical support from the MEDD, including a detailed annex for climate expenditure tracking (M22) Deliverable 3.1.2.2ab: A Step-by-Step guide to fill climate-responsive PPBSE template and checklist to ensure that (upcoming NDPs are climate-responsive and gender-transformations (M24)
				Activity 3.1.2.2b Develop a climate budget tagging and expenditure tracking mechanisms at the national level aligned with the CPEIR findings, and climate-responsive PPBSE	Deliverable 3.1.2.2b Climate budget tagging criteria and expenditure tracking template developed (M 22)
				Activity 3.1.2.2c Train 30 staff (of which at least half will be women) from the sectoral Ministries, particularly those in the planning and M&E directorates, to fill the climate responsive PPBSE template, climate budget tagging, develop climate expenditure tracking, and monitoring climate financing.	Deliverable 3.1.2.2c: Training Report, including post-training assessment of the participants evaluating the acquisition of knowledge from the training. Deliverable 3.1.2.2ca: Filled out PPBSE template, sample climate budget expenditure report and a climate finance monitoring report by one of the Ministries trained
	Lack of Regional Coordination Lack of regional guidelines to integrate CCA into planning, programming, and budgeting Lack of guides to integrate CCA into planning, programming, and budgeting of regional authorities	Regional Climate Change Coordination Committee established in five regions and trained on NAP process Regional (Ali Sabieh, Arta, Dikhil, Tadjourah and Obock) CCA planning, programming and budgeting guidelines developed	Output 3.1.3 CCA planning and budgeting guidelines developed and tested at the sub-national (regional) level to support the development of regional climate coordination committees.	***Activity 3.1.3.1: Support the integration of CCA into regional (Ali Sabieh, Dikhil, Arta, Tadjourah and Obock) development planning and budgeting processes, consistent with l regional priorities aligned with NDP and SDGs***	
				Activity 3.1.3.1a Support establishment of 5 Regional Climate Change Coordination Committee (CRCC) under the CDNCC	Deliverable 3.1.3.1a: CRCC established for 5 regions with clear mandate (M 6) Deliverable 3.1.3.1ab: SOP for CRCC developed (M6)
				Activity 3.1.3.1b Support CDNCC members to organize orientation workshops for the CRCC members in each region	Deliverable 3.1.3.1b: Training of Trainer module for the CDNCC members Deliverable 3.1.3.1ba: Orientation training report by M7
				Activity 3.1.3.1c Prepare a simplified gender responsive	Activity 3.1.3.1c A simplified gender responsive regional PPBSE guidebook on the integration of

		Manual on preparation and implementation of the budget of regional authorities aligned with the national climate planning and budgeting framework and guidelines.		regional PPBSE guide on the integration of CCA planning, budgeting and tracking mechanisms into the Regional Development Plans (RDPs). This guide should align with national PPBSE standards (developed under Activity 3.1.2.2a), National Development Plans (NDP) and Sustainable Development Goals (SDGs) to enable CRCC to identify immediate, medium - and long-term CCA needs	CCA planning and budgeting into the Regional Development Plan (RDP) aligned with national PPBSE (developed under Activity 3.1.2.2a), NDP and SDGs Deliverable 3.1.3.1ca: Checklist and step-by-step guide to ensure upcoming RDPs are climate-responsive and gender-transformative as an Annex to the regional PPBSE template (M14). Deliverable 3.1.3.1cb: A manual on planning, budgeting and expenditure tracking of CCA budget at the regional level (M14)
				Activity 3.1.3.1d Support the MEDD and regional authorities in organizing six three-day trainings on the use of the regional PPBSE guide, CCA planning and budgeting, implementing CCA budget, tracking climate expenditure and monitoring climate finance for 58 local elected officials, CRCC members, and/or technical staff of municipalities and regional councils (Djibouti, Ali Sabieh, Dikhil, Tadjourah, Obock, and Arta), of whom half will be women.	Deliverable 3.1.3.1d: 6 training reports on use of regional PPBSE guidebook and manual (M16) Deliverable 3.1.3.1da: 1 Training Report including post-training evaluation assessing the readiness to develop CCA planning and budgeting at the regional level (M16)
				Activity 3.1.3.1e Integrate CCA into the upcoming regional development planning and budgeting and expenditure review process, ensuring alignment with the upcoming National Development Plan 2025-2030 and the climate change priorities identified for each region based on the guidelines and manuals developed	Deliverable 3.1.3.1e: Climate-responsive Regional Development Plans (2025-2030) with results framework and annualized budget for CCA priorities (M24)
	Lack of medium and long-term adaptation planning and financing at the national and regional levels	National Development Plan developed	Output 3.1.4 A national adaptation plan,	***Activity 3.1.4.1: Develop a Gender-Sensitive National Adaptation Plan and sub-national Regional Adaptation Plans for Djibouti***	

	Lack of institutional capacity at the national and regional level to align climate priorities across sectors and mainstream climate change priorities in the national and sub-national (regional) development plans Insufficient level of awareness on climate adaptation priorities among the population and local level stakeholders Lack of climate change coverage in the school and college curriculum	through a consultative process 5 simplified Regional Adaptation Plans developed for 5 regions of Djibouti Guidelines and human resources to develop climate-responsive and gender-transformative National and Regional Development Plans developed National Adaptation Plan developed through consultative process Climate Change curriculum for School and College developed	along with simplified Regional Adaptation Plan, is developed for Djibouti aligned with the PND and informed by the assessments, prioritization exercise and monitoring frameworks for the priority sectors.	Activity 3.1.4.1a Establish a National NAP Preparation Task Force under the leadership of the CDNCC Adaptation Sub-Committee to oversee the NAP drafting process	Deliverable 3.1.4.1a: NAP Task Force ToRs and the meeting minutes (M18)
				Activity 3.1.4.1b Develop National Adaptation Plan framework and roadmap through a consultative and participatory approach (stakeholder consultation workshop and in-depth bilateral discussion with relevant stakeholders working in the adaptation priority sectors), including the CRCC for Regional Adaptation Plan	Deliverable 3.1.4.1a: NAP Framework and Roadmap at national and regional levels (by M18)
				Activity 3.1.4.1c Align the national and regional level climate change priorities identified under Activity 3.1.2.2, 3.1.3.1 and 3.2.1.3	Deliverable 3.1.4.1c: A matrix of national and regional climate priorities developed as an annex to NAP Framework and Roadmap
				Activity 3.1.4.1dDevelop simplified sub-national Adaptation Plans for each region and Djibouti Ville, including one page summary of the priority adaptation areas to be annexed to the NAP	Deliverable 3.1.4.1d: 6 sub-national simplified adaptation plans -5 Regional Adaptation Plans for each region and 1 Djibouti Ville Adaptation Plan annexed to the NAP document (M28)
				Activity 3.1.4.1e Develop a draft NAP document with annexes	Deliverable 3.1.4.1e: A draft NAP document with all the annexures (M28)
				Activity 3.1.4.f1 Finalize the NAP document after consolidating all inputs from stakeholders and validating through a workshop	Deliverable 3.1.4.1f: Validation workshop report (M29) Deliverable 3.1.4.1fa: Final NAP document (M30)
				Activity 3.1.4.1gTrain CDNCC and CRCC members to enable them to lead the development of climate-responsive national and regional development plans respectively along with monitoring framework	Deliverable 3.1.4.1g: Climate change priorities and plan of action to be integrated in an upcoming National and Regional Development Plan and respective M&E Framework (M35) Deliverable 3.1.4.1ga: Training Report, including post-training assessment of the participants

					evaluating the acquisition of knowledge from the training (M36).
				Activity 3.1.4.2: Communicate and disseminate the National Adaptation Plan to all stakeholders	
				Activity 3.1.4.2a Develop awareness raising materials, to inform and sensitize the population, CSOs and other stakeholders on the importance of NAP. The topics covered will also include the integration of climate into the national, sectoral and regional development priorities; role of stakeholders in the NAP implementation process and the climate finance and investment approach for the NAP	Deliverable 3.1.4.2a: At least 7 awareness raising materials (M33)
				Activity 3.1.4.2b Launch a National NAP awareness campaign at the national and regional level to initiate the NAP implementation	Deliverable 3.1.4.2b: A report on the NAP campaign (M34)
				Activity 3.1.4.2c Conduct 6 sensitization workshops in all regions of Djibouti targeting local communities, NGOs, private sector, etc.	Deliverable 3.1.4.2c: 6 workshop reports (M36)
				Activity 3.1.4.2d Develop a Policy brief for the parliamentarians	Deliverable 3.1.4.2d: Policy brief for parliamentarians (M34)
				Activity 3.1.4.3: Develop a course on climate change adaptation and the national adaptation plan for integration into primary and secondary school curricula	
				Activity 3.1.4.3a Undertake a rapid assessment of existing climate change coverage in the school and college curricula to guide the development of revised/upgraded climate and environment curricula for school and college	Deliverable 3.1.4.3a: Rapid needs assessment to assess the integration of climate and environment in the school and college curricula (M28)
				Activity 3.1.4.3b Develop a course for primary and secondary school curricula, in collaboration with national research institutions and	Deliverable 3.1.4.3b: Course curriculum for primary and secondary schools developed(M35)

				Ministry of Education and Vocational Training	
				Activity 3.1.4.3c Develop a climate change module for the National Institute for Public Administration (INAP)	Deliverable 3.1.4.3c: Course curriculum for INAP developed (M35)
				Activity 3.1.4.3d Submit the course to the Ministry of Education and Vocational Training for adoption	Deliverable 3.1.4.3d: Final course curriculum with supporting documentation (M36)
Outcome 3.2: Evidence basis produced to design adaptation solutions for maximum impact	There is no climate risk and vulnerabilities assessment for PND priority Existing adaptation measures are not informed by gender-based vulnerability to climate change assessments Lack of adaptation medium- and long-term options for PND priority sectors	Climate risk and vulnerability assessments carried out for targeted PND priority sectors Gender impact assessment carried out for targeted PND priority sectors Medium and Long term adaptation options for targeted PND priority sectors are identified and ranked	Output 3.2.1 CCA response measures for the PND implementation are identified, appraised and prioritized in the climate sensitive sectors of *agriculture (farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructures.*	***Activity 3.2.1.1 Evaluate the gendered impacts of climate change in agriculture (farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructures.at the national and regional levels Propose an action plan to support both the integration of gender dimensions into the NAP and Regional Action Plan (RAP) process, and integration of CCA into the new National Gender Policy***	
				Activity 3.2.1.1a Conduct a gap assessment comparing existing methodology, tools, and framework used for climate vulnerability and adaptation vulnerability assessments with those recommended by the IPCC	Deliverable 3.2.1.1a: A gap assessment report on the existing climate change vulnerability assessment methodology, tools and framework of the climate change vulnerability (M12) Deliverable 3.2.1.1ab: Review of the existing climate risks and vulnerability assessment reports, including an annex on the interview with the experts who were involved in the past vulnerability assessments, development of methodology and tools for agriculture (farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructure (M12)
				Activity 3.2.1.1b Update the climate vulnerability and adaptation needs assessment framework, methodology, tools, framework and at the national and regional levels based on the recommendations of the Deliverable 3.2.1.1a and Deliverable 3.2.1.1ab. The updated version should address identified gaps and align with the current and projected climate risks as well as national and regional development goals.	Deliverable 3.2.1.1b: Updated gender-responsive climate vulnerability and adaptation need assessment framework (M10). Deliverable 3.2.1.1ba: Simplified gender-responsive Climate Vulnerability Assessment and Adaptation Needs Identification Tool for the regions (M10) Deliverable 3.1.3.1bb: Immediate, Medium-term and long-term climate adaptation priorities identified for each region to be integrated into the NDPs and RDPs (M12)

				Activity 3.2.1.2 Conduct climate risks and vulnerability assessments in the agriculture (farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructures sectors and ensure that the assessments include gender-specific impacts of climate change at both national and regional levels, and the identified risks and vulnerabilities are categorized. ***Targeted sectors are those as prioritized in the national and sectoral planning frameworks: SCAPE, PND, NDC, and SNCC.***	
				Activity 3.2.1.2a Building on the findings from the climate vulnerability and adaptation methodology/framework gap assessment, conduct a national evaluation of climate risks, impacts, and vulnerabilities in the agriculture sector (including farming, livestock, agro-pastoralism, and fisheries), as well as in water resources and resilient infrastructure. This evaluation should identify options for addressing gaps and highlight hotspots for a comprehensive Climate Risk and Vulnerability Assessment (CRVA) at the sub-national level (regions).	Deliverable 3.2.1.2a: National level Climate Risk, Impact and Vulnerability Assessment (CRVA) report in *agriculture (farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructures* with an annexe on concrete recommendations to support the integration of CCA into the new National Gender Policy, and the hotspots for comprehensive CRVA for the regions
				Activity 3.2.1.2b Conduct a comprehensive Climate Risk and Vulnerability Assessment (CRVA) at the regional level for the agriculture *(farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructures* sectors. The CRVA should focus on hotspots identified through the Activity 3.2.1.2a) using both the quantitative and qualitative approaches to evaluate risks associated with climate hazards, exposure, and vulnerability and consider interplay of compounding climate and non-climatic factors (e.g. socio-economic and environmental factor); The CRVAs	Deliverable 3.2.1.2b: 6 Regional CRVAs for the CCA priority sectors based on the findings of Deliverable 3.2.1.2a and Deliverable 3.2.1.2b for five regions and Djibouti Ville (M15)

				will be conducted in close collaboration with the CDNCC and CRCC members.	
				Activity 3.2.1.2c Validate the CRVAs through three national workshops. These workshops should include a deep dive analysis to explore linkages between the compounding climate and non-climatic factors such as economic diversification,, climate risk insurance, innovative financing, climate-impact entrepreneurship, among others.	Deliverable 3.2.1.2c A comprehensive CRVA report with prioritized adaptation options at sectoral, sub-national and national levels for *agriculture (farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructures* sectors and target hotspots (M22)
				Activity 3.2.1.3: Identify and prioritize adaptation options in the sectors of agriculture (farming, livestock, agro-pastoralism and fisheries), , water resources, and resilient infrastructure sectors based on updated medium- and long-term climate scenarios. ***Targeted sectors and areas are those as prioritized in the national and sectoral planning frameworks: SCAPE, PND, NDC, and SNCC.***	
				Activity 3.2.1.3a Develop a methodology for adaptation appraisal based on the CRVA and establish a set of prioritization criteria through two multistakeholder consultation workshops and five regional multistakeholder consultations s in each region)	Deliverable 3.2.1.3a: Prioritization Criteria including methodology for adaptation appraisal M10)
				Activity 3.2.1.3b Identify gender sensitive adaptation options at sectoral, regional sub-national, national and other relevant levels for the priority sectors based on the assessments	Deliverable 3.2.1.3b: Adaptation options at sectoral, regional and national levels developed for priority sectors (M12)
				Activity 3.2.1.3c Carry out cost-benefit analyses for adaptation options in the *agriculture (farming, livestock, agro-pastoralism and fisheries), water resources and resilient infrastructures* sectors, in order to contribute to the prioritization exercise at national and local levels.	Deliverable 3.2.1.3c: Cost-benefit analysis for adaptation options in agriculture, water resources and resilient infrastructure sectors (M14)

				Activity 3.2.1.3d Create a compendium of adaptation options, including their economic, ecosystem and social costs and benefits, and the gendered impacts of adaptation measures. This compendium is to be validated by a national workshop	Deliverable 3.2.1.3d: Validation workshop report (M16) Deliverable 3.2.1.3da A validated list of adaptation options for the six CCA priority sectors (M20)
Outcome 3.3. Private sector engagement in adaptation catalysed	Limited Engagement of Private Sector in Climate adaptation financing	Private Sector engagement to NAP process is ensured	Output 3.3.1 Private sector actors engaged in national, sectoral and sub-national adaptation planning	***Activity 3.3.1.1. Develop private sector understanding and capacity on the NAP process to facilitate climate financing for NAP priorities through public-private partnership (PPP) model aligned with key sustainable financing frameworks adopted by Djibouti***	
				Activity 3.3.1.1a Identify the potential private sector actors based on the SDG Investor Map and INFF priority areas and develop a conceptual framework for PPP approach to climate financing	Deliverable 3.3.1.1a: A PPP Conceptual Framework aligned with SDG Investor Map and INFF priority areas for climate financing (M8) Deliverable 3.3.1.1ab: Workshop Report on the Validation of the PPP Conceptual Framework and Climate Financing Model by the stakeholders (M8)
				Activity 3.3.1.1b: Engage the potential public and private sector actors to conduct an institutional needs assessment of the potential gender-responsive PPP approaches identified in the INFF and opportunities in the CCA sectors identified in SDG investor map in Djibouti	Deliverable 3.3.1.1b: Public-private partnership needs assessment report. (M8)
				Activity 3.3.1.1c: Support CDNCC to develop private sector engagement and financing strategy for the implementation of the National/Regional Adaptation Plan priority areas. This will include but not limited to PPP modality for climate finance. This activity will also facilitate a	Deliverable 3.3.1.1c: Multistakeholder private sector engagement and financing strategy, including an implementation plan for the national and regional adaptation plan priority areas. (M10) Deliverable 3.3.1.1.ca: Workshop to sensitize the stakeholders and facilitate private sector climate financing at the national and regional levels (M10) Deliverable 3.3.1.1cb: Workshop report on the launching of the "Multistakeholder PPP Approach Guidelines for Climate Financing (M10)

				multistakeholder approach to execute PPP modality for climate financing based on the LoA between the MEDD and the Chamber of Commerce	
				Activity 3.3.1.1d: The sectoral ministerial directorates responsible for three CCA priorities – the Directorate of Fisheries, Directorate of Hydraulic Infrastructure, Directorate of Agriculture, Directorate for Livestock, Directorate for Sea Level rise, Directorate for Food Security, Ministry of Equipment, and National Agency for Development of Djibouti (ADDS) form a public-private partnership with the Chamber of Commerce with clear entry-points for the private sector in different CCA sectors	Deliverable 3.3.1.1d: A letter of agreement between MEDD and the Chamber of Commerce based on the PPP Needs Assessment (M10) Deliverable 3.3.1.1da: At least one PPP is formed for one of the three priority sectors.
Outcome 3.4 Adaptation Finance Increased	Absence of relevant indicators that inform national M&E system on CCA Climate-responsive and climate-friendly priorities not integrated into Triennial Public Investment Program (PTIP) Limited climate finance architecture and mobilization knowledge	Adaptation process- and outcome-based gender sensitive indicators defined in accordance with national M&E system Guidelines to prioritize and integrate climate-responsive and climate-friendly investments into PTIP developed	Output 3.4.1 Integrated pipeline of bankable projects developed to mobilize innovative climate finance from public and private sectors to address climate priorities at the national and regional levels adequately.	***Activity 3.4.1.1: Support the MEDD and MEFI in integrating climate change parameters into the existing finance tracking mechanisms***	
				Activity 3.4.1.1a Develop an integrated web-based climate finance mapping and green taxonomy tracking tool and coordinate with AFR-RS-007 (FAO as DP) to synchronize the climate markers, climate finance mapping and climate finance monitoring tools into an existing finance M&E platform developed to track national development plan indicators.	Deliverable 3.4.1.1a Web-based climate finance and green taxonomy tracking tool developed in collaboration with the AFR-RS-007 project's MRV system integrated into existing finance M&E platform (M25)

	Limited climate finance capacity among the sectoral ministries Lack of high-quality concept notes developed for GCF funding	Innovative financing and SDG financing mechanisms developed Capacity of at least 30 staff from the MEDD, MEFI and sectoral ministries built on climate finance tracking, monitoring and climate investments targets 3 high quality concept Notes developed for CCA priority areas for climate financing, of which 1 will be tailored to GCF requirements.		Activity 3.4.1.1b Support MEDD and MEFI in publishing an annual report on climate finance allocations based on climate budget tagging and expenditure at the national level and contribute to the MRV annual reporting (AFR-RS-007).	Deliverable 3.4.1.1b Annual report on climate finance allocation and expenditures published (M28)
				Activity 3.4.1.2 Innovative financing mechanisms developed to promote climate-responsive and climate-friendly investments in the Triennial Investment Program (PTIP) aligned with DFA and INFF priorities	
				Activity 3.4.1.2a Develop a guide to integrate and prioritize climate investments during the PTIP preparation	Deliverable 3.4.1.2a A step-by-step guide for climate-responsive PTIP (M26)
				Activity 3.4.1.2b Produce the National Priority Actions Matrix (MAP) and Green Taxonomy focusing on the CCA investments in three adaptation priority sectors (agriculture, water resources and resilient infrastructures) and guidelines to develop a result matrix including climate impact indicators, targets and costs for public and private sector investments to support the ministries' climate budget planning and resource mobilization aligned with DFA, INFF framework and results of recently approved readiness grant (AFR-RS-007).	Deliverable 3.4.1.2b Priority Actions matrix and Green Taxonomy for CCA investments with clear guidelines that include climate change impact indicators, targets and costs for public and private sector investments for the three priority sectors (M26)
				Activity 3.4.1.2c Support MEFI in publishing triennial report on the climate-responsive investments	Deliverable 3.4.1.2c Triennial climate investment status report (M33)
				Activity 3.4.1.3 Develop high quality bankable concept notes and feasibility studies focused on the three-climate change adaptation priority sectors (agriculture, resilient infrastructure and water resources) in collaboration with the sectoral ministries and sub-national authorities, and private sector	
				Activity 3.4.1.3a Provide high-level technical assistance to the Department of Financial Inclusion and Innovative Financing in the Ministry of Economy and Finance	Deliverable 3.4.1.3a Organigram with ToRs, SOP and multiyear workplan with concrete resource mobilization and partnership milestones for the Department of Financial Inclusion and Innovative

				to lead and coordinate Climate Finance and SDG Finance Unit	Financing to mobilize Climate Finance and Sustainable Finance (M15)
				Activity 3.4.1.3b Support CDNCC in organizing a three-day multistakeholder consultation workshop on the project prioritization process, including site selection methodology, criteria setting, and roadmap for the three Concept Notes, including one high-quality integrated Concept Notes aligned with the CCA priority sector for GCF.	Deliverable 3.4.1.3b 1 multistakeholder consultation report with theory of change, site selection methodology and criteria, and roadmap for three Concept Notes, including one high-level Concept Note for GCF (M15)
				Activity 3.4.1.3c Develop 3 Concept Notes from NAP/Regional Adaptation Plans priority areas. One of the three Concept Notes will be a high-quality integrated Concept Note for GCF integrating the three key priority CCA sectors with the compounding socio-economic interlinkages (the national consultation workshop. The GCF concept note will include pre-feasibility study compliant with GCF policies and rules. The CN will be based on an in-depth follow-up bilateral meeting with the key stakeholders under Activity 3.4.1.3b will decide on the outline for each CN) for GCF submission. Aligned with the GCF template and requirement (SAP or PAP, depending on the target financing modality). The other two Concept Notes will be tailored as per the requirements of the other potential bi-and multi-lateral funding agencies. Each Concept Note will include an elaborate description of the climate problem, a strong climate rationale, the main root causes and barriers to be addressed and the proposed solutions. These CNs	Deliverable 3.4.1.3c: Three Concept Notes endorsed by the multistakeholder consultation process., one for the GCF as per the GCF requirements from NAP/Regional Adaptation Plan priorities identified and two for other potential bilateral and multilateral funding agencies (M32)

				will present a clear theory of change and implementation mechanisms.	
				Activity 3.4.1.3d Train the potential DAE on the developing and managing the process of developing high-quality concept note and help them in developing Funding Proposal. This Expert's technical assistance will complement AFR-RS-007's accreditation process support. The capacity building intervention will also support the CDNCC Secretariat, CDNCC members, MEFI's Climate and Sustainable Finance team, relevant line ministries (particularly different directorates of Ministry of Agriculture, Ministry of Infrastructure and Equipment) government and private sector entities on the development of bankable climate-resilient projects (Concept Notes) and oversight during the implementation phase.	Deliverable 3.4.1.3d Training Modules for the potential DAE (M34) Deliverable 3.4.1.3da Training Reports developed with the draft Concept Notes in annexure (M34)

V. MONITORING AND EVALUATION (M&E) PLAN

The project results as outlined in the project results framework will be monitored and reported bi-annually and evaluated periodically during project implementation to ensure the project effectively achieves these results.

Project-level monitoring and evaluation will be undertaken in compliance with UNDP requirements as outlined in the UNDP POPP and UNDP Evaluation Policy. The UNDP Country Office is responsible for ensuring full compliance with all UNDP project monitoring, quality assurance, risk management, and evaluation requirements. Additional M&E requirements will be undertaken in accordance with the GCF initial approach to monitoring and evaluation policy and other relevant GCF policies.

In addition to these mandatory UNDP and GCF M&E requirements, other M&E activities deemed necessary to support project-level adaptive management will be agreed during the Project Inception Workshop and will be detailed in the Inception Report.

M&E oversight and monitoring responsibilities:

Project Manager: The Project Manager is responsible for day-to-day project management and regular monitoring of project results and risks, including social and environmental risks. The Project Manager will ensure that all project staff maintain a high level of transparency, responsibility and accountability in M&E and reporting of project results. The Project Manager will inform the Project Board, the UNDP Country Office and the UNDP ~~NCE~~ Vertical Fund Regional Technical Advisor of any delays or difficulties as they arise during implementation so that appropriate support and corrective measures can be adopted.

The Project Manager will develop annual work plans to support the efficient implementation of the project. The Project Manager will ensure that the standard UNDP and GCF M&E requirements are fulfilled to the highest quality. This includes, but is not limited to, ensuring the results framework indicators are monitored annually in time for evidence-based reporting in the Bi-Annual Project Report, and that the monitoring of risks occur on a regular basis.

Project Board: The Project Board will take corrective action as needed to ensure the project achieves the desired results. The Project Board will hold project reviews to assess the performance of the project and appraise the Annual Work Plan for the following year. In the project's final year, the Project Board will hold an end-of-project review to capture lessons learned and discuss opportunities for scaling up and to highlight project results and lessons learned with relevant audiences. This final review meeting will also discuss the findings outlined in the end of project review workshop.

Project Implementing Partner: The UNDP CO, as the Implementing Partner for the project, is responsible for providing all required information and data necessary for timely, comprehensive and evidence-based project reporting, including results and financial data, as necessary and appropriate. The UNDP CO will strive to ensure project-level M&E is undertaken effectively and is aligned with national systems so that the data used by and generated by the project supports national systems.

UNDP Country Office: The UNDP Country Office will support the Project Manager as needed, including through annual supervision missions. The annual supervision missions will take place according to the schedule outlined in the annual work plan. Supervision mission reports will be circulated to the project team and Project Board within one month of the mission. The UNDP Country Office will initiate and organize key M&E activities including the Annual Project Report, the end of project workshop. The UNDP Country Office will also ensure that the standard UNDP and GCF M&E requirements are fulfilled to the highest quality.

The UNDP Country Office is responsible for complying with all UNDP project-level M&E requirements as outlined in the UNDP POPP. This includes ensuring the UNDP Quality Assurance Assessment during implementation is undertaken annually; the regular updating of the Quantum risk log; and, the updating of the UNDP gender marker on an annual basis based on gender mainstreaming progress reported in the Annual Project Report and the UNDP ROAR. Any quality concerns flagged during these M&E activities (e.g. Annual Project Report quality assessment ratings) must be addressed by the UNDP Country Office and the Project Manager.

The UNDP Country Office will support GCF staff (or their designate) during any missions undertaken in the country and support any ad-hoc checks or ex post evaluations that may be required by the GCF.

The UNDP Country Office will retain all project records for this project for up to seven years after project financial closure in order to support any ex-post reviews and evaluations undertaken by the UNDP Independent Evaluation Office (IEO) and/or the GCF.

UNDP – Vertical Fund Hub: Additional M&E and implementation oversight, quality assurance and troubleshooting support will be provided by the UNDP-Vertical Hub Regional Technical Advisor and the UNDP-Vertical Fund Hub Directorate as needed.

Audit: The project will be audited according to UNDP Financial Regulations and Rules and applicable audit policies on DIM implemented projects. Upon request, project audit reports (s) will be shared with the GCF (the donor).

Additional GCF monitoring and reporting requirements:

Inception Workshop and Report: A project inception workshop will held within one month after the project document has been signed by all relevant parties to, amongst others.

a) Re-orient project stakeholders to the project strategy and discuss any changes in the overall context that influence project strategy and implementation;
b) Discuss the roles and responsibilities of the project team, including reporting and communication lines and conflict resolution mechanisms;
c) Review the results framework and finalize the indicators, means of verification and monitoring plan;
d) Discuss reporting, monitoring and evaluation roles and responsibilities and finalize the M&E budget; identify national/regional institutes to be involved in project-level M&E;
e) Identify how project M&E can support national monitoring of SDG indicators as relevant,
f) Update and review responsibilities for monitoring the various project plans and strategies, including the risk log;
g) Review financial reporting procedures and mandatory requirements, and agree on the arrangements for the periodic audit; and
h) Plan and schedule Project Board meetings and finalize the first-year annual work plan.

The inception report will be cleared by the UNDP Country Office and the UNDP-~~NCE~~ VF Regional Technical Adviser and approved by the Project Board.

GCF Annual Progress Report: The Project Manager, the UNDP Country Office, and the UNDP Climate Hub Regional Technical Advisor will provide objective input to the annual progress reports in each year of project implementation. The Project Manager will ensure that the indicators included in the project results framework are monitored annually in advance so that progress can be included in the report.

The Annual Progress Report will also be shared with the Project Board. The UNDP Country Office will coordinate the inputs of other stakeholders to the report as appropriate.

Lessons learned and knowledge generation: Results from the project will be disseminated within and beyond the project intervention area through existing information sharing networks and forums. The project will identify and participate, as relevant and appropriate, in scientific, policy-based and/or any other networks, which may be of benefit to the project. The project will identify, analyse and share lessons learned that might be beneficial to the design and implementation of similar projects and disseminate these lessons widely. There will be continuous information exchange between this project and other projects of similar focus in the same country, region and globally.

Project Completion Report: The Project's Completion Report along with the final budget and expenditure report and corresponding deliverables will serve as the final project report package. The final project report package shall be discussed with the Project Board during an end-of-project review meeting to discuss lesson learned and opportunities for scaling up.

Intellectual Property Rights : To accord acknowledgement to the GCF for providing grant funding, the GCF logo will appear together with the UNDP logo on all promotional materials, other written materials like publications developed by the project, and project hardware. Any citation on publications regarding projects funded by the GCF will also accord proper acknowledgement to the GCF. Information will be disclosed in accordance with relevant policies notably the UNDP Disclosure Policy[5] and the relevant GCF policy. See also GCF Branding Guidelines.

Mandatory GCF M&E Requirements and M&E Budget:

GCF M&E requirements	Primary responsibility	Indicative costs to be charged to the Project Budget[6] (US$)		Time frame
		GCF grant	Co-financing	
Inception Workshop	UNDP Country Office	USD 5,000	*add*	*Within three months of project start*
Inception Report and baseline assessments	Project Manager	*No additional costs beyond Project Manager's time*	None	*No more than 1 month after inception workshop*
Standard UNDP monitoring and reporting requirements as outlined in the UNDP POPP	UNDP Country Office	None	None	Annually
Risk management (including Atlas Risk logs)	Project Manager Country Office	None	None	Quarterly, annually
Monitoring of indicators in project results framework *(including hiring of external experts, project surveys, data analysis etc…)*	~~Project Manager~~ ~~M~~&E Specialist 1 International Consultant and 1 national consultant	Per year: USD 2,000 (total USD 6,000)	*None*	Annually
GCF Annual Progress Report	Project Manager and UNDP Country Office and UNDP-~~NCE~~ VF ~~Unit~~	No additional costs beyond CO time.	None	Annually as per FA

[5] See https://www.undp.org/accountability/transparency/information-disclosure-policy
[6] Excluding project team staff time and UNDP staff time and travel expenses.

Commented [SC7]: Please confirm if u have 5K budgeted for inception

Commented [SK8R7]: Yes, it is planned. BN 5

Commented [SC9]: We dont show PM time here as a seperate budget

Commented [SK10R9]: It was there in the template. I was also confused but left it. I will remove it.

GCF M&E requirements	Primary responsibility	Indicative costs to be charged to the Project Budget[6] (US$)		Time frame
		GCF grant	Co-financing	
Audit of Project as per UNDP audit policies	UNDP Country Office	Per year: USD 4,500 (USD 9,000)	*add*	Upon GCF request (M24 and M36)
Lessons learned, case studies, and knowledge generation	Project Manager ~~1 International and 1 national Knowledge Management Expert~~	Per year: ~~USD 11,000 (Total USD 33,000)~~	*None*	Annually
Project Board meetings	Project Board UNDP Country Office Project Manager	None	*None*	At minimum annually
Supervision missions	UNDP Country Office	None[7]	*add*	Two per year
Oversight missions	UNDP~~-NCE Unit~~VF	None[7][6]	*add*	Troubleshooting as needed
GCF learning missions/site visits	UNDP Country Office and Project Manager and UNDP~~-NCE Unit~~VF	*None*	*add*	To be determined.
TOTAL indicative COST Excluding project team staff time, and UNDP staff and travel expenses		*~~53~~20,000 (In total for 3 years)* *1-2% of Total GCF grant*	*add*	

Commented [SC13]: If we remove the KM expert please move the amount as well

Commented [SK14R13]: Are we removing the KM Expert from this category? If not, the USD 33,000 for three years is for the KM Experts (1 international for USD 18,000 - BN 1 and 1 national for USD 15,000 - BN 2)

Commented [SC11]: Knowledge management ToR doesnt seems to be focused on ME so we can remove?

Commented [SK12R11]: I included KM expert because the task indicated -"**Lessons learned, case studies, and knowledge generation".** But, I can remove it because the KM experts do not do M&E work, they do knowledge generation.

Formatted: English (United States)

Commented [SC15]: This will change whenw e delete KM

Commented [SK16R15]: Yes, changed to USD 20k

VI. GOVERNANCE AND MANAGEMENT ARRANGEMENTS

Roles and responsibilities of the project's governance mechanism:

The project will be implemented following UNDP's direct implementation modality, in accordance with the terms of conditions set forth in the Second Amended Readiness and Preparatory Support Grant Framework agreement between UNDP and the GCF.

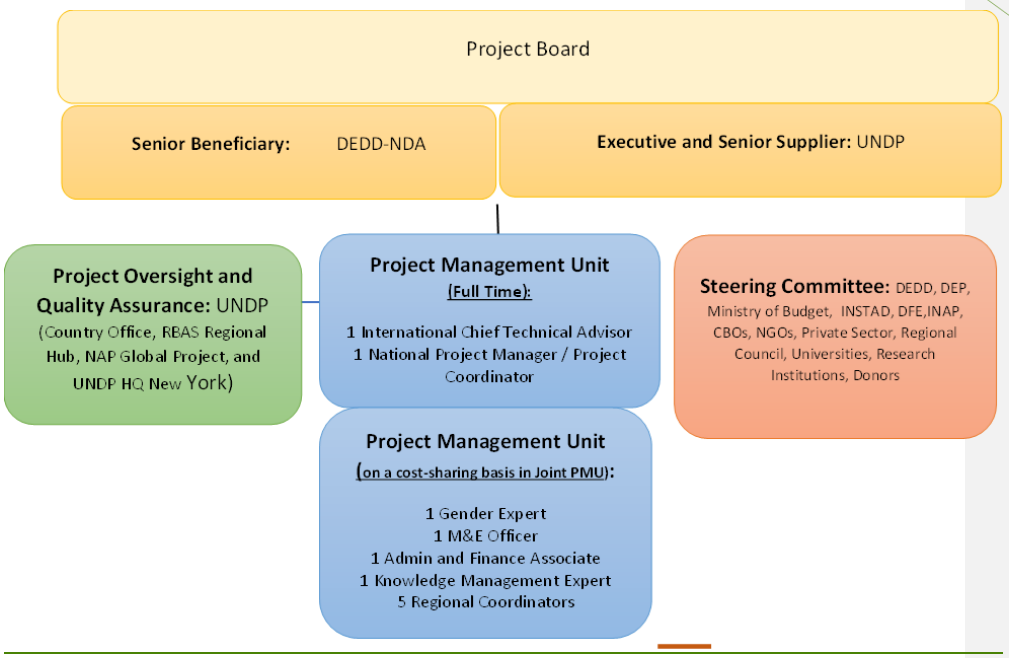
Implementing Partner: The Implementing Partner for this project is UNDP. UNDP, through the CO, is therefore responsible and accountable for managing this project, including the monitoring and evaluation of project interventions, achieving project outcomes, and for the effective use of UNDP resources. UNDP is responsible for:

- Approving and signing the multiyear workplan;
- Approving and signing the combined delivery report at the end of the year; and,

A strict firewall will be maintained between project oversight costs and personnel and implementation of the project costs and personnel.

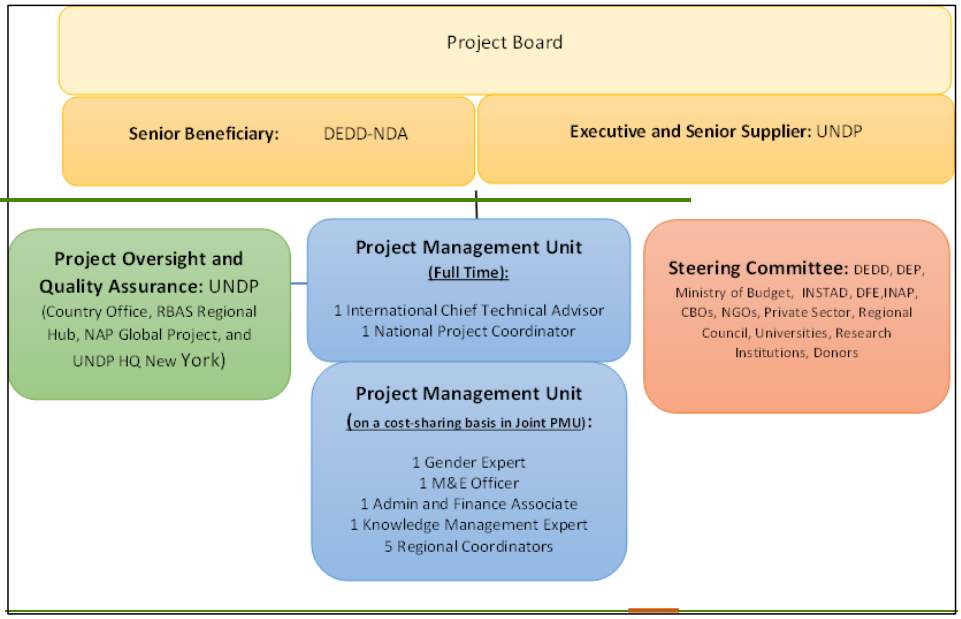
[7] The costs of UNDP Country Office and UNDP~~-NCE Unit's~~VF's participation and time are charged to the GCF Agency Fee.

The project organisation structure is as follows:



Commented [SC17]: In the chart it says coordinator but rest says PM please revise

Commented [SK18R17]: The government uses the term Project Coordinator, however, the function is that of a Project Manager. The ToR is for the Project Manager. Hence, I will change it to PM.



Project Board: The Project Board will provide overall guidance and quality assurance for the project, ensure adherence to the DIM guidelines and ensure compliance with GCF and UNDP policies and procedures. The Project Board is responsible for making, by consensus, management decisions when guidance is required by the Project Manager / Project Coordinator. Project Board decisions will be made in accordance with standards that shall ensure management for development results, best value for money, fairness, integrity, transparency and effective international competition. This accountability only extends to the execution of approved activities and budget resources under the project (as approved by the NDA). The Project Board will meet ~~at least once~~ twice a year. Representatives of local governments and independent third parties, such as international or national NGOs, can attend the augmented Project Board meetings as observers. The Project Board will be balanced in terms of gender. The size of the Project Board will vary between 10-15 members. The composition of the board will have the following representatives:

1. MEDD-Co-Chair
2. UNDP- Co- Chair
3. Ministry of Economy and Finance – Member
4. Ministry of Budget – Member
5. Ministry of Agriculture - Member
6. National Tourism Agency - Member
7. CDNCC Representative – Member
8. Two CRCC Representatives (one each from North and South) – Members
9. Chamber of Commerce – Member
10. One CSO Representative – Member
11. Development Partner Representative – Ad Hoc member

Commented [SC19]: Coordinator or manager? There are more

Commented [SK20R19]: It is PM but as indicated above, government refers to them as Project Coordinator. Since it is a DIM project, I will maintain PM / PC,

Commented [SC21]: Below it says twice

In case consensus cannot be reached within the Board, the UNDP Resident Representative (or their designate) will mediate to find consensus and, if this cannot be found, will take the final decision to ensure project implementation is not unduly delayed.

The Project Board will meet twice a year, and ad hoc meetings maybe called as needed.

Specific responsibilities of the Project Board include:

- Provides overall guidance and direction to the project, ensuring it remains within any specified constraints.
- Addresses project issues as raised by the International Chief Technical Advisor and the Project Manager/ Project Coordinator.
- Provides guidance on new project risks, and agree on possible countermeasures and management actions to address specific risks.
- Agrees on Project Manager/ Project Coordinator's tolerances as required.
- Reviews the project progress and provide direction and recommendations to ensure that the agreed deliverables are produced satisfactorily according to plans.
- Appraises the annual project implementation report, including the quality assessment rating report; make recommendations for the work-plan.
- Provides ad hoc direction and advice for exceptional situations when the Project Manager/ Project Coordinator's tolerances are exceeded; and
- Assesses and decides to proceed with project changes through appropriate revisions.

The composition of the Project Board must include the following roles:

Executive: The Project Executive is an individual who represents ownership of the project who will chair the Project Board. The ~~Secretary General of MEDD and~~ Resident Representative of UNDP will jointly chair the project board and UNDP will function as Executive of the Project.

Commented [SC22]: In Dim project the executive is UNDP I believe, lets check

Commented [SK23R22]: I think so. I have changed.

The Project Executive is ultimately responsible for the project, supported by the Beneficiary representative and development partner. The project Executive's role is to ensure that the project is focused throughout its life cycle on achieving its objectives and delivering outputs that will contribute to higher level outcomes. The executive has to ensure that the project gives value for money, ensuring a cost-conscious approach to the project, balancing the demands of beneficiary representative and development partner.

Specific Responsibilities: (as part of the above responsibilities for the Project Board)

- Ensure that there is a coherent project organization structure and logical set of plans;
- Set tolerances in the AWP and other plans as required for the Project Manager;
- Monitor and control the progress of the project at a strategic level;
- Ensure that risks are being tracked and mitigated as effectively as possible;
- Brief relevant stakeholders about project progress;
- Organize and chair Project Board meetings.

Senior Supplier: The Senior Supplier is an individual or group representing the interests of the parties concerned which provide funding and/or technical expertise to the project (designing, developing, facilitating, procuring, implementing). The Senior Supplier's primary function within the Board is to provide guidance regarding the technical feasibility of the project. The Senior Supplier role must have the authority to commit or acquire supplier resources required. If necessary, more than one person may be required for this role. Typically, the implementing partner, UNDP and/or donor(s) would be represented under this role. The Senior Suppler is UNDP.

Specific Responsibilities (as part of the above responsibilities for the Project Board):

- Make sure that progress towards the outputs remains consistent from the supplier perspective;

- Promote and maintain focus on the expected project output(s) from the point of view of supplier management;
- Ensure that the supplier resources required for the project are made available;
- Contribute supplier opinions on Project Board decisions on whether to implement recommendations on proposed changes;
- Arbitrate on, and ensure resolution of, any supplier priority or resource conflicts.

Senior Beneficiary: The Senior Beneficiary is an individual or group of individuals representing the interests of those who will ultimately benefit from the project. The Senior Beneficiary's primary function within the Board is to ensure the realization of project results from the perspective of project beneficiaries. The Senior Beneficiary role is held by a representative of the government or civil society. The Senior beneficiary is MEDD and the other key beneficiaries who represent the interest of the project ~~ies~~ are ~~DEDD,~~ MEFI, CDNCC, CRCC ~~for this project~~.

The Senior Beneficiary is responsible for validating the needs and for monitoring that the solution will meet those needs within the constraints of the project. The Beneficiary representative role monitors progress against targets and quality criteria. This role may require more than one person to cover all the beneficiary interests. For the sake of effectiveness, the role should not be split between too many people.

The DEDD-NDA of MEDD is the senior beneficiary, representing the interests of those who will ultimately benefit from the project.

Specific Responsibilities of the Beneficiary representative include:

- Prioritize and contribute beneficiaries' opinions on Project Board decisions on whether to implement recommendations on proposed changes;
- Specification of the Beneficiary's needs is accurate, complete and unambiguous;
- Implementation of activities at all stages is monitored to ensure that they will meet the beneficiary's needs and are progressing towards that target;
- Impact of potential changes is evaluated from the beneficiary point of view;
- Risks to the beneficiaries are frequently monitored.

CDNCC Adaptation Sub-Committee (advisory): The project will establish an Adaptation sub- committee, as a subset of the CDNCC and act as the adaptation group of the national climate committee, to provide overall guidance to the project and make recommendations to the Project Board approval. Specific responsibilities will include reviewing the project progress to ensure that the agreed deliverables are produced satisfactorily according to plans, appraising the annual project implementation report (including the quality assessment rating report), and making recommendations for the work plan.

The Ministry of Environment and Sustainable Development (MEDD) will be the key stakeholder of ~~chair~~ the steering committee chaired by the UNDP . The committee will include the Directorate of Environment and Sustainable Development (DEDD), the Directorate of Economy and planning (DEP), the Directorate of Statistics and Demographic Studies (DISED), the Directorate External Financing (DFE), the Directorate of Land Planning, Urbanism and Housing (DATUH), the Directorate of Decentralization and Deconcentration (DDD), the Directorate of Agriculture (DA), the Directorate of Fishery (DP), Meteorology, Ministry of Women and Family, Regions Representatives, NGOs, the Private Sector, including the Central Bank of Djibouti, Universities, Research institutions, various ministries, Community-Based Organizations, civil society, the chambers of commerce, employers' organizations, traditional and religious authorities, representatives of the parliament, associations of locally elected representatives, Community-Based Organizations (CBOs), research institutions, universities, donors, and CCA projects and programmes.

The Adaptation Sub-committee meetings will be held four times a year to guide the quarterly planning and reporting process.

Commented [SC24]: Below it says MEDD only

Commented [SK25R24]: It is same as in the GCF document. Can we change it now? MEDD is the main beneficiary, however, we have Ministry of Economy and Finance also. Let me change the language a bit so that we do not have to change the Implementation Arrangement diagram and at the same time can give due space to the Ministry of Economy and Finance.

Commented [SC26]: Above u say UNDP and MEDD

Commented [SK27R26]: Corrected

Project Management Unit (PMU): A Project Management Unit (PMU) will be responsible for implementing the project in its entirety. The PMU will be based in the MEDD/DEDD, and will be responsible for providing daily technical, administrative, and financial management of the project. It will establish and coordinate collaboration with technical departments involved in project implementation and with DEDD support. It shall serve as the secretariat for the Project Board and the Adaptation sub-committee. The grant funds will be used to support the PMU staff and will not be used to pay for existing staff or consultants of the government or any beneficiaries. A Capacity Development Plan is developed based on the Partner Capacity Assessment undertaken in December 2022. The Capacity Development Plan, which is developed in agreement with the MEDD, recommended the creation of a Joint PMU in MEDD. The Joint PMU will be co-funded by the climate change projects implemented by the MEDD. The Joint PMU is expected to deliver double-benefit – a) better coordination among the climate change projects being implemented in Djibouti, and b) build programmatic and operational capacity of the MEDD. Each co-funding project will have a dedicated technical team, including the Project Manager, however, the administration and operations team will be co-funded. The project management cost is capped at 7.5% of the total project funds, hence, this limits the recruitment of the entire team as needed.

The findings of the Harmonized Cash Transfer and Partner Capacity Assessment indicate limited implementation capacity of the MEDD and recommend significant support through training and tools. In this regard, the NAP Project will have a Chief Technical Advisor (IPSA 10) and a Project Manager for the technical aspects of the project whereas a M&E specialist, an administrative and finance associate and regional coordinators will be jointly funded by other GEF and GCF funded climate change projects. The GEF and GCF-funded projects include those that are being supported by UNDP and by UNEP. The project personnel will be recruited following UNDP's regulations to manage the actual implementation of the project.

Project Manager : The Project Manager has the authority to run the project on a day-to-day basis on behalf of the Project Board within the constraints laid down by the Board. The Project Manager is responsible for day-to-day management and decision-making for the project. The Project Manager's prime responsibility is to ensure that the project produces the results specified in the project document, to the required standard of quality and within the specified constraints of time and cost.

The Implementing Partner appoints the Project Manager, who should be different from the Implementing Partner's representative in the Project Board.

Specific responsibilities include:

- Provide direction and guidance to project team(s)/ responsible party (ies);
- Liaise with the Project Board to assure the overall direction and integrity of the project;
- Identify and obtain any support and advice required for the management, planning and control of the project;
- Responsible for project administration;
- Plan the activities of the project and monitor progress against the project results framework and the approved annual workplan;
- Mobilize personnel, goods and services, training and micro-capital grants to initiative activities, including drafting terms of reference and work specifications, and overseeing all contractors' work;
- Monitor events as determined in the project monitoring schedule plan/timetable, and update the plan as required;
- Manage requests for the provision of financial resources by UNDP;
- Monitor financial resources and accounting to ensure the accuracy and reliability of financial reports;
- Be responsible for preparing and submitting financial reports to UNDP on a quarterly basis;

- Manage and monitor the project risks initially identified and submit new risks to the project board for consideration and decision on possible actions if required; update the status of these risks by maintaining the project risks log;
- Capture lessons learned during project implementation;
- Prepare the annual workplan for the following year; and update the Atlas Project Management module if access is made available.
- Prepare the Bi-Annual Project Report and submit the final report to the Project Board;
- Based on the Bi-Annual Project Report and the Project Board review, prepare the AWP for the following year.
- Identify follow-on actions and submit them for consideration to the Project Board;
- Ensure the final evaluation process is undertaken as per the UNDP guidance, and submit the final evaluation report to the Project Board;

Chief Technical Advisor (CTA) : A CTA will provide technical guidance to all the technical experts engaged with the project. The CTA will be responsible for consolidation of work plans and project papers, preparation of annual (and/or quarterly, if required) progress reports, reporting to the project supervisory bodies.

Gender and Safeguards Officer will provide technical assistance and guidance to prioritize mainstreaming of gender considerations into future CCA efforts in Djibouti. Moreover, the expert will work alongside the International Gender and Safeguards consultant in ensuring safeguards measures are integrated into the project activities.

Knowledge Management and Communications Officer will provide technical assistance and guidance towards the project, particularly in development of legacy and knowledge products on NAP for Djibouti

Monitoring and Evaluation (M&E) Officer will be responsible for maintaining and manage the database for the project. The M&E Officer will support the CTA in preparing the Quarterly and Annual Progress Reports.

Administrative and **Finance Associate:** The Administrative and Finance Associate will be responsible for administrative and financial issues. In accordance with the structure of the UNDP CO, the Project Assistant will be part of the Management and Programme Support Unit (MPSU) and will work in close day-to-day collaboration with the Project Manager and project team.

Regional Coordinators: The Regional Coordinator (5 in total) will facilitate and coordinate the project activities in the 5 regions of Djibouti (excluding Djibouti City).

National and international technical consultants: The National and international technical consultants will be involved to support the analysis of climate information, identification of gaps, collection of data, CCA capacity building, CCA mainstreaming, NAP policy development, including M&E, budget planning and financing strategies. : International and national consultants will work in tandem to support each other in delivering the intended results. The NAP project will provide an opportunity to build capacity of the national experts, mainly in the areas of climate finance, climate budget tagging, planning and monitoring, developing digital knowledge products and a nexus of gender and climate change.

Project Assurance:
UNDP provides a three – tier supervision, oversight and quality assurance role – funded by the agency fee – involving UNDP staff in Country Offices and at regional and headquarters levels. Project Assurance must be totally independent of the Project Management function. The quality assurance role supports the Project Board and Project Management Unit by carrying out objective and independent project oversight and monitoring functions. This role ensures appropriate project management milestones are managed and completed. The Project Board cannot delegate any of its quality assurance responsibilities to the Project Manager. This project oversight and quality assurance role is covered by the delivery partner fee provided by the GCF.

As a Delivery Partner to the GCF, UNDP delivers the following GCF-specific oversight and quality assurance services: (i) day to day project oversight supervision covering the start-up and implementation; (ii) oversight of project completion; and (iii) oversight of project reporting. A detailed list of the services is presented in the table below.

Function	Detailed description of activity	Typical GCF fee breakdown
Day-to-day oversight supervision	**1. Project start-up:** • In the case of readiness proposals, if needed assist the NDA and/or government partners prepare all the necessary documentation for approval of a readiness grant proposal • Prepare the Project Document with the government counterparts • Technical and financial clearance for the Project Document • Organize Local Project Appraisal Committee • Project document signature • Ensure quick project start and first disbursement • Hire project management unit staff • Coordinate/prepare the project inception workshop • Oversee finalization of the project inception workshop report **2. Project implementation:** • Project Board: Coordinate/prepare/attend annual Project Board Meetings • Annual work plans: Quality assurance of annual work plans prepared by the project team; issue UNDP annual work plan; strict monitoring of the implementation of the work plan and the project timetable according to the approved readiness proposal • Prepare GCF/UNDP bi-annual project report: review input provided by Project Manager/team; provide specialized technical support and complete required sections • Portfolio Report (readiness): Prepare and review a Portfolio Report of all readiness activities done by UNDP in line with Clause 9.02 of the FWA. • Procurement plan: Monitor the implementation of the project procurement plan • Supervision missions: Participate in and support in-country GCF visits/learning mission/site visits; conduct annual supervision/oversight site missions • Risk management and troubleshooting: Ensure that risks are properly managed, and that the risk log in Atlas (UNDP financial management system) is regularly updated; Troubleshooting project missions from the regional technical advisors or management and programme support unit staff as and when necessary (i.e. high risk, slow performing projects) • Project budget: Provide quality assurance of project budget and financial transactions according to UNDP and GCF policies • Performance management of staff: where UNDP supervises or co-supervises project staff • Corporate level policy functions: Overall fiduciary and financial policies, accountability and oversight; Treasury Functions including banking information and arrangements and cash management; Travel services, asset management, and procurement policies and support; Management and oversight of the audit exercise for all GCF projects; Information	70%

Function	Detailed description of activity	Typical GCF fee breakdown
	Systems and Technology provision, maintenance and support; Legal advice and contracting/procurement support policy advice; Strategic Human Resources Management and related entitlement administration; Office of Audit and Investigations oversight/investigations into allegations of misconduct, corruption, wrongdoing and fraud; and social and environmental compliance unit and grievance mechanism.	
Oversight of project completion	• Initiate, coordinate, finalize the Project Completion Report, Final Independent Evaluation Report and management response • Quality assurance of final evaluation report and management response • Independent Evaluation Office assessment of final evaluation reports; evaluation guidance and standard setting • Quality assurance of final cumulative budget implementation and reporting to the GCF • Return of any un-spent GCF resources to the GCF	10%
Oversight of project reporting	• Technical review of project reports: quality assurance and technical inputs in relevant project reports • Quality assurance of the GCF bi-annual project interim progress reports and portfolio reports • Preparation and certification of UNDP annual financial statements and donor reports • Prepare and submit fund specific financial reports	20%
	TOTAL	**100%**

Governance role for project target groups: *Describe how project target groups will be engaged in decision making for the project.*

The project targets the multi-stakeholder coordination bodies at the national (CDNCC) and sub-national levels (CRCC) along with the locally elected officials and some community members during the vulnerability assessment processes. Among the different stakeholders targeted by the project, CDNCC and CRCC have the most significant role in decision making for the project. CDNCC and CRCC members will be members of the Project Steering Committee where the key decisions will be taken for the project. The CDNCC and CRCC members will work closely with the project team in identification of the medium- and long-term adaptation priorities, which forms the basis for the project. In addition, the CDNCC along with CRCC will be responsible for some of the foundational work of this project such as: a) serving as a platform to engage key actors, b) establishing National NAP Preparation Task Force under the leadership of the CDNCC Adaptation Sub-Committee to oversee the NAP drafting process, c) leading development of climate-responsive national and regional development plans respectively along with monitoring framework, and d) conducting CRVAs in close consultation with the community members.

Locally elected officials, representatives of the regional councils and the representatives of the six climate vulnerable sectors will be highly engaged during the formulation of the National and Regional Adaptation Plans, integration of the climate priorities into the national and regional development plans, in designing the climate budgeting mechanisms and identifying the ideas for the bankable projects.

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VII. FINANCIAL PLANNING AND MANAGEMENT

The total cost of the project is USD 2,563,569.50. This is financed through a GCF grant. UNDP, as the GCF Delivery Partner, is responsible for the oversight and quality assurance of the execution of GCF resources.

GCF Disbursement schedule: GCF grant funds will be disbursed in accordance with the terms and conditions set out in the Second Amended and Restated Framework Readiness and Preparatory Support Grant Agreement. The Country Office will submit an annual work plan to the UNDP ~~NCE Unit~~VF and comply with the GCF milestones in order for the next tranche of project funds to be released. All efforts must be made to achieve 80% delivery annually.

Disbursement requests will be managed at portfolio level by UNDP ~~NCE~~ VF MPSU in NY, as agreed in the Second Amended and Restated Framework Readiness and Preparatory Support Grant Agreement" between GCF and UNDP. Under Clause 4 of said Second Amended and Restated Framework Readiness and Preparatory Support Grant Agreement, the Delivery Partner shall be required, when submitting Requests for Disbursement, to provide confirmation or evidence that at least 70% of the aggregate amounts previously disbursed by GCF have been committed and/or expended for Eligible Expenditures.

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An Indicative Disbursement Schedule is provided below for reference.

Month	*12 months*	*24 months*	*36 months*
Amount in USD	*997 861*	*968 080*	*597 628,50*
Total Project Outcomes in USD	***2 563 569.50***		
DP Fee in USD	***217 903.41***		
Total Project Budget in USD	***2 781 472.91***		

Budget Revision and Tolerance: 20% of the total overall projected costs can be reallocated among outcomes. No changes are allowed in the PMC. Any budget reallocation involving a major change in the project's scope, structure, design or objectives or any other change that substantially alters the purpose or benefit of the project requires the GCF's prior written consent.

As outlined in the UNDP POPP, the project board will agree on a budget tolerance level for each plan under the overall annual work plan allowing the project manager to expend up to the tolerance level beyond the approved project budget amount for the year without requiring a revision from the Project Board (within the GCF requirements noted above). Should such deviation occur, the Project Manager and UNDP Country office will seek the approval of the UNDP-~~NCE Unit~~VF.

Any over expenditure incurred beyond the available GCF grant amount will be absorbed by the Country Office using non-GCF resources (e.g. UNDP TRAC or cash co-financing).

Audit: The project will be audited according to UNDP Financial Regulations and Rules and applicable audit policies on DIM implemented projects. Upon request, project audit reports (s) will be shared with the GCF (the donor).

Refund to GCF: Unspent GCF resources must be returned to the GCF. Should a refund of unspent funds to the GCF be necessary, this will be managed directly by the UNDP-VF Unit in New York.

Project Closure: Project closure will be conducted as per UNDP requirements outlined in the UNDP POPP.[8] On an exceptional basis only, a no-cost extension beyond the initial duration of the project will be sought from in-country UNDP colleagues and then the UNDP-VF Executive Coordinator and then the GCF.

Operational completion: The project will be operationally completed when the last UNDP-financed inputs have been provided and the related activities have been completed. This includes the the end-of-project review Project Board meeting. The UNDP CO through a Project Board decision will notify the UNDP VF Unit when operational closure has been completed.

Transfer or disposal of assets: In consultation with the other parties of the project, UNDP programme manager (UNDP Resident Representative) is responsible for deciding on the transfer or other disposal of assets. Transfer or disposal of assets is recommended to be reviewed and endorsed by the project board following UNDP rules and regulations. Assets may be transferred to the government for project activities managed by a national institution at any time during the life of a project. In all cases of transfer, a transfer document must be prepared and kept on file[9].

Financial completion: The project will be financially closed when the following conditions have been met: a) The project is operationally completed or has been cancelled; b) UNDP CO has closed the accounts for the project; d) UNDP CO has certified a final Combined Delivery Report (which serves as final budget revision).

The project is required to be financially completed within 12 months of operational closure or after the date of cancellation. Between operational and financial closure, the UNDP CO will identify and settle all financial obligations and prepare a final expenditure report. The UNDP Country Office will send the final signed closure documents including confirmation of final cumulative expenditure and unspent balance to the UNDP-VF Unit for confirmation before the project will be financially closed in Quantum by the UNDP Country Office.

[8] see https://info.undp.org/global/popp/ppm/Pages/Closing-a-Project.aspx
[9] See https://popp.undp.org/_layouts/15/WopiFrame.aspx?sourcedoc=/UNDP_POPP_DOCUMENT_LIBRARY/Public/PPM_Project%20Management_Closing.docx&action=default.

VIII. TOTAL BUDGET AND WORK PLAN

Total Budget and Work Plan			
PIMS ID	6168	Quantum Business Unit	DJ10
Quantum Project ID		Quantum Project Title	PIMS NAP GCF Djibouti
Quantum Award ID		Quantum Award Title	Mainstreaming Climate Change Adaptation into Djibouti's Planning and Budgeting Processes
Implementing Partner	UNDP		

Outcomes / Outputs	***Quantum Activity (GCF Activity)***	***Quantum Responsible Party (UNDP, IP, or Responsible Party)***	***Quantum Fund ID***	***Quantum Donor ID***	***Detailed Budget (in US$)***				***Total Budget*** *(per outcome)*	***Expenditure Plan***			***Budget notes***
					Quantum Budgetary Account Code	***Quantum Budget Account Description***	***Total Budget*** *(per budget category)*	***Total Budget*** *(per sub-outcome)*		***Amount Year {2025} (USD)***	***Amount Year {2026} (USD)***	***Amount Year {2027} (USD)***	
Outcome 3.1: Adaptation planning governance and institutional coordination strengthened	*Output 3.1.1 CCA monitoring and coordination and knowledge sharing mechanisms for effective adaptation planning strengthened*	*UNDP*	*66001*	*01252 6*	*71200*	*International Consultants*	*51,500*	*535 416*	***1,663,461.50***	*51 500*	*0.00*	*0.00*	***1***
					71400	*Local Consultants*	*182,000*			*48 000*	*66 000*	*68 000*	***2***
					71600	*Travel*	*20,015*			*20 015*	*0.00*	*0.00*	***3***
					72100	*Contractual Services - Companies*	*140 000*			*140 000*	*0,00*	*0,00*	***4***

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					75700	Training, Workshops and Conferences	29,500			27 000	2,500	0.00	**5**
					72400	Audio Visual & Print Production Costs	3 000			3 000.00	0.00	0.00	**6**
					71400	Contractual Services-Individual	84 469			84 469	0,00	0,00	**7**
					71500	UNV	24 282			24 282	0,00	0,00	**8**
					74500	Miscellaneous	650,00			250,00	200,00	200,00	**9**
										398,516	68,700	68,200	
	Output 3.1.2 Sectoral planning mechanisms strengthened to facilitate CCA mainstreaming into national planning and budgeting processes in accordance with PND objectives	UNDP	66001	012526	71200	International Consultants	140,000	350 627.00		9 000	131, 000	0.00	**10**
					71300	Local Consultants	27,000			6, 000	21,000	0.00	**11**
					71600	Travel	9,950			4,285	5,665	0.00	**12**
					72100	Contractual Services - Companies	10,000			5,000	5,000	0.00	**13**
					75700	Training, Workshops and	30,000			15,000	15,000	0.00	**14**

						Conferences							
					74800	Audio Visual & Print Production Costs	10,000			5,000	5,000	0.00	**15**
					7140	Contractual Services-Individual	98,215			98,215	0.00	0.00	**16**
					71500	UNV	24,282			24,282	0.00	0.00	**17**
					74500	Miscellaneous	1,180			380	400	400	**18**
										167,162	183,065	400	
	Output 3.1.3 CCA planning and budgeting guidelines developed and tested at the sub-national (regional) level to support the development of regional climate coordination committees.	UNDP	66001	012526	71200	International Consultants	62,400	289,666		13,400	49,000	0.00	**19**
					71300	Local Consultants	28,500			14,750	13,750	0.00	**20**
					71600	Travel	47,195			18,000	29,915	0.00	**21**
					72100	Contractual Services - Companies	12,000			0.00	12,000	0.00	**22**
					75700	Training, Workshops and Conferences	29,000			6,000	23,000	0.00	**23**
					71400	Contractual	84,469			0.00	84,469	0.00	**24**

						Services-Individual							
					71500	UNV	24,282			0.00	24,282	0.00	**25**
					74500	Miscellaneous	1,100			300	400	400	**26**
										52,450	236,816	400	
	Output 3.1.4 A national adaptation plan, along with simplified Regional Adaptation Plan, is developed for Djibouti aligned with the PND and informed by the assessments, prioritization exercise and monitoring frameworks for the priority sectors.	UNDP			71600	Travel	21,505	487,752		5,750	11,500	4,255	**27**
					71400	Contractual Services - Companies	240,000			0.00	160,000	80,000	**28**
					75700	Training, Workshops and Conferences	52,000			0.00	6,000	46,000	**29**
					74800	Audio Visual & Print Production Costs	10,000			0.00	0.00	10,000	**30**
					71400	Contractual Services-Individual	138,565			0.00	84,469	54,096	**31**
					71500	UNV	24,282			0.00	24,282	0.00	**32**
					74500	Miscellaneous	1,400			600	585	215	**33**
										6,350	286,836	194,566	
Outcome 3.2: Evidence basis produced to design	Output 3.2.1 CCA response measures for the				71200	International Consultants	37,500	380,467.50	***380,467.50***	22,500	15,000	0.00	**34**

adaptation solutions for maximum impact	*PND implementation are identified, appraised and prioritized in the climate sensitive sectors of agriculture, livestock, fishery, water resources, tourism and coastal zones* *Output contributes directly to the NAP document preparation in 3.1.4*	*UNDP*	*66001*	*012526*	*71300*	*Local Consultants*	*52,500*			*28,500*	*24,000*	*0.00*	***35***
					71600	*Travel*				*5,795*	*19,7350*	*0.00*	***36***
					72100	*Contractual Services - Company*	*160,000*			*150,000*	*0.00*	*10,000*	***37***
					75700	*Training, Workshops and Conferences*	*27,000*			*17,000*	*5,000*	*5,000*	***38***
					74800	*Audio Visual & Print Production Costs*	*8,000*			*0.00*	*0.00*	*8,000*	***39***
					71400	*Contractual Services-Individual*	*44,118.5*			*0.00*	*0.00*	*44,118.5*	***40***
					71500	*UNV*	*24,282*			*0.00*	*0.00*	*24,282*	***41***
					74500	*Miscellaneous*	*1,537*			*500*	*500*	*537*	***42***
										224,295	*64,235*	*91,937.5*	
Outcome 3.3 Private Sector Engagement in Adapation Catalysed	*Output 3.3.1 Private sector actions engaged in national, sectoral and sub-national adaptation planning*	*UNDP*	*66001*		*71200*	*International Consultants*	*33,000*	*78,050*	***78,050***	*33,000*	*0.00*	*0.00*	***43***
					71300	*Local Consultants*	*14,000*			*14,000*	*0.00*	*0.00*	***44***

				012526	71600	Travel	7,550			7,550	0.00	0.00	**45**
					75700	Training, Workshops and Conferences	8,000			8,000	0.00	0.00	**46**
					72800	Information Technology Equipment	12,000			12,000	0.00	0.00	**47**
					74200	Audio Visual & Print Production Costs	3,500			3,500	0.00	0.00	**48**
										78,050	0	0	
Outcome 3.4 Adaptation finance increased	*Output 3.4.1 Climate budget tagging and climate finance tracking system established to promote and monitor climate-responsive investments and expenditure at the national and regional level*	*UNDP*	66001	012526	71200	International Consultants	159,000	267,596.50	**267,596.50**	0.00	36,000	123,000	**49**
					71300	Local Consultants	12,000			0.00	12,000	0.00	**50**
					71600	Travel	8,930			0.00	2,550	6,380	**51**
					75700	Training, Workshops and Conferences	18,000			0.00	0.00	18,000	**52**
					74200	Audio Visual &	3,000			0.00	0.00	3,000	**53**

						Print Production Costs							
					71400	*Contractual Services-Individual*	*16,626.5*			*0.00*	*0.00*	*16,626*	***54***
					72400	*Communications and Audio*	*10,080*			*4,040*	*4,040*	*2,000*	***55***
						Rental and Maintanence of Other Equipment	*24,960*			*6,500*	*8,840*	*9,620*	***56***
						Materials and Goods	*15,000*			*5,000*	*5,000*	*5,000*	***57***
										15,540.0	***68,430.0***	***183,626.5***	
Total Outcome Budget									***2,389 575.50***	***942,363***	***908,082***	***539,130.5***	
Project Management Cost (PMC) *Up to 7.5% of Total Activity Budget*	***Project Management Cost (PMC)***	***UNDP***	***66001***	***01252 6***	***71400***	*Contractual Services-Individual*	*64,494*	*Actual amount and % of PMC requested:*	*Maximum PMC that can be requested:*	*21,498*	*21,498*	*21,498*	***58***
					74800	*Professional Services*	*9,000*	***173,994,00***	***179,218.16***	*0.00*	*4,500*	*4,500*	***59***
					74500	*Services to projects - GOE*	*90,000*	***7.28%***	***7.5%***	*30,000*	*30,000*	*30,000*	***60***
					72500	*Supplies*	*5,000*			*2,000*	*2,000*	*1,000*	***61***

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						Equipment and Furniture	*5,5000*			*2,0000*	*2,000*	*1,500*	***62***
Total PMC										***55 498,00***	***59 998,00***	***58 498,00***	
										997,861	***968,080***	***597,628.5***	

Budget notes.

Budget Note	Detailed Description
1	1 International Gender and Safeguards Expert to ensure that the CDNCC framework and capacity building plan for CDNCC are gender-responsive. The Expert will develop gender mainstreaming and integration mechanisms to ensure that the CDNCC framework and Adaptation Sub-Committee is gender responsive. The framework will set overarching principles to ensure that the CDNCC is gender-balanced and enable CDNCC members in guiding the NAP process, CRCC establishment process, CCA prioritization process and climate budgeting processes are gender-responsive. The framework will set the ground to sensitize the CDNCC members on the gender-responsive CCA approaches and ensuring that the deliverables produced by the CDNCC such as the ToRs, SOPs, templates for planning and monitoring are all gender-responsive. The expert will work alongsgn side the Public Policy Expert contribute in developing ToRs. SOPs, annual plans and reporting guidelines to ensure that Adaptation Sub-Committee and documents and procedures adhere to the CDNCC gender framework. In addition, the expert will contribute as an integral member of the technical expert designing capacity and needs assessment of the CDNCC Secretariat and Adaptation Sub-Committee and develop a gender-responsive capacity development plan. The expert will contribute in developing training modules for CDNCC members based on the Capacity Development Plan. The expert with support from the national gender specialist will build capacity of the MEDD and the national gender specialist in mainstreaming gender through the national and sub-national level coordination mechanisms dedicated to climate change adaptation. The expert will work alongside the Knowledge Management consultant to design the needs assessment study to develop need-based and evidence-based knowledge platform. The expert will develop checklist to enable the MEDD and the Knowledge Management Expert to ensure that the CCA knowledge platform will have appropriate mechanisms to collect and display gender-disaggregated data and information. (Activity 3.1.1.1a, 3.1.1.1b, 3.1.1.1c, 3.1.1.1d, 3.1.1.1f, 3.1.1.2a, 3.1.1.2b and 3.1.1.2c) for 25 days @$700/day over a period of 12 months = $17,500
	1 international Knowledge Management and Communications Expert for 30 days@ $600/day to guide establishment of a knowledge platform containing policies, project and programme results, and climate information to support coordination and coherence of interventions and gender-responsive adaptation planning. The Expert will design and conduct an assessment of the existing knowledge management platforms to ensure complementarity and avoid duplication, but also adopt best practices from inside the country and beyond. The Expert will collaborate with International and National Gender specialists to develop Knowledge Management Strategy to ensure that the Knowledge Management Platform is aligned with the UN CC: Learn Platform and UNFCCC Gender Action Plan to facilitate integration of climate change adaptation initiatives in the development priorities and enhancing understanding of the intersection between gender and climate change. (Activity 3.1.1.2a). The Expert will work alongside the Firm recruited to develop the digital platform to ensure that it is aligned with the meeds assessment recommendations and Knowledge Management Strategy (Activity 3.1.1.2b). Similarly, in collaboration with the CTA, the expert will develop SoP for data collection, verification and reporting and deliver trainings to the CDNCC members (Activity 3.1.1.2c). = $18,000

	1 international Local Governance/ Public Policy Expert to guide the restructuring and capacity building of the CDNCC (Activity 3.1.1.1) for 20 days @$800/day. The Expert will be responsible for updating the mandate, designing a revamped structure, SOPs outlining the functions of the CDNCC including the procedures for appointment and replacement of institutional focal points and the CDNCC Secretariat (Activity 3.1.1.1a). The Expert will lead the capacity and needs assessment of the CDNCC and Adaptation Sub-Committee along with the gender experts and National Local Governance / Public Policy expert and develop a Capacity Development Plan (Activity 3.1.1.1b). The Expert will guide the national consultant and collaborate with gender consultations to develop training modules and deliver trainings for the CDNCC members and Secretariat (Activity 3.1.1.1c). Moreover, the Expert along with the National Public Finance Expert / Chartered Accountant will support in developing sustainable financing mechanism to support the functions of the CDNCC Secretariat (Activity 3.1.1.1e) = $16,000
	Total: $ 51,500
2	1 National Gender Specialist for 35 days @ $300/day over a period of 12 months. The National Gender Specialist will contribute to the capacity and needs assessment of the CDNCC Secretariat and Adaptation Sub-Committee (Activity 3.1.1.b). The national expert, under the guidance of the International Gender and Safeguards Expert, will be responsible for the gendered impacts of climate change assessment in the team. Moreover, the National Gender Specialist will support the CTA in delivering trainings to the CDNCC members on the NAP process (Activity 3.1.1.1c), developing and delivering one national and five regional trainings on NAP process (Activity 3.1.1.1f) and data collection, verification and reporting for the Knowledge Management Platform (Activity 3.1.1.2c)for the (Activity 3.1.1.1b, Activity 3.1.1.1c) = $10,500
	1 National Local Governance / Public Policy Expert for 30 days @ $350/day. The Expert will support the International Local Governance / Public Policy Expert in operationalization of the revised mandate and revamped structure of CDNCC as per the SOP (Activity 3.1.1.1a). The Expert will lead the implementation of Capacity Development Plan developed through a consultative capacity and needs assessment for the CDNCC, CDNCC Secretariat and the Adaptation Sub-Committee (Activity 3.1.1.1c and Activity 3.1.1.1d). Moreover, the Expert will work alongside International Local Governance / Public Policy Expert and National Public Finance Expert in developing sustainable financing mechanisms to support CDNCC Secretariat functions (Activity 3.1.1.1e) = $10,500
	1 National ICT specialist for 30 days @ $300/day to provide monthly Knowledge Management Platform portal maintenance support over the entire period of the project (Activity 3.1.1.2) = $9,000
	1 National Public Finance Expert/ Chartered Accountant for 20 days in Y3 to work alongside Human Resource Expert, MEDD and PMU to support development of cost-sharing mechanism for the sustainable operations of the CDNCC Secretariat (Activity 3.1.1.1d) @ $400/day = $8,000
	1 Human Resource Expert to support the MEDD and PMU in reinforcing the CDNCC Secretariat operationalization process (Activity 3.1.1.1d) for 30 days @$300/day = $9,000
	'1 National Knowledge Management Specialist for 20 days@$300 to support International Knowledge Management and Communications Expert to conduct the need assessment and developing a diagnostic assessment of the existing and planned Knowledge Management Platforms featuring climate change theme, particularly the climate change adaptation (Activity 3.1.1.2a). The National Specialist will design web-based knowledge management platform (Activity 3.1.1.2b). The National Specialist will lead the training of the platform managers and 30 days to guide and support the MEDD during the first 5 months of the platform establishment (Activity 3.1.1.2c) =$15,000
	2 National Experts to support the operationalization of the CDNCC Secretariat on retainership modality (Activity 3.1.1.1f) @$300/day for 100 days/year for 2 years = $30,000/expert/year = $120,000
	Total: $ 182,000

3	1 mission for International Gender Expert. $2500 flight costs per mission and 5 days total DSA @ $255/day for Djibouti Ville and 5 days @$115/day for the regions= $4,350
	1 mission for International Knowledge Management and Communications Expert. $2500 flight costs per mission and 5 days total DSA @ $255/day for Djibouti Ville and 7 days $115/day for regions = $4,580
	1 mission for International Local Governance Expert for 10 days. $2500 flight costs per mission and 3 days total DSA @ $255/day for Djibouti Ville and 7 days for regions @$115/day = $4,070
	1 mission to the five regions to conduct regional gender-responsive training on the NAP process for 7 days @ $115 (Regions) for the National Gender Consultant and National Public Administration/ Local Governance Consultant = $1,610
	1 mission for knowledge management capacity needs assessment for 7 days @$115/day (regions) for National Knowledge Management Expert = $805
	2 missions for Chief Technical Advisor, Project Coordinator, Knowledge Management Expert, and Gender Expert. 10 days each for the awareness meetings. DSA @ 115/day/person = $4,600
	Total: $ 20,015
4	ICT Firm to establish the web-based platform for knowledge management for $40,000. This includes the training of the MEDD staff, and the knowledge management specialist Firm to support the implementation of capacity development plan for the MEDD to enhance its finance, procurement and administration capacities based on the partner capacity assessment findings for $ 100,000 **Total $140,000**
5	One Inception workshop = $5,000
	Training for CDNCC members on the NAP Process - $5,000
	One national and 5 regional gender-responsive training on NAP for key stakeholders as per the Capacity Development Plan =$3000+ $10,000 = $13,000
	One stakeholder consultation workshop on establishing Knowledge Management Platform for gender-responsive climate Information - $4,000
	Five trainings for knowledge management platform managers = 500*5 = $2,500
	Total: $ 29,500
6	Printing modules for National and Regional gender-responsive training on NAP **$ 3,000**
7	Chief Technical Advisor (CTA) /Project Manager at IPSA 10 level ($108,193/year) for 2.5 years. CTA salary is split across four outputs. For Output 3.1.1, the salary is budgeted for 6 months. (54,096.50 USD)

	National Project Coordinator at NPSA -9 @ 33,253/y for 3 years split between 6 outputs to lead development of National Adaptation Plan for Djibouti with the inputs from the sector experts. In addition to managing the project, the National Project Coordinator's tasks will be primarily technical in nature in direct execution of the activities and provide substantive inputs under each outcome. The specific services include preparation of TORs; technical validation of vulnerability assessments and reports, capacity assessments; coordination and mobilization of partners, alignment with UNFCCC processes, and national policies - Djibouti ICI, NAPA, PRDs, etc. National Project Coordinator will support the overall coordination at the national and regional levels. = $16,626.5
	Knowledge Management Expert (NPSA-7)will be shared with other GCF and GEF projects. The Knowledge Management Expert will be responsible in developing and managing all the knowledge products developed with the project funds. The Knowledge Management Expert will also be responsible for dissemination of the knowledge and knowledge products produced through the project. NAP will cover cost of 18 months split between 3 outputs @ $27,492/y= $ 13,746
	Total: $84,469
8	Regional Coordinators will be shared with other GCF and GEF Projects. NAP project will cover 1/3 cost of 5 Regional Coordinators during 3 years to support the regional activities on cost sharing basis. cost is split between 6 outputs. for each output amount is 24,282 USD ($29,138/year per is the proforma cost) **Total: $24,282**
9	Unforeseen programme cost, such as FX gain and loss, bank charges etc., which is unrelated to implementation/service fee. **Total: $650**
10	1 International Climate Finance Expert for CPEIR (Activity 3.1.2.1) for 65 days and to develop climate-markers (criteria). The Expert will support the PMU Knowledge Management Expert in dissemination of the Djibouti's CPEIR (Activity 3.1.2.1c). The Expert will develop the roadmap for the Djibouti CPEIR and guidance note in collaboration with AFR-RS-007 team to guide formulation of the climate-integrated and climate responsive national and regional development plans (Activity 3.1.2.2a). The Expert will work with International Public Policy Expert to develop a climate budget tagging and expenditure tracking mechanisms (Activiy 3.1.2.2b) and draft a manual on the integration of CCA into local-level budgeting – Deliverable 3.1.2.2b and train the sectoral ministries in developing climate-responsive PPBSE (Activity 3.1.2.2c) in collaboration with the international and national climate finance and public finance experts. @$900/day. = $ 58,500
	1 International Public Finance Expert to provide technical assistance in developing simplified PPBSE guide, template to facilitate climate adaptation planning, programming and budgeting (Activity 3.1.2.2a), develop a climate budget tagging and expenditure tracking mechanisms at the national level aligned with the CPEIR findings, climate-responsive PPBSE (Activity 3.1.2.2b), develop monitoring checklist (Activity 3.1.2.2c), develop training modules and train key government directorates on climate budget tagging and climate finance monitoring (Activity 3.1.2.2c) , develop step-by-step guide for climate-responsive PPBSE template and support one of the ministries (to be identified during the implementation phase) in filling out the PPBSE template(Activity 3.1.2.2c) for 75 days in @ $900day = $67,500
	1 International Results Based Management expert in developing climate expenditure monitoring and tracking template in collaboration with AFR-RS-007 project team (Activity 3.1.2.2a and 3.1.2.2b) and delivering training on Results Based Management of climate change projects/interventions in collaboration with INSTAD and MEDD for NAP Monitoring Framework (aligned with PND targets and SDG Targets- Activity 3.1.2.2c) @ $700/day for 20 days = $14,000
	Total= $ 140,000

11	1 National Public Finance Management Expert to support the International Public Finance Expert for the development of planning and budgeting tools integrating CCA for 50 days @$400/day. The Expert will support the International Climate Finance Expert to conduct CPEIR (Activity 3.1.2.1a, Activity 3.1.2.2.1b) and training the CDNCC members and sectoral ministry focal points on the CPEIR process and follow-up actions (Activity 3.1.2.1b, Activity 3.1.2.1c). Similarly, the expert will work with the International Public Finance Expert in developing and disseminating climate-responsive PPBSE guide (Activity 3.1.2.2a, Activity 3.1.2.2b). The Expert will lead the stakeholder consultations at the national level and during the mission to the regions and support the sectoral ministries in filling up the climate-responsive PPBSE template. = $20,000. (including 10 days for CPEIR and PPBSE training for the key government officials)
	1 National Public Policy/ Governance Specialist for the development of the guide on planning, programming, budgeting, and incorporating CCA (Activity 3.1.2.1 and 3.1.2.2) for 20 days@$350/day (including 10 days for CPEIR and PPBSE training for the key government officials) = $7,000
	Total: $27,000
12	1 mission for International Climate Finance Expert for CPEIR for DSA @$255/day (Djibouti Ville) for 7 days = $1,785, 3 days for the training @$115/day (Regions) = $345 and roundtrip fare $2,500 = $ 4,630
	1 mission for International Public Finance Expert for PPBSE for DSA @$255/day (Djibouti Ville) for 7 days = $1,785, 3 days for the training @$115/day (regions) = $345 and roundtrip fare = $2,500 = $ 4,630
	1 mission for 2 National Consultants for three-day residential training for key government officials @$115/day/consultant = $690
	Total: $9,950
13	Firm to provide translation services for CPEIR and PPBSE (translation of documents and verbal) = $10,000 **Total: $10,000**
14	A three-day residential training workshop on the guide on planning, programming, budgeting, and incorporating CCA for key government officials covering CPEIR and PPBSE = $15,000
	A three-day workshop with the Ministry of Environment and Sustainable Development, Ministry of Economy and Finance, and Ministry of Budget to develop and pilot climate-responsive PPBSE template = $ 5,000
	1 Validation Workshop to disseminate climate-responsive PPBSE template - $4,000
	1 National Workshop to launch/disseminate CPEIR Report - $6,000
	Total: $30,000
15	Printing the CPEIR in English and French, $ 5,000 Printing CPEIR Training Modules in French, $ 2,000 Printing guidebook on integrating CCA in PPBSE, $ 3,000 **Total: $10,000**

16	**Chief Technical Advisor (CTA) /Project Manager** at IPSA 10 level ($108,193/year) for 2.5 years. CTA salary is split across four outputs. For Output 3.1.2 the salary is budgeted for 6 months. (54,096.5 USD)
	National Project Coordinator at NPSA -9 @ 33,253/y for 3 years split between 6 outputs to lead development of National Adaptation Plan for Djibouti with the inputs from the sector experts. In addition to managing the project, the CTA's tasks will be primarily technical in nature in direct execution of the activities and provide substantive inputs under each outcome. The specific services include preparation of TORs; technical validation of vulnerability assessments and reports, capacity assessments; coordination and mobilization of partners, alignment with UNFCCC processes, and national policies -Djibouti ICI, NAPA, PRDs, etc. National Project Coordinator will support the overall coordination at the national and regional levels. = $16,626.5
	Knowledge Management Expert (NPSA-7) will be shared with other GCF and GEF projects. NAP will cover cost of 18 months split between 3 outputs (6 months per output) @ $27,492/y= $ 13,746
	Gender Expert (NPSA-7) will be shared with other GCF and GEF projects for 18 months. The cost is split between 3 outputs (6 months for each output) @ $27,492/y= $ 13,746
	Total: $98,215
17	Regional Coordinators will be shared with other GCF and GEF Projects. NAP project will cover 1/3 cost of 5 Regional Coordinators during 3 years to support the regional activities on cost sharing basis. cost is split between 6 outputs. for each output amount is 24,282 USD ($29,138/year per is the proforma cost) **Total: $24,282**
18	Unforeseen programme cost, such as FX gain and loss, bank charges etc., which is unrelated to implementation/service fee. **Total: $1,180**
19	1 International Local Governance Expert to lead CCA integration in the regional planning consistent with regional priorities aligned with the National Development Plan and SDGs (Activity 3.1.3.1a, 3.1.3.1b, 3.1.3.1d and 3.1.3.1e) for 40 days @ $800/day The Expert will guide the establishment of the 5 Regional Climate Change Coordination Committees (CRCCs) aligned with the CDNCC composition. The Expert will lead the development of clear mandate and SOPs to facilitate effective operationalization of these CRCCs (Activity 3.1.3.1a). Similarly, the expert will also design the training of trainers module for the CDNCC members to enable them to provide orientation trainings for the CRCC members (Activity 3.1.3.1b). The Expert will work with the International and National Public Finance Experts to develop regional CCA planning and budgeting procedures and templates for CCA integration into the regional and national development plans (Activity 3.1.3.1d and Activity 3.1.3.1e). = $32,000.

	1 International Public Finance Expert to lead the integration of CCA into Regional Development Plan programming and budgeting (Activity 3.1.3.1c, Activity 3.1.3.1d and Activity 3.1.3.1e) for 26 days @$900/day. The Expert will develop a guidebook on integrating CCA into the PPBSE template. The Expert will also work with the gender experts to make the PPBSE guide gender-responsive ensuring that the CCA planning and budgeting at the regional level incorporates gender dimensions. The Expert will also develop Checklist and Step-by-Step procedure to ensure that the future NDPs and RDPs (the preparation for the next one starts in 2025) are climate-responsive and gender-transformative (Activity 3.1.3.1c). The Expert will work closely with the Local Governance experts and the National Public Finance Expert to develop training modules on the use of regional PPBSE guidebook and manual (Activity 3.1.3.1d). The Expert will work closely with the National Public Finance Expert in developing manuals to facilitate national and regional level planning, budgeting and expenditure tracking process for CCA budget (Activity 3.1.3.1e) = 23,400 (including 6 days for training in the regions, development of training report and climate-responsive RDPs with results framework and annualized budget)
	1 International Gender and Safeguards Expert to lead the development of the gender integration guidelines to ensure that the PPBSE templates are gender-responsive (Activity 3.1.3.1c). The Expert will also contribute in the development of a training manual for the regional level for gender-responsive CCA planning and budgeting (Activity 3.1.3.1d) and support the PMU, Public Finance and Local Governance experts to ensure that the CCA integration into the RDPs take into consideration the gender-responsive interventions and gender-responsive approach (Activity 3.1.3.1e) for 10 days @ $700/day = $7,000
	Total: $62,400
20	1 National Local Governance specialist to support the International Local Governance Expert in the development of mandate and SOPs for the CRCCs (Activity 3.1.3.1a). The Expert's main role will be to conduct rapid capacity and needs assessment of the regional climate change stakeholders and develop a checklist to support the International Local Governance Expert in developing ToT for the DNCC members for the orientation sessions (Activity 3.1.3.ab). The Expert will support the International and National Public Finance experts for the development of the guide integrating CCA into the Regional Development Plan (Activity 3.1.3.1e) for 30 days@$350/day (including 18 days for the six three-day trainings for Djibouti and five regions) = $10,500
	1 National Public Finance Management Expert to support the International Public Finance Expert in development of planning and budgeting tools integrating CCA (Activity 3.1.3.1c, 3.1.3.1d and Activity 3.1.3.1e.) for 30 days @$400/day. The national Expert will work alongside the International Public Finance Expert in preparing the PPBSE template and step-by-step guidelines to enable the NDP and RDP integrate CCA. The main role of the national expert to review the national policies, regulations and existing practices in the Ministries of Finance and Budget and conduct stakeholder consultations, mainly the sector ministries with the mandates related to the CCA priorities and the Regional Councils / Prefectures to ensure that the Regional Plans are aligned to the Regional CCA priorities and the National flagship programmes related to the CCA priority themes. The National Expert will also conduct diagnostic analysis of the ongoing and planned support in strengthening PPBSE mechanisms and tools in Djibouti. The National Expert will also be instrumental in developing the training modules and delivering them to the regional stakeholders = $12,000 (including 18 days for six training of three days each in the regions+Djibouti)
	1 National Gender Expert to support the International Gender and Safeguards Expert in ensuring that CRCC is gender-responsive and upcoming RDPs and NDPs are climate-responsive and gender-transformative. The key role of the Expert will be to facilitate the CDNCC members and Regional authorities in considering the gender-equality dimensions while establishing CRCCs (Activity 3.1.3.1a, Activity 3.1.3.1b) and sensitize the CRCC members on the importance of and mechanisms of integrating gender into the day-to-day functions of CRCC and strategic planning and decision-making process during the CCA planning and budgeting processes (Activity 3.1.3.1c - 3.1.3.1e) for 20 days @$300/day = $6,000
	Total: $28,500

21	1 mission for International Local Governance / Public Policy Expert to provide ToT to the National Local Governance Expert, MEDD, and CDNCC on the gender-responsive Guidebook on Integration of CCA into RDPs - Flight Cost: $2,500 (for Mission 2 in M17, for Mission 1 the Flight cost will be covered by budget in Output 3.1.1), DSA @$255/day for 6 days=$1,530 and for 4 days @$115/day = $ 460. ($4,490)
	1 mission for International Gender and Safeguards Expert for ToT to National Gender Expert, CDNCC, and CRCC and one pilot training in one region (Activity 3.1.3.1e and 3.1.3.2b in M17). Flight Cost will be covered by Output 3.1.1. DSA @$255/day for 6 days = $1,530 and for 4 days @$115/day = $460 ($1,990)
	1 mission for International Public Finance Experts to support the integration of CCA into regional-level programming and budgeting. Flight Cost will ber covered by Output 3.1.3. DSA @$255/day for 6 days = $1,530 and for 6 days @$115/day = $690 ($2,220)
	Missions for National Local Governance Specialist to support the establishment of 5 CRCCs, conduct six three-day training on the Gender-Responsive Guidebook on CCA integration into RDPs, and facilitate implementation of guide in one region. DSA for 38 days @ $115/day = $ 4,370
	Missions for National Climate Change Consultant to orient CRCC and regional authorities on simplified gender-responsive climate vulnerability assessment and adaptation needs identification tool (Activity 3.1.3.1c), simplified gender-responsive CCA integration guidebook for the regions (Activity 3.1.3.1d), and CCA budgeting in the RDPs during six three-day training on the guidebook. DSA for 18 days @$115/day = $2,070
	Missions for National Gender Consultant to orient CRCC and regional authorities on simplified gender-responsive climate vulnerability assessment and adaptation needs identification tool (Activity 3.1.3.1c), simplified gender-responsive CCA integration guidebook for the regions (Activity 3.1.3.1d), and CCA budgeting in the RDPs during six three-day training on the guidebook. DSA for 18 days @$115/day = $2,070
	Missions for National Public Finance Consultant to support CCA integration into regional programming and budgeting and conducting six three-day trainings for the regions. DSA for 22 days @$115/day = $2,530
	4 missions for Chief Technical Advisor for 40 days in total, Project Coordinator for 35 days in total, Gender Expert for 50 days in total, and 4 CDNCC members for 30 days each DSA @ 115/day/person = $28,175
	Total: $47,915
22	Firm to provide services (print and verbal) during the process and to translate the CCA Integration into RDPs Guidebook (French /English), Gender-responsive Climate Vulnerability Assessment and Adaptation Needs Identification Tool (French/English), A manual of Planning and budgeting of CCA at the regional levels (French/English) and the Climate-responsive Regional Development Plans with Results Framework (Summary into local languages) - $ 12,000 **Total- $12,000**

23	Orientation workshops (one for Northern Regions and one for Southern Regions) for the newly inducted CRCC members - @ $3,000/workshop = $ 6,000 (|Activity 3.1.3.1b) Six three-day regional trainings on the use of the manual integrating CCA into regional budget @ $3,000/training = $18,000 (Activity 3.1.3.2d) '1 Validation Workshop to validate and launch the pilot implementation of the CCA Integration Guide and CCA integration into the regional budget, $ 5,000 (Activity 3.1.3.1e) **Total: $29,000**
24	**Chief Technical Advisor (CTA) /Project Manager** at IPSA 10 level ($108,193/year) for 2.5 years. CTA salary is split across four outputs. For Output 3.1.3 the salary is budgeted for 6 months. (54,096.5 USD)
	National Project Coordinator at NPSA -9 @ 33,253/y for 3 years split between 6 outputs to lead development of National Adaptation Plan for Djibouti with the inputs from the sector experts. In addition to managing the project, the CTA's tasks will be primarily technical in nature in direct execution of the activities and provide substantive inputs under each outcome. The specific services include preparation of TORs; technical validation of vulnerability assessments and reports, capacity assessments; coordination and mobilization of partners, alignment with UNFCCC processes, and national policies -Djibouti ICI, NAPA, PRDs, etc. National Project Coordinator will support the overall coordination at the national and regional levels. = $16,626.5
	Monitoring and Evaluation Expert (NPSA-7) will be shared with other projects. NAP project will cover cost equal to six months in one year @ $27,492/y= $ 13,746
	Total: $ 84,469
25	Regional Coordinators will be shared with other GCF and GEF Projects. NAP project will cover 1/3 cost of 5 Regional Coordinators during 3 years to support the regional activities on cost sharing basis. cost is split between 6 outputs. for each output amount is 24,282 USD ($29,138/year per is the proforma cost) **Total: $24,282**
26	Unforeseen programme cost, such as FX gain and loss, bank charges etc., which is unrelated to implementation/service fee. **Total: 1,100**
27	3 Missions (21 days in total) for each 5 CRCC and CDNCC members @ $115/day = $12,075, CTA for 12 days in total @ $115/day = $1,380, Gender Expert for 30 days @ $ 115/day = $ 3,450, Knowledge Management and Communications Expert for 30 days @ $115/day = $3,450, Monitoring and Evaluation Expert for 10 days @ $115/day = $1,150. $21,505 **Total: $21,505**

28	Firm to a) develop NAP framework and Roadmap (Activity 3.1.4.1a, 3.1.4.1ab), b) lead the development of NAP aligned with the PND priorities (Activity 3.1.4.1d and Activity 3.1.4.1e), c) develop simplified 6 sub-national Regional Adaptation Plans (Activity 3.1.4.1c) and d) train the CDNCC and CRCC members to build their capacity in leading development of climate-responsive NDPs and RDPs in the upcoming Planning cycle (Activity 3.1.4.1f) = $130,000 Firm to develop knowledge products, dissemination, and communication strategy, policy briefs for parliamentarians and conduct ToT for National Knowledge Management Experts and support dissemination and awareness raising events (Activity 3.1.4.2) = $30,000 Firm to develop a climate change course and curriculum for primary and secondary school programmes based on the rapid assessment (Activity 3.1.4.3a and Activity 3.1.4.3b) and develop a climate change module for National Institute for Public Administration (INAP) to integrate into INAP's regular curriculum for government officials/administrators = $40,000 ICT Firm to digitalize the Climate Adaptation Financing Needs Monitoring Tool , Tracking Tool to compare and align adaptation priorities of NDCs and NAP, Revised Framework to guide development of climate-responsive and gender-transformative NDP and RDPs and climate change course for primary school, secondary school and INAP curricula and to provide support to the CDNCC, CRCC, MEDD, MEFI and Regional Councils in maintaining NAP supported digital platforms (Activity 3.1.4.1 and Activity 3.1.4.3): $ 30,000 Firm to provide services (print and verbal) during the process and to translate (French/English) the NAP document (Deliverable 3.1.4.1gh), Revised Framework to guide the development of gender-transformative and climate-responsive NDP and RDPs (Deliverable 3.1.4.1h), Awareness Raising Material (in Local Languages) (Deliverable 3.1.4.2a) . $ 10,000 **Total - $240,000**
29	2 Consultation Workshops to facilitate NAP drafting process @ $3,000/ workshop = $ 6,000 (Activities 31.1.4.1a - 3.1.4.1d)
	1 Validation Workshop to validate NAP (Activity 3.1.4.1e). $ 5,000
	3 two-day training (one in Djibouti, one in Northern regions and one in Southern region) @ $3,000/training = $9,000 (Activity 3.1.4.1f)
	Six Sensitization workshops (one in Djibouti and one in each of the five regions) @ $2,000/workshop = $ 12,000 (Activity 3.1.4.2c)
	2 Consultation Workshops to develop climate change course for primary and secondary school curricula @ $3,000/workshop = $6,000 (Activity 3.1.4.2b)
	1 Consultation Workshop to develop climate change module for INAP curriculum = $ 3,000 (Activity 3.1.4.2c)
	1 Validation Workshop for climate change curriculum for primary and secondary school = $ 3,000 (Activity 3.1.4.2b)
	1 Validation Workshop for Climate Change Module in INAP curriculum = $ 3,000 (Activity 3.1.4.2b)
	1 National Workshop to Launch NAP, Climate Change Curriculum for Primary and Secondary School and Climate Change Module for INAP = $ 5,000 (Activity 3.1.4.2)
	Total: $52,000
30	Printing NAP, Training Modules, Awareness Raising Material, Primary and Secondary School Climate Change Curricula, Climate Change Module for INAP **Total - $ 10,000**

31	**Chief Technical Advisor (CTA) /Project Manager** at IPSA 10 level ($108,193/year) for 2.5 years. CTA salary is split across four outputs. For Output 3.1.4, the salary is budgeted for one year. (108,193 USD)
	National Project Coordinator at NPSA -9 @ 33,253/y for 3 years split between 6 outputs to lead development of National Adaptation Plan for Djibouti with the inputs from the sector experts. In addition to managing the project, the CTA's tasks will be primarily technical in nature in direct execution of the activities and provide substantive inputs under each outcome. The specific services include: preparation of TORs; technical validation of vulnerability assessments and reports, capacity assessments; coordination and mobilization of partners, alignment with UNFCCC processes, and national policies -Djibouti ICI, NAPA, PRDs, etc. National Project Coordinator will support the overall coordination at the national and regional levels. = $16,626.5
	Gender Expert (NPSA-7) will be shared with other GCF and GEF projects. NAP will cover cost of 18 months split between 3 outputs @ $27,492/y= $ 13,746
	Total: $138,565.50
32	Regional Coordinators will be shared with other GCF and GEF Projects. NAP project will cover 1/3 cost of 5 Regional Coordinators to support the regional activities on cost sharing basis. cost is split between 6 outputs. for each output amount is 24,282 USD ($29,138/year per is the proforma cost) **Total: $24,282**
33	Unforeseen programme cost, such as FX gain and loss, bank charges etc., which is unrelated to implementation/service fee. **Total - $1,400**
34	1 International Climate Modeller to build climate change scenarios to guide the development of adaptation needs in the key sectors in the medium and long term (Activity 3.2.1.3) for 30 days @ $750/day = $22,500
	1 International Economist to carry out cost-benefit analyses for adaptation options in the agriculture, water resources and resilient infrastrucure to contribute to the prioritization exercise at national and local levels (Activity 3.2.1.3c) for 20 days @ $750/day = $15,000 **Total: $37,500**
35	5 national consultants specialized in agriculture, livestock, water resource management, resilient infrastructure, and coastal protection, each for 35 days@$300/day to support the gendered impacts of climate change study for CRVAs and for the identification and prioritization of adaptation options to support the (Activity 3.2.1.1, Activity 3.2.1.2 and Activity 3.2.1.3) = $52,000 **Total: $52,500**
36	1 mission for the International Economist (Activity 3.2.1.3c). $2500 flight costs. DSA for 3 days @ $255/day= $765 and 7 days @ $115/day= $805. $ 4,070
	1 mission for International Climate Modeller (Activity 3.2.1.3). $2500 flight costs and DSA for 4 days @ $255/day = $ 1,020 and $115/day for 6 days = $690. $4,210
	Mission for 5 National Consultants to conduct CRVAs and identify adaptation priorities (Activity 3.2.1.2 and 3.2.2.3): 20 days in total for each consultant total DSA @ $115/day per consultant (5 regions) = $11,500
	Mission for CTA, 3 CDNCC members, and Gender Expert for 50 days in total @ $115/day :$5,750
	Total: $25,530

37	International Firm with a demonstrated track record of conducting CRVAs and developing high quality CRVA reports to a) conduct gap assessment to evaluate existing Climate Vulnerability and Adaptation Needs Assessment (CRVA) methodology and development of an updated gender-responsive Framework (Activity 3.2.1.1); b) conduct the gender-sensitive CRVA and develop a comprehensive National CRVA report and 6 simplified Regional CRVA reports (Activity 3.2.1.2); c) lead development of Compendium of validated adaptation priorities for agriculture (including farming , agropastoralism, fisheries and livestock), water resources, and resilient infrastructure (Activity 3.2.1.3). The international firm will take support from the national sector experts to undertake field missions, context analysis, data gathering and stakeholder consultations. This tandem-approach will help in building the capacity of the national experts in CRVAs and ensure the sustainability of the interventions for updates required in the future. - $ 150,000 Firm to provide services (print and verbal) during the process and to translate (French/English) the gender-responsive CRVA framework and tool, CRVA reports, and Summary of Compendium of Adaptation options. Translate Regional CRVA Report summary into local languages. $ 10,000 **Total: $160,000**
38	1 National Validation Workshop to validate National and Regional CRVA Reports (Activity 3.2.1.2e). $ 5,000
	2 National Consultation to set prioritization criteria for adaptation options @ $3,500/workshop = $7,000 (Activity 3.2.1.3a)
	5 Regional Consultation to set prioritization criteria for adaptation options @ $2,000/workshop = $10,000 (Activity 3.2.1.3a)
	1 National Validation Workshop to Validate Compendium of Priority Adaptation Options in key sectors - agriculture (including farming , agropastoralism, fisheries and livestock), water resources, and resilient infrastructure (Activity 3.2.1.3d) $5,000
	Total: $27,000
39	Print National and Regional CRVA Reports along with Compendium of Adaptation priorities. $8,000 **Total: $8,000**
40	National Project Coordinator at NPSA -9 @ 33,253/y for 3 years split between 6 outputs to lead development of National Adaptation Plan for Djibouti with the inputs from the sector experts. In addition to managing the project, the CTA's tasks will be primarily technical in nature in direct execution of the activities and provide substantive inputs under each outcome. The specific services include: preparation of TORs; technical validation of vulnerability assessments and reports, capacity assessments; coordination and mobilization of partners, alignment with UNFCCC processes, and national policies -Djibouti ICI, NAPA, PRDs, etc. National Project Coordinator will support the overall coordination at the national and regional levels. = $16,626.5
	Knowledge Management Expert (NPSA-7)will be shared with other GCF and GEF projects. NAP will cover cost of 18 months split between 3 outputs @ $27,492/y= $ 13,746
	Gender Expert (NPSA-7) will be shared with other GCF and GEF projects. NAP will cover cost of 18 months split between 3 outputs @ $27,492/y= $ 13,746 **Total: $44,118.50**
41	Regional Coordinators will be shared with other GCF and GEF Projects. NAP project will cover 1/3 cost of 5 Regional Coordinators to support the regional activities on cost sharing basis. cost is split between 6 outputs. for each output amount is 24,282 USD ($29,138/year per is the proforma cost **Total: $24,282**

42	Unforeseen programme cost, such as FX gain and loss, bank charges etc., which is unrelated to implementation/service fee. **Total:$1,537**
43	1 international Climate Finance Expert to lead development private sector understanding and capacity on the NAP process to facilitate climate financing for NAP priorities through public-private partnership (PPP) model (Activity 3.3.1.1) for 20 days @$900/day. The Expert will develop Climate Financing Model complementing the PPP Conceptual Framework and support the PMU and the government in validating the framework through the consultative process (Activity 3.3.1.1a). The Expert will support the International Private Sector Expert in designing Public-private partnership needs assessment report - (Acticvity 3.3.1.1b). Similarly, the Expert will collaborate with the International and National Private Sector Expert in developing Private Sector Engagement and Financing Strategy (Activity 3.3.1.1c) = $18,000
	1 international Private Sector Expert to collaborate with International Climate Finance Expert in developing private sector understanding and capacity on the NAP process to facilitate climate financing for NAP priorities through public-private partnership (PPP) model (Activity 3.3.1.1) for 20 days @ $750/day. The Expert will work with the International Climate Finance Expert to develop PPP Conceptual Framework (Activity 3.3.1.1a) and design the PPP needs assessment methodology and template and with inputs from the National Private Sector Expert develop PPP Needs Assessment report (Activity 3.3.1.1b). Similarly, the expert will lead the development of Private Sector Engagement and Financing Strategy (Activity 3.3.1.1c), and provide technical assistance to the PMU and the government in developing one PPP model on of the CCA priority areas (Activity 3.3.1.1d) = $15,000 **Total: $33,000**
44	1 National Private sector expert for 40 days@$350/day to work alongside International Climate Finance Expert and International Private Sector Expert in enhancing private sector engagement and climate financing in Djibouti (Activity 3.3.1.1). The National Expert will be responsible for conducting scoping exercise and identify the potential private sector actors and support International Private Sector Expert in developing PPP Conceptual Framework (Activity 3.3.1.1a). The Expert will lead the stakeholder consultation and also support the PMU in facilitating the validation workshop for PPP Conceptual Framework and Climate Financing Model. The Expert will lead the PPP Needs Assessment based on the methodology and template developed by the International Private Sector Expert (Activity 3.3.1.1b). Similalry, the Expert will provide inputs to the International Private Sector Expert and International Climate Finance Expert in drafting the Private Sector Engagement and Financing Strategy (Activity 3.3.1.1c). The Expert will support the PMU and the government in drafting the PPP MoU and developing one PPP model (Activity 3.3.1.1d) and facilitating private sector climate financing at the national and the regional levels. = $14,000 **Total: $14,000**
45	1 mission for International Private Sector Expert for 5 days. $2500 flight costs per mission and 5 days total DSA @ $255/day (Djibouti Ville) = $3,775
	1 mission for International Climate Finance Expert for 5 days. $2500 flight costs per mission and 5 days total DSA @ $255/day for Djibouti Ville = $3,775 **Total: $7,550**
46	One national workshop to validate a PPP conceptual framework and model for climate financing = $3,000
	One national workshop to launch Multistakeholder PPP Approach Guidelines for Climate Financing = $ 5,000 **Total: $8,000**
47	7 Laptops for the project manager, the M&E expert and 5 UNVs @$1500/piece, office printer (500 USD) and small consumables (1000 USD) **Total - $ 12,000**

48	Printing Multi-stakeholder PPP approach for climate financing guidelines - $ 3,500 **Total: $3,500**
49	1 International Public Finance Management Expert to develop step-by-step guide for climate-responsive Triennial Investment Program (PTIP) (Activity 3.4.1.2a) and MAP (Activity 3.4.1.2b) for 20 days @ $900/day = $18,000
	1 International Climate Finance Expert to develop innovative climate financing mechanisms for the MEDD Priority Action Matrix including CCA investments and green taxonomy(Activity 3.4.1.2b), provide technical assistance in preparing triennial report on climate-responsive investments (3.4.1.2c), support MEFI in establishing Climate Finance and SDG Finance Unit (Activity 3.4.1.3a) for 30 days @ 900/day = $27,000
	1 International Monitoring and Evaluation Expert for the development of CCA indicators and facilitate integrating CCA indicators into the PND and the regional development plans (Activity 3.4.1.1a), aligning and monitoring development and sectoral finance with SDGs and NAP priorities (Activity 3.4.1.1a), development of climate finance tracking tool integrated into existing finance M&E platform synchronized / in alignment with AFR-RS- 007 project (Activity 3.4.1.1a), developing guidelines to include CCA indicators and targets for public and private sector investments (Activity 3.4.1.2b) , support in the preparation of Annual report on climate finance allocation and expenditure (Activity 3.4.1.1b) and triennial report (Activity 3.4.1.2b) for 30 days in addition to 20 days allocated for Output 3.1.2 @$600/day = $18,000
	1 International CCA Project Development Experts to develop 1 high-quality Concept Notes selected through the consultative process for GCF Submission complying with the GCF Concept Note Checklist along with the accompanying assessments, mainly the pre-feasibility assessment, site selection methodology, and environmental and social risk screening results (Activity 3.4.1.3c) for 60 days/ expert @ 800/day = $48,000. 1 International CCA Expert to develop other 2 Concept Notes based on the national climate change priorities for potential bilateral and multilateral funding agencies. (Activity 3.4.1.3c). The Expert will also support CDNCC organize three-day multi-stakeholder consultation workshop to train them on the GCF project and programme cycle and enable them for meaningful participation in the project validation process, thereby strengthening the government ownership of the process and the project. (Activity 3.4.1.3b). The Expert will also develop and deliver two capacity development workshops on climate finance access and monitoring for 30 staff (of whom half will be women) of the MEDD, the Ministry of Economy and Finance, the Ministry of Foreign Affairs (MFA) and other sectoral departments and train the government and private sector entities on the development of bankable climate-resilient projects and oversight during the implementation Phase (Activity 3.4.1.3d) for 60 days @800/day spread across 2 years = $48,000
	Total: $159,000
50	1 National Public Finance Consultant to support development and integration of climate change parameters into the existing finance tracking mechanisms (Activity 3.4.1.1, Activity 3.4.1.2 and Activity 3.4.1.3) for 30 days @ $400/day = $12,000 **Total: $** 12,**000**
51	Mission Costs for the International Public Finance Expert, International Climate Finance Expert and International Monitoring and Evaluation Expert will be shared with Outputs 3.1.1, 3.1.2, 3.1.3, 3.1.4.

	DSA for International Public Finance Expert to train the government officials on climate budget tagging and climate finance monitoring mechanisms and tools (Activity 3.4.1.1f) for 3 days @255/day = 765 (Flight Cost covered in Output 3.1.2)
	DSA for International Climate Finance Expert to support the establishment of Climate Finance and SDG Finance Unit in MEFI (Activity 3.4.1.3a) for 3 days @255/day = 765 (Flight Cost covered in Output 3.1.2)
	1 mission for International CCA Project Development Expert to conduct consultations to guide the development of 3 project ideas and 1 high-quality Concept Notes (Activity 3.4.1.3c) for 3 days @$255/day = $765 and for 5 days @$115/day = $575. Flight Cost @ $2,105/trip= $3,445 1 mission for International CCA Expert to train the potential DAE on developing bankable CCA projects (Activity 3.4.1.3d) and on climate finance access and monitoring (Activity 3.4.1.1b) for 5 days @$255/day = $1,275 . Flight Cost @ $2,105/trip= $3,380 1 mission for PMU staff to accompany the International Project Development Expert to the regions for the consultation for 5 days @$115/day = $575
	Total: $ 8,930
52	1 National Training for government and private sector entities on the development of bankable climate-resilient projects (Concept Notes). $ 4,000
	1 National consultation to validate the high-level concept notes prepared for the GCF submission = $4,000
	1 Final Dissemination Workshop = $10,000 **Total:$18,000**
53	Publish Annual Report on Climate Finance Allocation based on climate budget tagging and expenditure at the national level (Activity 3.4.1.1g). $1,500 Publish Triennial Report on Climate-Responsive Investments (Activity 3.4.1.2d) $ 1,500 **Total: $3,000**
54	National Project Coordinator at NPSA -9 @ 33,253/y for 3 years split between 6 outputs to lead development of National Adaptation Plan for Djibouti with the inputs from the sector experts. In addition to managing the project, the CTA's tasks will be primarily technical in nature in direct execution of the activities and provide substantive inputs under each outcome. The specific services include preparation of TORs; technical validation of vulnerability assessments and reports, capacity assessments; coordination and mobilization of partners, alignment with UNFCCC processes, and national policies -Djibouti ICI, NAPA, PRDs, etc. National Project Coordinator will support the overall coordination at the national and regional levels. = $16,626.5 **Total: $16,625.5**
55	Communication charges such as the telephone, internet etc. for the five Regional and the PMU staff (Regional Coordinators and National Coordinator) to coordinate the regional consultations, orientation workshops, trainings, and the pilot interventions @ $3600 per year for 3 years.

56	Since there is limited public transportation in Djibouti and Security does not clear UNDP personnel to use it for official mission, car rental is required. In general UNDP car will be used for shorter out-of-station missions and missions in the Djibouti Ville but for the out of station longer missions car rental will be required (@ $260 per day for 96 days) **Total = $24,960**
57	Fuel cost for the cars over the period of the project implementation, including for the missions to the regions **Total: $15,000**
58	National Personnel Srvcs Agreement for Financial and Administrative Assistant (NPSA-6) @ $21,498 /y for 3 years **Total:$64,494**
59	External auditing firm **Total: 9,000**
60	UNDP support services cost to be charged based on the UNDP UPL price list.(HR, logistics, issuance of vouchers and checks, etc.) **Total: $**90,000
61	Office supplies such as stationery, printer cartridges , printing paper and other miscellaneous office supplies **Total: $5,000**
62	Office furniture and maintenance **Total: $5,500**

IX. LEGAL CONTEXT

This project document shall be the instrument referred to as such in Article 1 of the Standard Basic Assistance Agreement between the Government of Djibouti and UNDP, signed on October 5, 1979 ~~(date).~~ All references in the SBAA to "Executing Agency" shall be deemed to refer to "Implementing Partner."

Commented [SC30]: Please insert date

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This project will be implemented by UNDP ("Implementing Partner") in accordance with its financial regulations, rules, practices and procedures only to the extent that they do not contravene the principles of the Financial Regulations and Rules of UNDP. Where the financial governance of an Implementing Partner does not provide the required guidance to ensure best value for money, fairness, integrity, transparency, and effective international competition, the financial governance of UNDP shall apply.

X. RISK MANAGEMENT

UNDP (DIM)

1. UNDP as the Implementing Partner will comply with the policies, procedures and practices of the United Nations Security Management System (UNSMS.)

2. UNDP as the Implementing Partner will undertake all reasonable efforts to ensure that none of the [project funds][10] [UNDP funds received pursuant to the Project Document][11] are used to provide support to individuals or entities associated with terrorism, that the recipients of any amounts provided by UNDP hereunder do not appear on the United Nations Security Council Consolidated Sanctions List, and that no UNDP funds received pursuant to the Project Document are used for money laundering activities. The United Nations Security Council Consolidated Sanctions List can be accessed via https://www.un.org/securitycouncil/content/un-sc-consolidated-list. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.

3. Social and environmental sustainability will be enhanced through application of the UNDP Social and Environmental Standards (http://www.undp.org/ses) and related Accountability Mechanism (http://www.undp.org/secu-srm).

4. UNDP as the Implementing Partner will: (a) conduct project and programme-related activities in a manner consistent with the UNDP Social and Environmental Standards, (b) implement any management or mitigation plan prepared for the project or programme to comply with such standards, and (c) engage in a constructive and timely manner to address any concerns and complaints raised through the Accountability Mechanism. UNDP will seek to ensure that communities and other project stakeholders are informed of and have access to the Accountability Mechanism.

5. In the implementation of the activities under this Project Document, UNDP as the Implementing Partner will handle any sexual exploitation and abuse ("SEA") and sexual harassment ("SH") allegations in accordance with its regulations, rules, policies and procedures.

6. All signatories to the Project Document shall cooperate in good faith with any exercise to evaluate any programme or project-related commitments or compliance with the UNDP Social and Environmental Standards. This includes providing access to project sites, relevant personnel, information, and documentation.

[10] To be used where UNDP is the Implementing Partner
[11] To be used where the UN, a UN fund/programme or a specialized agency is the Implementing Partner

7. UNDP as the Implementing Partner will ensure that the following obligations are binding on each responsible party, subcontractor and sub-recipient:

    a. Consistent with the Article III of the SBAA *[or the Supplemental Provisions to the Project Document]*, the responsibility for the safety and security of each responsible party, subcontractor and sub-recipient and its personnel and property, and of UNDP's property in such responsible party's, subcontractor's and sub-recipient's custody, rests with such responsible party, subcontractor and sub-recipient. To this end, each responsible party, subcontractor and sub-recipient shall:
        i. put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
        ii. assume all risks and liabilities related to such responsible party's, subcontractor's and sub-recipient's security, and the full implementation of the security plan.

    b. UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of the responsible party's, subcontractor's and sub-recipient's obligations under this Project Document.

    c. Each responsible party, subcontractor and sub-recipient (each a "sub-party" and together "sub-parties") acknowledges and agrees that UNDP will not tolerate sexual harassment and sexual exploitation and abuse of anyone by the sub-parties, and other entities involved in Project implementation, either as contractors or subcontractors and their personnel, and any individuals performing services for them under the Project Document.
        (a) In the implementation of the activities under this Project Document, each sub-party shall comply with the standards of conduct set forth in the Secretary General's Bulletin ST/SGB/2003/13 of 9 October 2003, concerning "Special measures for protection from sexual exploitation and sexual abuse" ("SEA").
        (b) Moreover, and without limitation to the application of other regulations, rules, policies and procedures bearing upon the performance of the activities under this Project Document, in the implementation of activities, each sub-party, shall not engage in any form of sexual harassment ("SH"). SH is defined as any unwelcome conduct of a sexual nature that might reasonably be expected or be perceived to cause offense or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment. SH may occur in the workplace or in connection with work. While typically involving a pattern of conduct, SH may take the form of a single incident. In assessing the reasonableness of expectations or perceptions, the perspective of the person who is the target of the conduct shall be considered.

    d. In the performance of the activities under this Project Document, each sub-party shall (with respect to its own activities), and shall require from its sub-parties (with respect to their activities) that they, have minimum standards and procedures in place, or a plan to develop and/or improve such standards and procedures in order to be able to take effective preventive and investigative action. These should include: policies on sexual harassment and sexual exploitation and abuse; policies on whistleblowing/protection against retaliation; and complaints, disciplinary and investigative mechanisms. In line with this, sub-parties will and will require that their respective sub-parties will take all appropriate measures to:
        (i) Prevent its employees, agents or any other persons engaged to perform any services under this Project Document, from engaging in SH or SEA;

(ii) Offer employees and associated personnel training on prevention and response to SH and SEA, where sub-parties have not put in place its own training regarding the prevention of SH and SEA, sub-parties may use the training material available at UNDP;
(iii) Report and monitor allegations of SH and SEA of which any of the sub-parties have been informed or have otherwise become aware, and status thereof;
(iv) Refer victims/survivors of SH and SEA to safe and confidential victim assistance; and
(v) Promptly and confidentially record and investigate any allegations credible enough to warrant an investigation of SH or SEA. Each sub-party shall advise UNDP of any such allegations received and investigations being conducted by itself or any of its sub-parties with respect to their activities under the Project Document, and shall keep UNDP informed during the investigation by it or any of such sub-parties, to the extent that such notification (i) does not jeopardize the conduct of the investigation, including but not limited to the safety or security of persons, and/or (ii) is not in contravention of any laws applicable to it. Following the investigation, the relevant sub-party shall advise UNDP of any actions taken by it or any of the other entities further to the investigation.

e. Each sub-party shall establish that it has complied with the foregoing, to the satisfaction of UNDP, when requested by UNDP or any party acting on its behalf to provide such confirmation. Failure of the relevant sub-party to comply of the foregoing, as determined by UNDP, shall be considered grounds for suspension or termination of the Project.

f. Each responsible party, subcontractor and sub-recipient will ensure that any project activities undertaken by them will be implemented in a manner consistent with the UNDP Social and Environmental Standards and shall ensure that any incidents or issues of non-compliance shall be reported to UNDP in accordance with UNDP Social and Environmental Standards.

g. Each responsible party, subcontractor and sub-recipient will take appropriate steps to prevent misuse of funds, fraud, corruption or other financial irregularities, by its officials, consultants, subcontractors and sub-recipients in implementing the project or programme or using the UNDP funds. It will ensure that its financial management, anti-corruption, anti-fraud and anti-money laundering and countering the financing of terrorism policies are in place and enforced for all funding received from or through UNDP.

h. The requirements of the following documents, then in force at the time of signature of the Project Document, apply to each responsible party, subcontractor and sub-recipient: (a) UNDP Policy on Fraud and other Corrupt Practices (b) UNDP Anti-Money Laundering and Countering the Financing of Terrorism Policy; and (c) UNDP Office of Audit and Investigations Investigation Guidelines. Each responsible party, subcontractor and sub-recipient agrees to the requirements of the above documents, which are an integral part of this Project Document and are available online at www.undp.org.

i. In the event that an investigation is required, UNDP will conduct investigations relating to any aspect of UNDP programmes and projects. Each responsible party, subcontractor and sub-recipient will provide its full cooperation, including making available personnel, relevant documentation, and granting access to its (and its consultants', subcontractors' and sub-recipients') premises, for such purposes at reasonable times and on reasonable conditions as may be required for the purpose of an investigation. Should there be a limitation in meeting this obligation, UNDP shall consult with it to find a solution.

j. Each responsible party, subcontractor and sub-recipient will promptly inform UNDP as the Implementing Partner in case of any incidence of inappropriate use of funds, or credible allegation of fraud, corruption or other financial irregularities with due confidentiality.

Where it becomes aware that a UNDP project or activity, in whole or in part, is the focus of investigation for alleged fraud/corruption, each responsible party, subcontractor and sub-recipient will inform the UNDP Resident Representative/Head of Office, who will promptly inform UNDP's Office of Audit and Investigations (OAI). It will provide regular updates to the head of UNDP in the country and OAI of the status of, and actions relating to, such investigation.

k. UNDP will be entitled to a refund from the responsible party, subcontractor or sub-recipient of any funds provided that have been used inappropriately, including through fraud, corruption or other financial irregularities, or otherwise paid other than in accordance with the terms and conditions of this Project Document. Such amount may be deducted by UNDP from any payment due to the responsible party, subcontractor or sub-recipient under this or any other agreement. Recovery of such amount by UNDP shall not diminish or curtail any responsible party's, subcontractor's or sub-recipient's obligations under this Project Document.

   Where such funds have not been refunded to UNDP, the responsible party, subcontractor or sub-recipient agrees that donors to UNDP (including the Government) whose funding is the source, in whole or in part, of the funds for the activities under this Project Document, may seek recourse to such responsible party, subcontractor or sub-recipient for the recovery of any funds determined by UNDP to have been used inappropriately, including through fraud, corruption or other financial irregularities, or otherwise paid other than in accordance with the terms and conditions of the Project Document.

   Note: The term "Project Document" as used in this clause shall be deemed to include any relevant subsidiary agreement further to the Project Document, including those with responsible parties, subcontractors and sub-recipients.

l. Each contract issued by the responsible party, subcontractor or sub-recipient in connection with this Project Document shall include a provision representing that no fees, gratuities, rebates, gifts, commissions or other payments, other than those shown in the proposal, have been given, received, or promised in connection with the selection process or in contract execution, and that the recipient of funds from it shall cooperate with any and all investigations and post-payment audits.

m. Should UNDP refer to the relevant national authorities for appropriate legal action any alleged wrongdoing relating to the project or programme, the Government will ensure that the relevant national authorities shall actively investigate the same and take appropriate legal action against all individuals found to have participated in the wrongdoing, recover and return any recovered funds to UNDP.

n. Each responsible party, subcontractor and sub-recipient shall ensure that all of its obligations set forth under this section entitled "Risk Management" are passed on to its subcontractors and sub-recipients and that all the clauses under this section entitled "Risk Management Standard Clauses" are adequately reflected, *mutatis mutandis*, in all its sub-contracts or sub-agreements entered into further to this Project Document.

XI. MANDATORY ANNEXES

Annex A: GCF approved Readiness and Preparatory Support Proposal

Annex B: GCF notification of approval letter

Annex C: Procurement plan

Annex D: Terms of Reference for Project Board and Project Team

Annex E: Terms of Reference for Project Board, Project Management Unit and UNDP staff (as needed)

Annex F: UNDP Risk Log

Annex G: UNDP Project Quality Assurance Report (to be completed in UNDP online corporate planning system, does not need to be attached as separate document)

Annex A: GCF **approved Readiness and Preparatory Support Proposal**

Provided as a separate document

Annex B: GCF notification of approval letter

GREEN CLIMATE FUND

DEPARTMENT OF THE AFRICAN REGION

Mr. Dini Abdallah Omar
Secretary General
Ministry of Housing, Urban Development and Environment
P.O.Box 11, Djibouti
Republic of Djibouti

Date : 26 March 2025
Reference : DAFR/2025/049
Page : 1 of 1

Subject: Notification of Approval on Readiness and Preparatory Support Programme Proposal for the Green Climate Fund - [Grant Reference Number DJI-RS-002]

Dear Mr. Omar,

I am pleased to inform you that the Green Climate Fund (GCF) Secretariat has approved the Readiness Proposal for Republic of Djibouti for "**Mainstreaming Climate Change Adaptation into Djibouti's Planning and Budgeting Processes**," in accordance with the terms of the Framework Readiness and Preparatory Support Grant Agreement (Framework Agreement) between the GCF and the United Nations Development Programme (UNDP), dated 2 September 2016, as amended by the Amended and Restated Framework Agreement dated 6 March 2018, as amended by the Second Amended and Restated Framework Agreement dated 22 July 2020.

The above-mentioned proposal was approved on 25 March 2025 for the amount of **USD 2,781,472.91**, including eight-point five percent (8.5%) Delivery Partner Fee budget. The aggregate Delivery Partner Fee received and retained by the Delivery Partner, in relation to the Grant for the Readiness Support, shall not exceed eight-point five percent (8.5%) of the total Grant used to finance the Eligible Expenditures. A copy of the proposal is attached for your reference.

Kindly note that UNDP will send a request for disbursement to the Secretariat so you will be able to begin the implementation.

Please contact us if you have any other questions about your approved proposal or next steps.

Yours sincerely,

Cathrine Kofman
Director

Enclosure: NAP Readiness Proposal of Republic of Djibouti

cc: Mr. Pradeep Kurukulasuriya, Executive Coordinator and Director, Global Environmental Finance, Bureau for Policy and Program Support, UNDP

Green Climate Fund
Songdo International Business District
G-Tower, 175 Art Center-daero
Yeonsu-gu, Incheon 22004
Republic of Korea

Annex C: Procurement plan

Item	Item Description	Estimated Cost (US$)	Procurement Method	Thresholds (Min-Max monetary value for which indicated procurement method must be used)	Estimated Start Date	Projected Contracting Date
Goods and Non-Consulting Services						
Office supplies	Office supplies	**5,000**	Micro purchasing	up to 5,000 USD	Q1, 3/Y1; Q1, Q3/Y2; Q1/Y3	Q1, 3/Y1; Q1, Q3/Y2; Q1/Y3
IT Equipment	7 laptops, 1 printer, ink/toner	**12,000**	Long Term Agreement	up to 5,000 USD	Q1/Y1	Q1/Y1
Equipment and furniture	Office equipment and maintenance	**5,500**	Long Term Agreement Micro Purchasing	up to 5,000 USD	Q1/Y1	Q1/Y1
Conference, Workshops, Trainings	Conferences, Workshops, Trainings	**193,500**	Long Term Agreement Micro Purchasing	up to 5,000 USD	Q1, 2, 3, 4/Y1; Q1,2, 3, 4/Y2; Q1,2,3,4/Y3	Q1, 2, 3, 4/Y1; Q1,2, 3, 4/Y2; Q1,2,3,4/Y3
Communication and Audio	Telephone recharge cards etc	**10,080**	Long Term Agreement Micro Purchasing	up to 5,000 USD	Q1, 2, 3, 4/Y1; Q1,2, 3, 4/Y2; Q1,2,3,4/Y3	Q1, 2, 3, 4/Y1; Q1,2, 3, 4/Y2; Q1,2,3,4/Y3
Audio-visual & Print Prod Cost	Printing materials	**37,500**	Micro-purchasing (for below USD 5,000) RFQ for higher amounts	up to 5,000 USD	Q1, 2, 3, 4/Y1; Q1,2, 3, 4/Y2	Q1, 2, 3, 4/Y1; Q1,2, 3, 4/Y2, Q3/Y3
Sub-Total (US$)		**$ 263,580**				
Consultancy Services						
International consultant	1 International Gender and Safeguards Expert to develop framework for gender-sensitive CDNCC and capacity building plan for CDNCC (Activity 3.1.1.1a, 3.1.1.1b, 3.1.1.1c, 3.1.1.1d, 3.1.1.1f,	**17,500**	Competitive Selection	Above 5,000 USD	Q1, 2,3,4/Y1	Q1, 2,3,4/Y1, Q2, 4/Y2, Q2/Y3

	3.1.1.2a, 3.1.1.2b and 3.1.1.2c) for 25 days					
International consultant	1 international Knowledge Management and Communications Expert to guide establishment a knowledge platform containing policies, project and programme results, and climate information to support coordination and coherence of interventions and gender-responsive adaptation planning (Activity 3.1.1.2a, 3.1.1.2b and 3.1.1.2c) for 30 days	**18,000**	Competitive Selection	Above 5,000 USD	Q3, 4/Y1	Q3, 4/Y1
International consultant	1 international Local Governance/ Public Policy Expert to guide the restructuring of the CDNCC (Activity 3.1.1.1a, 3.1.1.1b and 3.1.1.1e) for 20 days	**16,000**	Competitive Selection	Above 5,000 USD	Q1,2,3/Y1	Q1,2,3/Y1
International consultant	1 International Climate Finance Expert for CPEIR (Activity 3.1.2.1a, 3.1.2.1b and 3.1.2.1c) for 65 days	**58,500**	Competitive Selection	Above 5,000 USD	Q3,4/Y1, Q1,2,3/Y2	Q3,4/Y1, Q1,2,3/Y2
International consultant	1 International Public Finance Expert for PPBSE (Activity 3.1.2.2a, 3.1.2.2b and 3.1.2.2c) for 75 days	**67,500**	Competitive Selection	Above 5,000 USD	Q2,3,4/Y2	Q2,3,4/Y2
International consultant	1 International Results Based Management expert in developing climate expenduture monitoring and tracking template in collaboration with AFR-RS-007 Project (Activity 3.1.2.2a, 3.1.2.2b and 3.1.2.2c) for 20 days	**14,000**	Competitive Selection	Above 5,000 USD	Q2,3,4/Y2	Q2,3,4/Y2
International consultant	1 International Local Governance Expert to lead establishment of CCRCs, CCA integration in the regional planning consistent with regional priorities aligned with the National Development Plan and SDGs (Activity 3.1.3.1a, 3.1.3.1b, 3.1.3.1d and 3.1.3.1.e) for 40 days	**32,000**	Competitive Selection	Above 5,000 USD	Q2,3/Y1, Q1,2,3,4/ Y2	Q2,3/Y1, Q1,2,3,4/ Y2

International consultant	1 International Public Finance Expert to lead the integration of CCA into Regional Development Plan programming and budgeting (including 6 days for training in the regions, development of training report and climate-responsive RDPs with results framework and annualized budget) (Activity 3.1.3.1c, 3.1.3.1d and 3.1.3.1e) for 26 days	**23,400**	Competitive Selection	Above 5,000 USD	Q1,2,3,4/Y2	Q1,2,3,4/Y2
International consultant	1 International Gender and Safeguards Expert to to lead the development of a gender-responsive PPBSE guidelines for the regional level (Activity 3.1.3.1c) and development of a training manual for the regional level for gender-repsonsive CCA planning (Activity 3.1.3.1d) and budgeting and gender-responsive guide for CCA integration in RDPs (Activity 3.1.3.1e) for 10 days	**7,000**	Competitive Selection	Above 5,000 USD	Q2.3/Y1	Q2.3/Y1
International consultant	1 International Climate Modeller to build climate change scenarios to guide the development of adaptation needs in the key sectors in the medium and long term (Activity 3.2.1.3) for 30 days	**22,500**	Competitive Selection	Above 5,000 USD	Q3,4/Y1	Q3,4/Y1
International consultant	1 International Economist to carry out cost-benefit analyses for adaptation options in the biodiversity, water, and tourism sectors, to contribute to the prioritization exercise at national and local levels (Activity 3.2.1.3c) for 20 days	**15,000**	Competitive Selection	Above 5,000 USD	Q4/Y1, Q1/Y2	Q4/Y1, Q1/Y2
International consultant	1 international Climate Finance Expert to lead development of Climate Financing Model (Activity 3.3.1.1a) and supporting development of Private Sector Enggagement and Financing Strategy to enhance private sector understanding and capacity on the NAP process to	**18,000**	Competitive Selection	Above 5,000 USD	Q1,2, 3, 4/Y2, Q1 / Y3	Q1,2, 3, 4/Y2, Q1 / Y3

	facilitate climate financing for NAP priorities through public-private partnership (PPP) model (Activity 3.3.1.1c) for 20 days					
International consultant	1 international Private Sector Expert to collaborate with International Climate Finance Expert in developing PPP Conceptual Framework (Activity 3.3.1.1a) and design the PPP needs assessment methodology and template and with inputs from the National Private Sector Expert develop PPP Needs Assessment report (Activity 3.3.1.1b). Similarly, the expert will lead the development of Private Sector Engagement and Financing Strategy (Activity 3.3.1.1c), and provide technical assistance to the PMU and the government in developing one PPP model on of the CCA priority areas (Activity 3.3.1.1d) for 20 days	**15,000**	Competitive Selection	Above 5,000 USD	Q4/Y2, Q1,2,3,4/Y3	Q4/Y2, Q1,2,3,4/Y3
International consultant	1 International Public Finance Management Expert to develop step-by-step guide for climate-responsive Triennial Investment Program (PTIP) (Activity 3.4.1.2a) and MAP (Activity 3.4.1.2b) for 20 days	**18,000**	Competitive Selection	Above 5,000 USD	Q4/Y2, Q1,2,3,4/Y4	Q4/Y2, Q1,2,3,4/Y4
International consultant	1 International Climate Finance Expert to develop innovative climate financing mechanisms for the MEDD Priority Action Matrix including CCA investments and green taxonomy(Activity 3.4.1.2b), provide technical assistance in preparing triennial report on climate-responsive investments (3.4.1.2c), support MEFI in establishing Climate Finance and SDG Finance Unit (Activity 3.4.1.3a) for 30 days	**27,000**	Competitive Selection	Above 5,000 USD	Q3, 4/Y2, Q1,2/Y3	Q3, 4/Y2, Q1,2/Y3

International consultant	1 International Monitoring and Evaluation Expert for the development of CCA indicators and facilitate integrating CCA indicators into the PND and the regional development plans (Activity 3.4.1.1a), aligning and monitoring development and sectoral finance with SDGs and NAP priorities (Activity 3.4.1.1a), development of climate finance tracking tool integrated into existing finance M&E platform synchronized / in alignment with AFR-RS- 007 project (Activity 3.4.1.1a), developing guidelines to include CCA indicators and targets for public and private sector investments (Activity 3.4.1.2b) , support in the preparation of Annual report on climate finance allocation and expenditure (Activity 3.4.1.1b) and trinennial report (Activity 3.4.1.2b) for 30 days	**18,000**	Competitive Selection	Above 5,000 USD	Q2,3,4/Y2, Q1,2/Y3	Q2,3,4/Y2, Q1,2/Y3
International consultant	1 International CCA Project Development Experts to develop 1 high-quality Concept Notes selected through the consultative process for GCF Submission complying with the GCF Concept Note Checklist along with the accompanying assessments, mainly the pre-feasibility assessment, site selection methodology, and environmental and social risk screening results (Activity 3.4.1.3c) . The Expert will work alongside AFR-RS-007 team to build the capacity of the candidate Direct Access Entity (DAE) on developing and managing the process of developing high-quality concept note on the complementing CCA priority area and help them in developing Funding	**48,000**	Competitive Selection	Above 5,000 USD	Q1, 2,3,4/Y3	Q1, 2,3,4/Y3

	Proposal. This Expert's technical assistance will complement AFR-RS-007's accreditation process support (Activity 3.4.1.3d) for 60 days					
International consultant	1 International CCA Expert to developed other 2 Concept Notes based on the national climate change priorities for potential bilateral and multilateral funding agencies. (Activity 3.4.1.3c). The Expert will also support CDNCC organize three-day multi-stakeholder consultation workshop to train them on the GCF project and programme cycle and enable them for meaningful participation in the project validation process, thereby strengthening the government ownership of the process and the project. (Activity 3.4.1.3b). The Expert will also develop and deliver two capacity development workshops on climate finance access and monitoring for 30 staff (of whom half will be women) of the MEDD, the Ministry of Economy and Finance, the Ministry of Foreign Affairs (MFA) and other sectoral departments and train the government and private sector entities on the development of bankable climate-resilient projectsand oversight during the implementation Phase (Activity 3.4.1.3d) for 60 days	**48,000**	Competitive Selection	Above 5,000 USD	Q1, 2,3,4/Y3	Q1, 2,3,4/Y3

Contractual Services – Company	ICT Firm to establish the web-based platform for knowledge management	**40,000**	Request for Quotation	5,000-200,000 USD	Q 2/Y1	Q1/Y2
Contractual Services – Company	Firm to support the implementation of capacity development plan for the MEDD to enhance its finance, procurement and administration capacities based on the partner capacity assessment findings	**100,000**	Request for Quotation	5,000-200,000 USD		
Contractual Services – Company	Firm to provide translation services for CPEIR and PPBSE (translation of documents and verbal) = $10,000	**10,000**	Request for Quotation	5,000-200,000 USD	Q2/Y2	Q2/Y2
Contractual Services – Company	Firm to provide services (print and verbal) during the process and to translate the CCA Integration into RDPs Guidebook (French /English), Gender-responsive Climate Vulnerability Assessment and Adaptation Needs Identification Tool (French/English), A manual of Planning and budgeting of CCA at the regional levels (French/English) and the Climate-responsive Regional Development Plans with Results Framework (Summary into local languages)	**12,000**	Request for Quotation	5,000-200,000 USD	Q1/Y2	Q1/Y2
Contractual Services – Company	Firm to a) develop NAP framework and Roadmap (Activity 3.1.4.1a, 3.1.4.1ab), b) lead the development of NAP aligned with the PND priorities (Activity 3.1.4.1d and Activity 3.1.4.1e), c) develop simplified 6 sub-national Regional Adaptation Plans (Activity 3.1.4.1c) and d) train the CDNCC and CRCC members to build their capacity in leading development of climate-responsive NDPs and RDPs in the upcoming Planning cycle (Activity 3.1.4.1f)	**130,000**	Request for Quotation	5,000-200,000 USD	Q1/Y2	Q1/Y3

Contractual Services – Company	Firm to develop knowledge products, dissemination, and communication strategy, policy briefs for parliamentarians and conduct ToT for National Knowledge Management Experts and support dissemination and awareness raising events (Activity 3.1.4.2)	**30,000**	Request for Quotation	5,000-200,000 USD	Q1/Y3	Q1/Y3
Contractual Services – Company	Firm to develop a climate change course and curriculum for primary and secondary school programmes based on the rapid assessment (Activity 3.1.4.3a and Activity 3.1.4.3b) and develop a climate change module for National Institute for Public Administration (INAP) to integrate into INAP's regular curriculum for government officials/administrators	**40,000**	Request for Quotation	5,000-200,000 USD	Q3/Y2	Q3/Y3
Contractual Services – Company	ICT Firm to digitalize the Climate Adaptation Financing Needs Monitoring Tool , Tracking Tool to compare and align adaptation priorities of NDCs and NAP, Revised Framework to guide development of climate-responsive and gender-transformative NDP and RDPs and climate change course for primary school, secondary school and INAP curricula and to provide support to the CDNCC, CRCC, MEDD, MEFI and Regional Councils in maintaining NAP supported digital platforms (Activity 3.1.4.1 and Activity 3.1.4.3)	**30,000**	Request for Quotation	5,000-200,000 USD	Q2/Y2	Q3/Y3
Contractual Services – Company	Firm to provide services (print and verbal) during the process and to translate (French/English) the NAP document (Deliverable 3.1.4.1gh), Revised Framework to guide the	**10,000**	Request for Quotation	5,000-200,000 USD	Q1, 2, 3, 4/Y1; Q1,2, 3, 4/Y2; Q1,2,3,4/Y3	Q1/Y1, Q1/Y2, Q3/Y3

	development of gender-transformative and climate-responsive NDP and RDPs (Deliverable 3.1.4.1h), Awareness Raising Material (in Local Languages) (Deliverable 3.1.4.2a) .					
Contractual Services – Company	International Firm with a demonstrated track record of conducting CRVAs and developing high quality CRVA reports to a) conduct gap assessment to evaluate existing Climate Vulnerability and Adaptation Needs Assessment (CRVA) methodology and development of an updated gender-responsive Framework (Activity 3.2.1.1); b) conduct the gender-sensitive CRVA and develop a comprehensive National CRVA report and 6 simplified Regional CRVA reports (Activity 3.2.1.2); c) lead development of Compendium of validated adaptation priorities for agriculture (including farming , agropastoralism, fisheries and livestock), water resources, and resilient infrastructure (Activity 3.2.1.3). The international firm will take support from the national sector experts to undertake field missions, context analysis, data gathering and stakeholder consultations. This tandem-approach will help in building the capacity of the national experts in CRVAs and ensure the sustainability of the interventions for updates required in the future.	**150,000**	Request for Proposal for low value requirements	200,000 USD and above (where nature of the requirement warrants, method is used for services less than $200,000)	Q2/Y1	Q2/Y1
Contractual Services – Company	Firm to provide services (print and verbal) during the process and to translate (French/English) the gender-responsive CRVA framework and tool, CRVA reports, and Summary of	**10,000**	Request for Quotation	5,000-200,000 USD	Q1, 2, 3, 4/Y1; Q1,2, 3, 4/Y2; Q1,2,3,4/Y3	Q1/Y1, Q1/Y2, Q3/Y3

	Compendium of Adaptation options. Translate Regional CRVA Report summary into local languages.					
Professional services	External audit	**9,000**	Request for quotation	5,000-200,000 USD	Q4/Y1 Q4/Y2	Q4/Y1 Q4/Y2
National consultant	1 National Gender Specialist who will contribute to the capacity and needs assessment of the CDNCC Secretariat and Adaptation Sub-Committee (Activity 3.1.1.b). The national expert, under the guidance of the International Gender and Safeguards Expert, will be responsible for the gendered impacts of climate change assessment assessment in the team. Moreover, the National Gender Specialist will support the CTA in delivering trainings to the CDNCC members on the NAP process (Activity 3.1.1.1c), developing and delivering one national and five regional trainings on NAP process (Activity 3.1.1.1f) and data collection, verification and reporting for the Knowledge Management Platform (Activity 3.1.1.2c)for the (Activity 3.1.1.1b, Activity 3.1.1.1c) for 35 days	**10,500**	Competitive Selection	Above 5,000 USD	Q1/Y1	Q1/Y1
National consultant	1 National Local Governance / Public Policy Expert to support the International Local Governance / Public Policy Expert in operationalization of the revised mandate and revamped structure of CDNCC as per the SOP (Activity 3.1.1.1a). The Expert will lead the implementation of Capacity Development Plan developed through a consultative capacity and needs assessment for the CDNCC, CDNCC Secretariat and the Adaptation Sub-	**10,500**	Competitive Selection	Above 5,000 USD	Q2,3/Y2, Q3, 4/ Y3	Q2,3/Y2, Q3, 4/ Y3

	Committee (Activity 3.1.1.1c). Moreover, the Expert will work alongside International Local Governance / Public Policy Expert and National Public Finance Experrt in developing sustainable financing mechanisms to support CDNCC Secretariat functions (Activity 3.1.1.1e) for 30 days					
National consultant	1 National ICT specialist for 40 days to propose a model for the web-based platform following a need assessment	**9,000**	Competitive Selection	Above 5,000 USD	Q2/Y1	Q2/Y1
National consultant	1 National Public Finance Expert/ Chartered Accountant for 20 days in Y3 to work alongside Human Resource Expert, MEDD and PMU to support development of cost-sharing mechanism for the sustainable operations of the CDNCC Secretariat (Activity 3.1.1.1d)	**8,000**	Competitive Selection	Above 5,000 USD	Q4/Y1	Q2/Y2
National consultant	1 Human Resource Expert to support the MEDD and PMU in reinforcing the CDNCC Secretariat operationalization process for 30 days	**9,000**	Competitive Selection	Above 5,000 USD	Q4/Y1	Q2/Y2
National consultant	1 National Knowledge Management Specialist for 20 days@$300 to support International Knowledge Management and Communications Expert to conduct the need assessment and developing a diagnostic assessment of the existing and planned Knowledge Management Platforms featuring climate change theme, particularly the climate change adaptation (Activity 3.1.1.2a). The National Specialist will lead the training of the platform managers and 30 days to guide and support the MEDD during the first 5 months of the platform establishment (Activity 3.1.1.2c)	**15,000**	Competitive Selection	Above 5,000 USD	Q2/Y1	Q1/Y2

National consultant	2 National Experts to support the operationalization of the CDNCC Secretariat on retainership modality @$300/day for 100 days/year for 2 years after the completion of Activity 3.1.1.1d= $30,000/expert/year	**120,000**	Competitive Selection	Above 5,000 USD	Q1/Y2	Q4/Y3
National consultant	1 National Public Finance Management Expert to support the International Public Finance Expert for the development of planning and budgeting tools integrating CCA for 50 days @$400/day. The Expert will support the Interntional Climate Finance Expert to conduct CPEIR (Activity 3.1.2.1a, Activity 3.1.2.2.1b) and training the CDNCC members and sectoral ministry focal points on the CPEIR process and follow-up actions (Activity 3.1.2.1b, Activity 3.1.2.1c). Similarly, the expert will work with the International Public Finance Expert in developing and disseminating climate-responsive PPBSE guide (Activity 3.1.2.2a, Activity 3.1.2.2b). The Expert will lead the stakeholder consultations at the national level and during the mission to the regions and support the sectoral ministries in filling up the climate-responsive PPBSE template for 50 days (including 10 days for CPEIR and PPBSE training for the key government officials)	**20,000**	Competitive Selection	Above 5,000 USD	Q3/Y1 , Q2/Y2	Q3/Y1 , Q2/Y2
National consultant	1 National Public Policy/ Governance Specialist for the development of the guide on planning, programming, budgeting, and incorporating CCA for 20 days (including 10 days for CPEIR and PPBSE training for the key government officials)	**7,000**	Competitive Selection	Above 5,000 USD	Q1/Y1	Q1/Y1

National consultant	1 National Local Governance specialist to conduct rapid capacity and needs assessment of the regional climate change stakeholders and develop a checklist to support the International Local Governance Expert in developing ToT for the CDNCC members for the orientation sessions (Activity 3.1.3.ab). The Expert will support the International and National Public Finance experts for the development of the guide integrating CCA into the Regional Development Plan (Activity 3.1.3.1e) for 30 days(including 18 days for the six three-day trainings for Djibouti and five regions)	**10,500**	Competitive Selection	Above 5,000 USD	Q2/Y1	Q2/Y1
National consultant	1 National Public Finance Management Expert to support the International Public Finance Expert in development of planning and budgeting tools integrating CCA (Activity 3.1.3.1c, 3.1.3.1d and Activity 3.1.3.1e.) for 30 days @$400/day. The national Expert will work alongside the International Public Finance Expert in preparing the PPBSE template and step-by-step guidelines to enable the NDP and RDP integrate CCA. The main role of the national expert to review the national policies, regulations and existing practices in the MInistries of Finance and Budget and conduct stakeholder consultations, mainly the sector ministries with the mandates related to the CCA priorities and the Regional Councils / Prefectures to ensure that the Regional Plans are aligned to the Regional CCA priorities and the National flagship programmes related to the CCA	**12,000**	Competitive Selection	Above 5,000 USD	Q1/Y2	Q1/Y2

	priority themes. The National Expert will also conduct diagnostic analysis of the ongoing and planned support in strengthening PPBSE mechanisms and tools in Djibouti. The National Expert will also be instrumental in developing the training modules and delivering them to the regional stakeholders for 30 days (including 18 days for six training of three days each in the regions+Djibouti)					
National consultant	1 National Gender Expert to support the International Gender and Safeguards Expert in ensuring that CRCC is gender-responsive and upcoming RDPs and NDPs are climate-responsive and gender-transformative. The key role of the Expert will be to faciliate the CDNCC members and Regional authorities in considering the gender-equality dimensions while establishing CRCCs (Activity 3.1.3.1a, Activyt 3.1.3.1b) and sensitize the CRCC members on the importance of and mechanisms of integrating gender into the day-to-day functions of CRCC and strategic planning and decision-making process during the CCA planning and budgeting processes (Activity 3.1.3.1c - 3.1.3.1e) for 20 days	**6,000**	Competitive Selection	Above 5,000 USD	Q1/Y2	Q4/Y2
National consultant	5 national consultants specialized in agriculture, livestock, water resource management, resilient infrastructure, and coastal protection, each for 35 days@$300/day to support the gendered impacts of climate change study for	**52,500**	Competitive Selection	Above 5,000 USD	Q2/Y1	Q3/Y2

	CRVAs and for the identification and prioritization of adaptation options (Activity 3.2.1.1, Activity 3.2.1.2 and Activity 3.2.1.3)					
National consultant	1 National Private sector expert for 40 days to lead the PPP Needs Assessment based on the methodology and template developed by the International Private Sector Expert (Activity 3.3.1.1b). Similalry, the Expert will provide inputs to the International Private Sector Expert and International Climate Finance Expert in drafting the Private Sector Engagement and Financing Strategy (Activity 3.3.1.1c). The Expert will support the PMU and the government in drafting the PPP MoU and developing one PPP model (Activity 3.3.1.1d) and facilitating private sector climate financing at the national and the regional levels	**14,000**	Competitive Selection	Above 5,000 USD	Q1/Y1	Q1/Y1
National consultant	1 National Public Finance Consultant to support development and integration of climate change parameters into the existing finance tracking mechanisms (Activity 3.4.1.1, Activity 3.4.1.2 and Activity 3.4.1.3) for 30 days	**12,000**	Competitive Selection	Above 5,000 USD	Q1/Y2	Q1/Y2
Sub-Total (US$)		**$ 1,370,400**				

Annex D: Terms of Reference for Project Board, Project Team and UNDP Staff

Terms of Reference for Key Project Staff

Project Manager

Background

The Project Manager (PM) will be appointed by the project implementing partner. The PM will be responsible for the overall management of the Project, including the mobilisation of all project inputs, supervision over project staff, consultants and sub-contractors.

Duties and Responsibilities

- Manage the overall conduct of the project.
- Plan the activities of the project and monitor progress against the approved workplan.
- Execute activities by managing personnel, goods and services, training and low-value grants, including drafting terms of reference and work specifications, and overseeing all contractors' work.
- Monitor events as determined in the project monitoring plan, and update the plan as required.
- Provide support for completion of assessments required by UNDP, spot checks and audits.
- Monitor financial resources and accounting to ensure the accuracy and reliability of financial reports.
- Monitor progress, watch for plan deviations and make course corrections when needed within project board-agreed tolerances to achieve results.
- Ensure that changes are controlled, and problems addressed.
- Perform regular progress reporting to the project board as agreed with the board, including measures to address challenges and opportunities.
- Prepare and submit financial reports to UNDP on a quarterly basis.
- Manage and monitor the project risks – including social and environmental risks - initially identified and submit new risks to the Project Board for consideration and decision on possible actions if required; update the status of these risks by maintaining the project risks log;
- Capture lessons learned during project implementation.
- Prepare revisions to the multi-year workplan, as needed, as well as annual and quarterly plans if required.
- Prepare the inception report no later than one month after the inception workshop.
- Ensure that the indicators included in the project results framework are monitored annually in advance of the GCF bi-annual report submission deadline so that progress can be reported in the GCF Interim Progress Reports and portfolio reports.
- Prepare the GCF bi-annual report;
- Assess major and minor amendments to the project within the parameters set by UNDP ~~NCE~~VF;
- Monitor implementation plans including the gender action plan, stakeholder engagement plan, and any environmental and social management plans;
- Support the Terminal Evaluation process.

Required skills and expertise

- A university degree (MSc or PhD) in a subject related to natural resource management or environmental sciences.
- At least 5 years of demonstrable project/programme management experience.
- At least 5 years of experience working with ministries, national or provincial institutions that are concerned with natural resource and/or environmental management.

Competencies

- Strong leadership, managerial and coordination skills, with a demonstrated ability to effectively coordinate the implementation of large multi-stakeholder projects, including financial and technical aspects.
- Ability to effectively manage technical and administrative teams, work with a wide range of stakeholders across various sectors and at all levels, to develop durable partnerships with collaborating agencies.
- Ability to administer budgets, train and work effectively with counterpart staff at all levels and with all groups involved in the project.
- Ability to coordinate and supervise multiple Project Implementation Units in their implementation of technical activities in partnership with a variety of subnational stakeholder groups, including community and government.
- Strong drafting, presentation and reporting skills.
- Strong communication skills, especially in timely and accurate responses to emails.
- Strong computer skills, in particular mastery of all applications of the MS Office package and internet search.
- Strong knowledge about the political and socio-economic context related to the Indonesian protected area system, biodiversity conservation and law enforcement at national and subnational levels.
- Excellent command of English and local languages.

Project Monitoring and Evaluation Officer

Under the overall supervision and guidance of the Project Manager, the M&E Officer will have the responsibility for project monitoring and evaluation. The M&E Officer will work closely with the Communications Officer on knowledge management aspects of the project. Specific responsibilities will include:

- Monitor project progress and participate in the production of progress reports ensuring that they meet the necessary reporting requirements and standards;
- Ensure project's M&E meets the requirements of the Government, the UNDP Country Office, and UNDP-~~NCE~~VF; develop project-specific M&E tools as necessary;
- Oversee and ensure the implementation of the project's M&E plan, including periodic appraisal of the Project's Theory of Change and Results Framework with reference to actual and potential project progress and results;
- Oversee/develop/coordinate the implementation of the stakeholder engagement plan;
- Oversee and guide the design of surveys/ assessments commissioned for monitoring and evaluating project results;
- Facilitate mid-term and terminal evaluations of the project; including management responses;
- Facilitate annual reviews of the project and produce analytical reports from these annual reviews, including learning and other knowledge management products;
- Support project site M&E and learning missions;
- Visit project sites as and when required to appraise project progress on the ground and validate written progress reports.

The Project M& E Officer will be recruited based on the following qualifications

- Masters degree, preferably in the field of environmental or natural resources management;
- At least five years of relevant work experience preferably in a project management setting involving multi-lateral/ international funding agency. Previous experience with UN project will be a definite asset;
- Significant experience in collating, analyzing and writing up results for reporting purposes;
- Very good knowledge of results-based management and project cycle management, particularly with regards to M&E approach and methods. Formal training in RBM/ PCM will be a definite asset;
- Knowledge and working experience of the application of gender mainstreaming in international projects;
- Understanding of biodiversity conservation, law enforcement, sustainable livelihoods and associated issues;
- Very good inter-personal skills;

- Proficiency in computer application and information technology.
- Excellent language skills in English (writing, speaking and reading) and in local languages.

Project Gender Officer

Under the overall supervision and guidance of the Project Manager, the Gender Officer will have the responsibility for the implementation of the Gender Action Plan. The Gender Officer will work closely with the M&E Officer, Safeguards Officer and Communications Officers on related aspects of project implementation, reporting, monitoring, evaluation and communication. Specific responsibilities will include:

- Monitor progress in implementation of the project Gender Action Plan ensuring that targets are fully met, and the reporting requirements are fulfilled;
- Oversee/develop/coordinate implementation of all gender-related work;
- Review the Gender Action Plan annually, and update and revise corresponding management plans as necessary;
- Work with the M&E officer and Safeguards Officer to ensure reporting, monitoring and evaluation fully address the gender issues of the project;

The Project Gender Officer will be recruited based on the following qualifications:

- Master's degree in gender studies, gender and development, environment, sustainable development or closely related area.
- Demonstrated understanding of issues related to gender and sustainable development; at least 5 years of practical working experience in gender mainstreaming, women's empowerment and sustainable development in relevant Country/Region/Area of Work;
- Proven experience in gender issues in Country/Region/Area of Work
- Previous experience with UN projects will be a definite asset;
- Demonstrated understanding of the links between sustainable development, social and gender issues;
- Experience in gender responsive capacity building;
- Experience with project development and results-based management methodologies is highly desired/required;
- Excellent analytical, writing, advocacy, presentation, and communications skills.
- Excellent language skills in English (writing, speaking and reading) and in local languages.

Project Assistant

Under the guidance and supervision of the Project Manager, the Project Assistant will carry out the following tasks:

- Assist the Project Manager in day-to-day management and oversight of project activities;
- Assist the M&E officer in matters related to M&E and knowledge resources management;
- Assist in the preparation of progress reports;
- Ensure all project documentation (progress reports, consulting and other technical reports, minutes of meetings, etc.) are properly maintained in hard and electronic copies in an efficient and readily accessible filing system, for when required by PB, TAC, UNDP, project consultants and other PMU staff;
- Provide PMU-related administrative and logistical assistance.

The Project Assistant will be recruited based on the following qualifications:

- A Bachelors degree or an equivalent qualification;
- At least three years of work experience preferably in a project involving biodiversity conservation, natural resource management and/or sustainable livelihoods. Previous experience with UN project will be a definite asset;

- Very good inter-personal skills;
- Proficiency in the use of computer software applications especially MS Word and MS Excel.
- Excellent language skills in English (writing, speaking and reading) and in local languages

Project Accountant/Finance Assistant/Finance officer

Under the guidance and supervision of the Project Manager, the Project Accountant will have the following specific responsibilities:

- Keep records of project funds and expenditures, and ensure all project-related financial documentation are well maintained and readily available when required by the Project Manager;
- Review project expenditures and ensure that project funds are used in compliance with the Project Document and GoI financial rules and procedures;
- Validate and certify FACE forms before submission to UNDP;
- Provide necessary financial information as and when required for project management decisions;
- Provide necessary financial information during project audit(s);
- Review annual budgets and project expenditure reports, and notify the Project Manager if there are any discrepancies or issues;
- Consolidate financial progress reports submitted by the responsible parties for implementation of project activities;
- Liaise and follow up with the responsible parties for implementation of project activities in matters related to project funds and financial progress reports.

The Project Accountant will be recruited based on the following qualifications:

- A Bachelors degree or an advanced diploma in accounting/ financial management;
- At least five years of relevant work experience preferably in a project management setting involving multi-lateral/ international funding agency. Previous experience with UNDP or UN project will be a definite asset;
- Proficiency in the use of computer software applications particularly MS Excel;
- Excellent language skills in English (writing, speaking and reading) and in local languages.

Project Communications Officer

Under the overall supervision and guidance of the Project Manager, the Communications Officer will have the responsibility for leading knowledge management outputs in Component 4 and developing the project communications strategy at the project outset and coordinating its implementation across all project components. The Communications Officer will work closely with the M&E Officer on knowledge management aspects of the project. Specific responsibilities will include:

- Develop a project communications strategy / plan, incorporate it with the annual work plans and update it annually in consultation with project stakeholders; coordinate its implementation
- Coordinate the implementation of knowledge management outputs of the project;
- Coordinate and oversee the implementation of public awareness activities across all project components;
- Facilitate the design and maintenance of the project website/webpages and ensure it is up-to-date and dynamic;
- Facilitate learning and sharing of knowledge and experiences relevant to the project;

The Project Communications Officer will be recruited based on the following qualifications:

- A Bachelor's degree, preferably in the field of community development or natural resource / environmental management;
- A communications qualification (diploma, Bachelor's degree)

- At least three years of relevant work experience of communications for project or programme implementation, ideally involving international donors. Previous experience with UN projects will be a definite asset;
- Previous experience in developing and implementing communications strategies for organizations or projects
- Strong professional working capacity to use information and communications technology, specifically including website design and desk top publishing software
- Understanding of illegal wildlife trade, biodiversity conservation, sustainable livelihoods and associated issues;
- Very good inter-personal skills
- Excellent language skills in English (writing, speaking and reading) and in local languages

Annex E: Terms of References for UNDP Staff (as needed) Terms of Reference of Techncial Services to be provided by UNDP:

- *These staff costs relate to Project Support Services Costs (paid as part of the Eligible Expenditures under the Project Budget).*
- *All technical services must be specified and known and cannot refer to anticipated or expected technical support services.*
- *The qualifications necessary to undertake these technical services must be included in the TOR.*
- *The UNDP ~~NCE~~ VF RTA and the PTA must approve the technical services included in the TOR (and the qualifications). The RTA and the PTA have the full authority to edit, revise, and/or refuse the technical services if they are contrary to GCF policy.*

Consultant	Key deliverables
International Gender and Safeguards Expert	1. Ensure that the CDNCC mandates, SOPs, annual plans and guidelines are gender-responsive (Deliverable 3.1.1.1a, 3.1.1.1ab, 3.1.1.1ac) 2. Develop gender mainstreaming and integration mechanisms to ensure that the CDNCC framework and Adaptation Sub-Committee is gender responsive (Deliverable 3.1.1.1ab) 3. Work with International and National Local Governance/Public Policy Expert to develop a gender-responsive Capacity Development Plan CDNCC and Adaptation sub-committee (Deliverable 3.1.1.1b) 4. Train the CDNCC members on the NAP processes including gender sensitive climate vulnerability assessment and climate adaptation prioritization and others based on the Capacity Development Plan Deliverable 3.1.1.1c 5. Support the PMU in ensuring that the CDNCC Secretariat follows gender-responsive operationalization process (Deliverable 3.1.1.1d) 6. Develop national and regional-level gender-responsive training material on the NAP process (Deliverable 3.1.1.1e) 7. Work alongside the Knowledge Management consultant to design the needs assessment study to develop need-based and evidence-based knowledge platform (Deliverable 3.1.1.2a) 8. Ensure that a web-based knowledge platform with gender-disaggregated data – Deliverable 3.1.1.2b 9. Prepare a simplified gender responsive guide on the integration of CCA into the Regional Development Plan (RDP) aligned with NDP and SDGs to enable CRCC to identify immediate, medium - and long-term CCA needs (Deliverable 3.1.3.1c) 10. Contribute in the development of a training manual for the regional level for gender-responsive CCA planning and budgeting (Deliverable 3.1.3.1d) 11. Support the PMU, Public Finance and Local Governance experts to ensure that the CCA integration into the RDPs take into consideration the gender-responsive interventions and gender-responsive approach (Deliverable 3.1.3.1e)
International Knowledge Management and Communications Expert	1. Conduct needs assessment and develop report to guide knowledge management platform – Deliverable 3.1.1.2a 2. Design web-based knowledge management platform - Deliverable 3.1.1.2b **3.** Develop SoP for data collection, verification and reporting and provide trainings for the platform managers- Deliverable 3.1.1.2c**.**

	4. Guide and support MEDD for five months on managing and operationalizing the Knowledge Management Platform – Deliverable 3.1.1.2ca
International Public Policy /Local Governance Expert	1. Update the CDNCC mandate and restructure existing CDNCC to make it gender-responsive and climate adaptation focused to enable the CDNCC to engage in climate adaptation policy making processes and develop SOPs in addition to annual planning and annual reporting guidelines to enable the CDNCC in guiding and monitoring NAP process.- Deliverable 3.1.1.1a 2. Undertake capacity and needs assessment of the CDNCC and Adaptation subcommittee to develop a need-based and informed gender-responsive Capacity Development Plan – Deliverable 3.1.1.1b 3. Organize one national and five regional gender-responsive trainings on the NAP process targeting high-level decision makers, sectoral ministries- Deliverable 3.1.1.1c 4. Work with the National Public Finance Expert / Chartered Accountant will support in developing sustainable financing mechanism to support the functions of the CDNCC Secretariat (Deliverable 3.1.1.1e) 5. Develop guidebook to support integration of CCA into MEDD and regional planning aligned with regional development priorities – Deliverable 3.1.3.1a 6. Support establishment of 5 Regional Climate Change Coordination Committees (CRCC) under the CDNCC – Deliverables 3.1.3.1a and b 7. Lead the development of clear mandate and SOPs to facilitate effective operationalization of these CRCCs (Deliverable 3.1.3.1ab) 8. Facilitate CDNCC members to organize orientation workshops for the CRCC members of each region – Deliverable 3.1.3.1b 9. Support MEDD and regional authorities to organize six three-day trainings on the use of the guide in 58 local elected officials, CRCC members, and/or technical staff of municipalities and regional councils (Djibouti, Ali Sabieh, Dikhil, Tadjourah, Obock, and Arta), of whom half will be women – Deliverable 3.1.3.1d 10. Integrate CCA into the regional development planning (Deliverable 3.1.3.1e)
International Results Based Monitoring Expert	1. Provide technical assistance in developing simplified PPBSE guide, template to facilitate climate adaptation planning, programming and budgeting (Deliverable 3.1.2.2a) 2. Develop a climate budget tagging and expenditure tracking mechanisms at the national level aligned with the CPEIR findings, climate-responsive PPBSE (Deliverable 3.1.2.2b), develop monitoring checklist (Deliverable 3.1.2.2c), 3. Develop training modules and train key government directorates on climate budget tagging and climate finance monitoring (Deliverable 3.1.2.2c), 4. Develop step-by-step guide for climate-responsive PPBSE template and support one of the ministries (to be identified during the implementation phase) in filling out the PPBSE template (Deliverable 3.1.2.2c)
International Climate Finance Expert	1. Support design and piloting of Climate Public Expenditure and Institutional Review (CPEIR) in the key sectoral ministries (Ministry of Finance, Ministry of Budget, and the Ministry of Environment) – Deliverables 3.1.2.1a

	2. Train the sectoral ministries in developing climate-responsive PPBSE in collaboration with the international and national climate finance and public finance experts (Deliverable 3.1.2.1b) 3. Support the PMU Knowledge Management Expert in dissemination of the Djibouti's CPEIR (Deliverable 3.1.2.1c) 4. Support the AFR-RS-007 team in formulation of climate-integrated and climate-responsive national and regional planning, programming and budgeting processes (Deliverable 3.1.2.2a) 5. Work with International Public Policy Expert to develop a climate budget tagging and expenditure tracking mechanisms (Deliverable 3.1.2.2b) and draft a manual on the integration of CCA into local-level budgeting – Deliverable 3.1.2.2b 6. Train the government staff on the climate-responsive PPBSE (Deliverable 3.1.2.2c) 7. Train local elected officials and technical staff of the five regions and prepare training reports- Deliverable 3.1.2.2c 8. Develop a PPP Conceptual Framework aligned with SDG Investor Map and INFF priority areas for climate financing - Deliverable 3.3.1.1a and 3.3.1.1ab 9. Support the International Private Sector Expert in designing Public-private partnership needs assessment report - Deliverable 3.3.1.1b 10. Collaborate with the International and National Private Sector Expert Multistakeholder private sector engagement and financing strategy, including an implementation plan for the national and regional adaptation plan priority areas (Deliverable 3.3.1.1c) 11. Produce the MEDD Priority Actions Matrix (MAP), which includes CCA investments, green taxonomy and guides MEDD's budget planning – Deliverable 3.4.1.2b 12. Support MEFI to publish triennial report on the climate-responsive investments – Deliverable 3.4.1.2c 13. Provide technical assistance to the MEFI in establishing Climate Finance and SDG Finance Unit – Deliverable 3.4.1.3a
International Private Sector Expert	1. Work with an international Climate Finance Expert to develop a PPP Conceptual Framework aligned with SDG Investor Map and INFF priority areas for climate financing - Deliverable 3.3.1.1a 2. Work with an international Climate Finance Expert to develop Public-private partnership needs assessment report - Deliverable 3.3.1.1b 3. Lead the development of a multistakeholder private sector engagement and financing strategy, including an implementation plan for the national and regional adaptation plan priority areas. (Deliverable 3.3.1.1c) 4. Conduct the workshop to sensitize the stakeholders and facilitate private sector climate financing at the national and regional levels (Deliverable 3.3.1.1ca) 5. Provide technical assistance to the PMU and the government in developing one PPP model on of the CCA priority areas based on the LoA between the MEDD and the Chamber of Commerce – Deliverable 3.3.1.1d and Deliverable 3.3.1.1da

International Public Finance Expert	1. Provide technical assistance to the MEDD to develop a simplified national level PPBSE guide on climate adaptation planning, programming and budgeting. Deliverable 3.1.2.2a 2. Support the Ministry of Finance to develop climate responsive PPBSE guideline and template to enable climate budget tagging process. Deliverable 3.1.2.2b 3. Develop a Step-by-Step guide to fill climate-responsive PPBSE template – Deliverable 3.1.2.2c 4. Support the ministries to develop and fill out a climate responsive PPBSE template – Deliverable 3.1.2.2ca 5. Develop a guidebook on integrating CCA into the PPBSE template. The Expert will also work with the gender experts to make the PPBSE guide gender-responsive ensuring that the CCA planning and budgeting at the regional level incorporates gender dimensions. The Expert will also develop Checklist and Step-by-Step procedure to ensure that the future NDPs and RDPs (the preparation for the next one starts in 2025) are climate-responsive and gender-transformative– Deliverable 3.1.3.1c and Deliverable 3.1.3.1ca 6. Work closely with the Local Governance experts and the National Public Finance Expert to develop training modules on the use of regional PPBSE guidebook and manual (Deliverable 3.1.3.1d). 7. Organize six trainings (each for three days) in collaboration with MEDD on the use of the manual in collaboration with the CRCC in the regions, targeting 58 local elected officials, CRCC members and / or technical staff of the municipalities and regional councils (Djibouti, Ali Sabieh, Dikhil, Tadjourah, Obock, and Arta) of whom half will be women - Deliverable 3.1.3.1da 8. Develop climate-responsive Regional Development Plans with results framework and annualized budget for CCA priorities - Deliverable 3.1.3.1e 9. Develop a guide for preparation of Triennial Public Investment Program (TPIP) – Deliverables 3.4.1.2a 10. Prepare priority actions matrix (MAP) and greeb taxonomy for CCA investments (Deliverable 3.4.1.2b)
International M&E Specialist	1. Develop CCA indicators and climate markers to develop integrated web-based climate finance mapping and green taxonomy tracking tool in collaboration with AFR-RS-007 team. (Deliverable 3.4.1.1a) 2. Develop mechanisms to ensure that the web-based climate finance mapping and green taxonomy tracking tool synchronizes with an existing finance M&E platform allowing the tracking of national development plan indicators as well (Deliverable 3.4.1.1a) 3. Develop a tool to track the alignment between the adaptation priorities identified in the revised NDC and the NAP – Deliverable 3.4.1.1a 4. Develop a climate finance tracking tool integrated into existing finance M&E platform synchronized / in alignment with AFR-RS- 007 project (Deliverable 3.4.1.1a) 5. Develop guidelines to include CCA indicators and targets for public and private sector investments (Activity 3.4.1.2b) 6. Support in the preparation of Annual report on climate finance allocation and expenditure (Deliverable 3.4.1.1b) and triennial report (Deliverable 3.4.1.2c)

	7. Support to train MEDD, MEFI and other sectoral ministries on Results Based Management of climate change projects/interventions in collaboration with INSTAD and MEDD for NAP Monitoring Framework and on the climate budget tagging and climate finance monitoring mechanisms and tools and pilot in 2 sectoral ministries (based on CPEIR findings) (aligned with PND targets and SDG Targets- Deliverable 3.1.2.2c)
International Climate Modeller	1. Build climate change scenarios to guide the development of adaptation needs in the key sectors in the medium and long term – Activity 3.2.1.3
International Climate Change Consultant	1. Support CDNCC organize three-day multistakeholder consultation workshop to train them on the GCF project and programme cycle and enable them for meaningful participation in the project validation process, thereby strengthening the government ownership of the process and the project. (Deliverable 3.4.1.3b). 2. Develop 2 Concept Notes based on the national climate change priorities for potential bilateral and multilateral funding agencies. (Deliverable 3.4.1.3c). 3. Support the PMU to develop and deliver two capacity development workshops on climate finance access and monitoring for 30 staff (of whom half will be women) of the MEDD, the Ministry of Economy and Finance, the Ministry of Foreign Affairs (MFA) and other sectoral departments and train the government and private sector entities on the development of bankable climate-resilient projects and oversight during the implementation Phase (Deliverable 3.4.1.3d) 4.
International Economist	1. Work with the Climate Finance experts in conducting cost-benefit analyses of the adaptation options – Deliverables 3.2.1.1b, 3.2.1.1c, 3.2.1.3a and 3.2.1.3b 2. Carry out cost-benefit analyses for adaptation options in the biodiversity, water and tourism sectors, in order to contribute to the prioritization exercise at national and local levels – Deliverable 3.2.1.3c 3. Support International CC Expert in developing CRVA Guide and Climate Risk and Vulnerability Assessment data collection process – Deliverable 3.2.1.2c 4. Develop the data collection and sampling template - Deliverable 3.2.1.2c 5. Support the team in drafting Vulnerability Assessment Report- Deliverable 3.2.1.2d 6. Co-lead the workshops and draft the workshop reports – Deliverable 3.2.1.2b
International Climate Change Adaptation Project Development Expert	1. Develop 1 high-quality Concept Notes for GCF Submission as per the GCF requirements along with all necessary annexes – Deliverable 3.4.3.1c 2. Support the PMU and NDA in facilitating the validation process (Deliverable 3.4.3.1c)
National Gender Specialist	1. Work with International Gender and Safeguards Specialist to develop revised gender-responsive Mandate, SOPs, annual plans and guidelines adopted for CDNCC- Deliverable 3.1.1.1a 2. Support International Gender and Safeguards Specialist to conduct a Gender Responsive Capacity and Needs Assessment for CDNCC and Adaptation sub-committee and develop Capacity Development Plan Deliverable 3.1.1.1b

	3. Work with International Gender and Safeguards Specialist to train and sensitize CDNCC and CRCC members on gender-responsive NAP process – Deliverables 3.1.3.1a-ef, 3.1.3.2a-c 4. Work with International Gender and Safeguards Specialist to ensure that potential PPP approaches are gender-responsive – Deliverables under Activity 3.3.1.1 5. Work with ICT Expert and Knowledge Management Expert to ensure that the web-based knowledge platform is gender-responsive and includes gender-disaggregated information – Deliverables under Activity 3.1.1.2 6. Work with the CPEIR and PPBSE formulation team to ensure that CPEIR and PPBSE are gender-responsive – Deliverables under Activity 3.1.2.1 and Activity 3.1.2.2 7. Work with the PMU, Public Finance and Local Governance experts to ensure that the regional PPBSE is gender-responsive (Activity 3.1.3.1c and 3.1.3.1e) 8. Support MEDD and regional authorities in organizing six three-day trainings on gender-responsive regional PPBSE, climate finance tracking (Activity 3.1.3.1d) 9. Support International Gender and Safeguards Expert and work alongside the Develop tools for CCA mainstreaming into sectoral planning and budgeting that are gender-responsive – Deliverable 3.1.3.1d and Deliverable 3.1.3.1e 10. Gender Expert of the PMU in developing NAP Framework, NAP Roadmap and the Guidelines for integrating CCA into NDP and RDP are gender-responsive Deliverables under Activities 3.1.4.1
National Public Policy specialist	1. Support International Public Policy / Local Governance Expert in revising, updating CDNCC mandate and structures to make them gender-responsive – Deliverables 3.1.1.1a 2. Support International Public Policy / Local Governance in enhancing the capacity of CDNCC members – Deliverables 3.1.1.1b - d 3. Support International Public Policy / Local Governance, Finance Expert and National Public Finance Experts in developing the guide on planning, programming, budgeting, and incorporating CCA, developing CPEIR and PPBSE – Deliverables under Activity 3.1.2.1 and Activity 3.1.2.2 4. Support International Public Policy / Local Governance and Finance Specialist in developing PPBSE Guide integrating CCA and provide trainings to sectoral ministries – Deliverable 3.1.2.2a, 3.1.2.2b and 3.1.2.2c 5. Support International Local Governance Expert to develop mandate and SOPs for the CRCCs (Deliverable 3.1.3.1a) 6. Conduct rapid capacity and needs assessment of the regional climate change stakeholders and develop a checklist to support the International Local Governance Expert in developing ToT for the CDNCC members for the orientation sessions (Deliverable 3.1.3.1a) 7. Support International Local Governance Expert and CDNCC Secretariat in conducting ToR for CDNCC members (Deliverable 3.1.3.1b and 3.1.1.3.1ba) 8. Work along with National Public Finance and Planning in developing guidebook to support integration of CCA into MEDD and regional planning aligned with regional development priorities – Deliverable 3.1.3.1ca and Deliverable 3.1.3.1cb 9. Support the development of climate-responsive RDPs- Deliverable 3.1.3.1e

	10. Support International Public Policy / Local Governance and Finance Specialist in developing a step-by-step guide preparation of Triennial Public Investment Program (TPIP) – Deliverables 3.4.1.2a 11. Support International Climate Finance Expert to develop innovative climate financing mechanisms for the MEDD Priority Action Matrix including CCA investments and green taxonomy (Deliverable 3.4.1.2b) 12. Assist the government in preparing triennial report on climate-responsive investments (Deliverable 3.4.1.2c) 13. Support MEFI in establishing Climate Finance and SDG Finance Unit (Deliverable 3.4.1.3a)
National IT Expert	1. In collaboration with Knowledge Management Specialist, carry out and develop a needs assessment for the knowledge platform – Deliverable 3.1.1.2a 2. Develop a web-based platform for knowledge management – Deliverable 3.1.1.2b
National Human Resource Expert	1. Support the MEDD and PMU in reinforcing the CDNCC Secretariat operationalization process (Activity 3.1.1.1.d)
National Private Sector Specialist	1. Conduct scoping exercise and identify the potential private sector actors and support International Private Sector Expert in developing PPP Conceptual Framework (Activity 3.3.1.1a) 2. Lead the stakeholder consultation and also support the PMU in facilitating the validation workshop for PPP Conceptual Framework and Climate Financing Model 3. Conduct Public-Private partnership Needs Assessment and produce Needs Assessment Report – Deliverable 3.3.1.1b 4. Support the International Private Sector Expert and International Climate Finance Expert in drafting the Private Sector Engagement and Financing Strategy (Deliverable 3.3.1.1c) 5. Support the PMU and the government in drafting the PPP MoU and developing one PPP model and facilitating private sector climate financing at the national and the regional levels (Deliverable 3.3.1.1d).
	3.
National Knowledge Management Specialist	1. Conduct needs assessment and develop report to guide knowledge management platform – Deliverable 3.1.1.2a 2. Design web-based knowledge management platform - Deliverable 3.1.1.2b 3. Develop SoP for data collection, verification and reporting and provide trainings for the platform managers.- Deliverable 3.1.1.2c 4. Guide and support MEDD for five months on managing and operationalizing the Knowledge Management Platform – Deliverable 3.1.1.2c
2 National Experts to support operationalization of CDNCC Secretariat	1. Support in the reinforcement of the CDNCC through updated mandate, SOP, annual plans and guidelines and establishment of Adaptation Sub-Committee – Deliverable 3.1.1.1a 2. Support in developing a training module and delivering training for CDNCC members on the NAP process – Deliverable 3.1.1.1c 3. Provide technical advice to the NDA and the DEDD in operationalization of a fully-fledged CDNCC Secretariat – Deliverable 3.1.1.1f 4. Support the NDA and DEDD in fulfilling their role as CDNCC leadership through review of the workplans, quality assurance of the CCA reports and assessments, oversight for the CRVAs, coordinating the CRCCs and CDNCC members, manage the CDNCC and CRCC meeting minutes, overseeing the

	Knowledge management portal maintenance, training of the CRCC members of all regions, ensuring integration of CCA in NDP and RDPs, ensuring CCA budgeting, planning and monitoring in national and regional levels, synchronization and collaboration with AFR-RS-007 and other relevant projects and regular updates among others (Deliverable 3.1.1.1fa): 5. Support the PMU team in developing medium and long term CCA needs – Deliverable 3.1.3.1ca 6. Support the integration of CCA into RDPs, development of simplified gender-responsive climate vulnerability assessment and adaptation need identification tool, development of training manuals – Deliverable 3.1.3.1e 7. Support the validation of one high level Concept Notes for GCF and two others for potential bilateral / multilateral funding agencies (Deliverable 3.4.1.3c)
National Public Finance Management Expert	1. Support International Public Policy and Finance Expert in developing planning and budgeting tools integrating CCA in CPEIR and PPBSE – Deliverable 3.1.2.1a, 3.1.2.2a, 3.1.2.2b and 3.1.2.2c 2. Support International Public Policy and International Public Finance Expert in developing simplified gender-responsive regional PPBSE guidebook and step-by-step guidelines to enable the NDP and RDP integrate CCA on the integration of CCA planning and budgeting into the RDPs (Deliverable 3.1.3.1c and 3.1.3.1ca-cb) 3. Support MEDD and regional authorities in developing training material and conducting training on the use of the manual in collaboration with the CRCC in the regions, targeting 58 local elected officials, CRCC members and / or technical staff of the municipalities and regional councils (Djibouti, Ali Sabieh, Dikhil, Tadjourah, Obock, and Arta) of whom half will be women (Deliverable 3.1.3.1d-da) 4. Support in developing climate-responsive RDPs with results framework and the annualized budget for the CCA priorities of the region (Deliverable 3.1.3.1e) 5. Support International Public Policy and Finance Expert in developing template for MEDD MTEF Deliverables 3.4.1.1a 3.4.1.1b and 3.4.1.1c 6. Support International Public Policy and Finance Expert in developing guide preparation of Triennial Public Investment Program (TPIP) – Deliverable 3.4.1.2a 7. Support MEDD in producing Priority Action Matrix and Annual Priority Actions Matrix Report – Deliverable 3.4.1.2b 8. Train MEDD executives and technicians and developing climate budget tagging and climate finance monitoring report – Deliverable 3.4.1.1f 9. Train the MEDD, Directorate of Economy and Planning, and Regional Councils on the CCA integration into regional development plans – Deliverable 3.1.3.1b 10. Test the implementation and report on the implementation of the CCA Integration Guide- Deliverable 3.1.3.1c
National Agronomist	1. Support gendered assessment to evaluate impacts of climate change in Agriculture sector – Deliverable 3.2.1.1a 2. Support Agriculture sector at national and regional levels- Deliverable 3.2.1.2b, 3.2.1.2c and 3.2.1.2d 3. Support Climate Finance Experts to carry out CBA for adaptation options – Deliverable 3.2.1.3c

	4. Support the International firm in development of Compendium of validated adaptation priorities for agriculture sector (Deliverable 3.2.1.3c) 5. Conduct workshop and draft Agriculture section of the Workshop Report – Deliverable 3.2.1.3d
National Livestock specialist gendered impacts of climate change study	1. Support gendered assessment to evaluate impacts of climate change in livestock sector – mainly for the agropastoral communities – Deliverable 3.2.1.1a 2. Support livestock sector at national and regional levels- Deliverable 3.2.1.2b, 3.2.1.2c and 3.2.1.2d 3. Support Climate Finance Experts to carry out CBA for adaptation options – Deliverable 3.2.1.3c 4. Support the International firm in development of Compendium of validated adaptation priorities for livestock sector (Deliverable 3.2.1.3c) 5. Conduct workshop and draft Livestock section of the Workshop Report – Deliverable 3.2.1.3d
National Coastal protection specialist gendered impacts of climate change study	1. Support gendered assessment to evaluate impacts of climate change in Coastal Protection sector – mainly for the coastal areas with human settlement, eco-tourism potential, ports, and mangroves- Deliverable 3.2.1.1a 2. Support Coastal Protection sector at national and regional levels- Deliverable 3.2.1.2b, 3.2.1.2c and 3.2.1.2d 3. Support Climate Finance Experts to carry out CBA for adaptation options – Deliverable 3.2.1.3c 4. Support the International firm in development of Compendium of validated adaptation priorities for coastal protection sector (Deliverable 3.2.1.3d) 5. Conduct workshop and draft Coastal Protection section of the Workshop Report – Deliverable 3.2.1.3d
National Water Resource Management Expert	1. Support gendered assessment to evaluate impacts of climate change in Water Resource Management sector – Deliverable 3.2.1.1d 2. Support Water Resource Management sector at national and regional levels- Deliverable 3.2.1.2b, 3.2.1.2c and 3.2.1.2d 3. Support Climate Finance Experts to carry out CBA for adaptation options – Deliverable 3.2.1.3c 4. Support the International firm in development of Compendium of validated adaptation priorities for water resources sector (Deliverable 3.2.1.3d) 5. Conduct workshop and draft Water resource management section of the Workshop Report – Deliverable 3.2.1.3d
National Engineer	1. Support gendered assessment to evaluate impacts of climate change on the infrastructures relevant to the CCA priority sectors sector – Deliverable 3.2.1.1d 2. Support resilient infrastructure sector at national and regional levels- Deliverable 3.2.1.2b, 3.2.1.2c and 3.2.1.2d

	3. Support Climate Finance Experts to carry out CBA for adaptation options – Deliverable 3.2.1.3c 4. Support the International firm in development of Compendium of validated adaptation priorities for resilient infrastructures (Deliverable 3.2.1.3d) 5. Conduct workshop and draft resilient infrastructure section of the Workshop Report – Deliverable 3.2.1.3d
	11.

ANNEX F: UNDP Risk Log

Risk category	Specific risk(s) / Risk(s) description	Probability of occurrence (low, medium, high)	Impact level (low, medium, high)	Mitigation action(s)	Entity(ies) responsible to manage the risk(s)
Political and organizational	Problems related to involvement and cooperation of stakeholders to provide the project team with data **Potential consequence:** Incomplete data collection Delay in the completion of the outputs	Medium	High	Clear commitment will be obtained from across government agencies to contribute to data collection and dissemination of data	UNDP, DEDD
Financial	Governments will not have funds to sustain the national arrangements, once the project ends **Potential consequence:** Endangered project sustainability	Low	High	Furthermore, Outcome 3 of the project will involve taking stock of sources of climate finance, finance tracking and developing 2-3 concept notes for further financing. This will guide: • awareness raising among decision-makers; • outreach to potential donors and private sector investors;	UNDP, DEDD
Political and organizational	Conflicts among stakeholders as regards roles in the project **Potential consequence:**	Low	Medium	Stakeholder involvement detailed clearly in stakeholder involvement plan and stakeholders are held to their roles.	UNDP, DEDD

	Uncoordinated approach to tackling climate change Threat to successful project implementation.			• a timeline will be developed for Djibouti NAP process and updates communicated to stakeholders; • a monitoring process will contribute evidence to report and respond to challenges identified during implementation monitoring the progress of implementation.	
Political and strategic	Lack of political will to support the project **Potential consequence:** Endangered project sustainability	Low	High	Awareness-raising among the key decision-makers. Support will be given to government to organise consultations on project progress at key stages in order to maintain government ownership and interest in the project. Collaboration with other cooperation projects which will help to maintain political visibility.	UNDP, DEDD
Political and strategic	Limited capacity within relevant ministries/ insufficient qualified human capacity **Potential consequence:** May limit/delay project implementation / completion.	Medium	High	A major part of the project is to strengthen institutional and regulatory capacity, building on existing country-based initiatives.	UNDP, DEDD

Strategic	Excluding any potentially affected stakeholders from fully participating in decisions that may affect them **Potential consequence:** The NAP will not reflect the vulnerabilities and needs of the most vulnerable.	Low	Low	The project implementing team will conduct real-time monitoring and evaluation of each stakeholder engagement activity to ensure that these processes are fully inclusive. Management processes (e.g. budgets and work plans) will be adjusted should country circumstances prevent any affected stakeholder groups from engaging in the process.	UNDP, DEDD

Annex G: UNDP Project Quality Assurance Report